

NCC general enquiries: 0344 800 8020  
Textphone: 0344 800 8011

Your Ref:  
Date: 1 February 2012

My Ref: AV/MA  
Tel No.: 01603 223546  
Email: marilyn.attwood@norfolk.gov.uk

To Headteachers of all Norfolk Schools

Dear Colleague

**School Budget Briefing Sessions for Headteachers, Chairs of Governors and School Finance Officers**

Please note that three area sessions will be held on the following dates to explain the implications of government decisions on school budgets and to answer any general questions on school budgets that colleagues wish to raise.

2 March	10 – 11 a.m.	Peterhouse Primary School
6 March	10 – 11 a.m.	Lionwood Junior School, Norwich
8 March	2 - 3 p.m.	Ecotech Centre Swaffham

Please return the reply slip on the reverse of this letter if you wish to attend.

Yours sincerely

A. Voyzey  
Head of Schools Finance

Name of School .....

**School Budget Briefing Sessions : (please tick which session you wish to attend)**

2 March 2012      10 – 11 am      at Peterhouse Primary School

6 March 2012      10 – 11 am      at Lionwood Junior School

8 March 2012      2 – 3 pm      at Ecotech Centre Swaffham

**Please indicate how many people will attend from your school.....**

**Return to:**

**Marilyn Attwood**

Room 047

County Hall

Martineau Lane

Norwich NR1 2DL

**OR YOU CAN FAX YOUR REPLY TO: 01603 222505**

Tel 01603 223546 Email: [marilyn.attwood@norfolk.gov.uk](mailto:marilyn.attwood@norfolk.gov.uk)