Schools Finance STAR ACCOUNTS – User Guide Section 17 - Reports

Year End Projection

From Period 10, when exporting the '**Monthly Profile (BCR)**' into Excel, you will be given the option to turn the output file into a year end projection file.

After selecting the location that the file is to be saved to the following options will appear:

| Projection Template? 🛛 🔀 | | | | | | |
|--|----|--|--|--|--|--|
| Is this the Year End Projection Template | | | | | | |
| Yes | No | | | | | |

Click 'No' to export the normal Monthly Profile.

Click 'Yes' to export the year end projection.

If you clicked 'Yes' above the following message will appear:

| Show Commitments | | | X | | | | |
|---|-----|----|---|--|--|--|--|
| Do you require the commitments to be shown [Yes] or have Creditors/Debtors been completed as part of the year end process [No] | | | | | | | |
| | Yes | No | | | | | |

Click '**Yes**' to view current commitments in the exported file, or '**No**' to remove them (if year end creditors/debtors have been entered into Star Accounts). The exported file will open on screen once it is ready for use.

| | A | В | С | L | М | N | 0 | P | Q | R |
|---|-------|---------------------------------------|------------|----------|----------|---------|----------|-------|--------|-----------------|
| 1 | PROJE | CTION OF YEAR END BALANCE | | | | | | | | Norfolk Primary |
| | | | | | April - | | | | | Estimated |
| 2 | Group | Description | Budget | December | December | January | February | March | Commit | Total |
| 3 | 3 101 | Funds Delegated by the LEA | -1,030,054 | C | -695,935 | 0 | 0 | 0 | C | 695,935 |
| 4 | 102 | Funding for sixth form students | 0 | C | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | 5 103 | SEN funding (not for special schools) | -107,962 | C | -105,560 | 0 | 0 | 0 | 0 | 105,560 |
| E | 6 104 | Funding for ethnic minority pupils | 0 | C | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | 105 | Pupil Premium | -33,020 | C | -26,022 | 0 | 0 | 0 | 0 | 26,022 |
| 8 | 3 106 | Other Government Grants | 0 | C | -43,411 | 0 | 0 | 0 | 0 | 43,411 |

This file is password protected as data can only be entered into Columns N, O and P.

If you require further details regarding what this file is and what it is used for please contact your Finance Support Officer