

Early Years Foundation Stage

EYFS Profile Scores

For this year, the eProfile is still the recommended software to be used for recording Foundation Stage Profile scores for Reception Year pupils – the advantages are that it facilitates the smooth transfer of data into the school MIS (SIMS or other), and also has many other benefits for headteachers and teachers, including enabling them to analyse the data for their own pupils - including progression charts from entry to the end of the foundation stage, comparisons between boys and girls, and identifying strengths across the six areas of learning.

The eProfile software is free to download from <http://eprofile.org.uk/index.html>. Please also check for updates at the same website. (The latest issue at time of writing was v3.3)

Please remember that the scores in eProfile can be easily transferred electronically to your school MIS – you do NOT have to manually type them into your MIS (SIMS or other). Guidance is provided ([see](#) “Further Guidance” below).

For schools that do not use eProfile, the Foundation Stage Profile Scores can be manually entered, directly into their MIS (SIMS or other).

SUBMISSION DEADLINE

All schools with Year R pupils are asked to submit their Early Years Foundation Stage Profiles **by Friday 29th June (early returns are encouraged)**.

SUBMISSION PROCESS

- (1) Schools are required to record their Early Years Foundation Stage Profiles in MIS (SIMS or other) as described above.
- (2) Once complete, and **by Friday 29th June (early returns are encouraged)** the data should be submitted to the Information Team, via Anycomms. **Please note you will need to upload your data; your school MIS (SIMS or other) does not automatically “send” the file to Anycomms.**

FURTHER GUIDANCE

- Further guidance on statutory assessment and reporting to parents can be found in the Assessment and Reporting Arrangements. Early Years Foundation Stage booklet, available at:
<http://www.education.gov.uk/schools/teachingandlearning/assessment/a00197251/assessment-and-reporting-arrangements>
- Detailed step-by-step guidance will be available on the SIMS Support website, <http://support.capitaes.co.uk/newlogin/login.asp> and on the ICT Solutions website www.eficts.norfolk.gov.uk/default.asp.

EYFSP SUMMARY

- i. Note the submission deadline, Friday 29th June (early returns are encouraged)
- ii. Follow submission process above, (1) Enter, (2) Upload to Anycomms
- iii. Provisional EYFSP reports will be made available at > My School > KeyData > More Info > Attainment (provisional data) in mid-August, ready for schools to check in September. Please contact the Information Team as early as possible in September regarding any errors.