



ON LINE



“Your Choice On Line” Application Form

Please complete this application form and return it by email to the address shown on the bottom of the last page.

Who can apply?

Local residents, charities, community and voluntary groups, schools and statutory agencies benefiting those that live in the **Greater Norwich Area**

How much can you apply for?

There is a total of **£4000** available and we are looking to fund as many applications as possible. To ensure that a number of projects can be funded you can apply up to a maximum of **£500** per project idea. You can submit more than one project but the total per group must not exceed **£1000**.

What can you spend the money on?

Funds can be spent on any worthwhile community project that meets the following criteria

- Contributes to raising the awareness of the dangers of using ‘loan sharks’
- Promotes legal, affordable credit options to prevent people from using loan sharks
- Promotes financial management/budgeting to prevent people from using loan sharks
- Prevents crime and disorder and promoting the stop loan sharks message
- Benefits those living in the Greater Norwich area

1. About You / Your group

In which area is your project based?

Name

Address

Contact Tel

Email Address:

Are you applying on behalf of a group of people?

☐ YES

☐ NO

Is your group formally constituted? ☐ YES ☐ NO

Are you a School, Charity or statutory agency? ☐ YES ☐ NO

If yes name:

Does your group/school/charity have its own bank account? ☐ YES ☐ NO

If no, is there an organisation that can act as banker?
E.g., church, school, residents' association, mosque ☐ YES ☐ NO

If yes who?

How much are you applying for? £

Now tell us your idea

If you need to you can continue on a separate sheet

2. Please describe your project and how it meets the criteria of the grant.

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3. How will this make a difference?

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**4. How long will the project take? Please give approx start & finish dates.
Remember the money has to be spent by 31st March 2014.**

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5. **Who will be involved in the project?**
Please state names if other organisations are helping you deliver the project.

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6. **Where is your project going to happen?**

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7. **How will you measure the outcome of the Project?**

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8. **How much does your idea cost?**
Please provide a description and break down of costs below.

ITEM DESCRIPTION	COST
TOTAL PROJECT COST	£

What happens now?

The application period is open until **12 noon 31st July 2013**, so please ensure you have your applications in by then.

Your application will be checked to ensure that all the information provided is correct and that all the practical aspects of the project are covered so that it can be properly delivered. We may be in touch with you at this stage to get some more information.

Applications will be shortlisted by 12th August and a short summary of each will be placed online.

A web link will then be circulated allowing online voting on these projects until 6th September. You would be wise to distribute this link amongst your networks to ensure you get lots of votes.

We expect a representative from all shortlisted applicants to present their projects at an interactive voting event in The Forum, Norwich on Friday 13th September 2013 between 9am and 5pm. (This is also an opportunity to showcase your group/organisation). The public will be invited to cast their vote to decide whose ideas will get the money. So it's important to rally your supporters to ensure your project gets the votes it deserves.

Public votes will be added to votes already received online.

The winning projects will receive cheques at a 5pm presentation ceremony. **Failure to attend the event will forfeit the award**

If you require any further information, help or assistance with this form or your display please contact:

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Tel: 07500809340