

## Key Stage 1 Assessments

### KS1 Teacher Assessments (including P-Scales)

As you know, you are **not** required to record KS1 Test Levels in your school MIS (SIMS or other), though you may choose to do so. The purpose of KS1 Tests is solely to inform Teacher Assessments, and the only requirement for reporting any test levels is if a parent specifically asks for them. Nationally, there is no requirement to record or collect the test scores or levels and your MIS may not be programmed to calculate correct test levels from raw scores.

### KS1 SUBMISSION DEADLINE

All schools with Year 2 pupils are asked to submit their KS1 Teacher Assessments **no later than Friday 22<sup>nd</sup> June**.

### KS1 SUBMISSION PROCESS

- (1) Schools are required to enter their KS1 Teacher Assessments (including any P Scales - see below) into their MIS (SIMS or other).

Reporting requirements are as last year, i.e.: Schools must report: a teacher assessment level in speaking and listening, reading, and writing; the separate teacher assessment levels for each science attainment target; and an overall teacher assessment level in mathematics and in science. The overall level for science will be generated by the school MIS (SIMS or other). Schools are not required to report an overall teacher assessment level for English.

- (2) Once complete, and **by Friday 22<sup>nd</sup> June (early returns are encouraged)** the data should be submitted to the Information Team, via Anycomms. **Please note you will need to upload your data; your school MIS (SIMS or other) does not automatically “send” the file to Anycomms.**
- (3) Also, for pupil transfer purposes, please send a CTF containing appropriate pupils’ data to “receiving” schools, via Anycomms or s2s, by 22<sup>nd</sup> June. **(MI Sheet “Pupil Transfer Information 2012” to be published in April 2012).**

### P Scales at KS1 and KS2 (for children on the SEN register)

P Scales should be recorded for children who are on the SEN register and are assessed at Level W. This is a statutory requirement. The **Level W should still be recorded** for the child, **in addition to the P Scale**. The school MIS (SIMS or other) will facilitate the recording of this P Scale data and your data submission will automatically include any P Scales. Guidance is provided on the ICT Solutions website [www.eficts.norfolk.gov.uk/default.asp](http://www.eficts.norfolk.gov.uk/default.asp)

### FURTHER GUIDANCE

- Further guidance on reporting, see Assessment and Reporting Arrangements 2012, at:  
<http://www.education.gov.uk/schools/teachingandlearning/assessment/a00197251/assessment-and-reporting-arrangements>
- Detailed step-by-step guidance will be available on the SIMS Support website, <http://support.capitaes.co.uk/newlogin/login.asp> and on the ICT Solutions website [www.eficts.norfolk.gov.uk/default.asp](http://www.eficts.norfolk.gov.uk/default.asp).

## **KS1 SUMMARY**

- i. Note the submission deadline, Friday 22<sup>nd</sup> June (early returns are encouraged)
- ii. Follow submission process above, (1) Enter, (2) Upload to Anycomms, and (3) Transfer
- iii. From 13<sup>th</sup> July check your provisional report at > My School > KeyData > More Info > Attainment (provisional data) and contact the Information Team regarding any errors.