



Cley14: Call for Workshop Proposals

INFORMATION FOR ARTISTS

Each year the North Norfolk Exhibition Project (NNEP) runs a programme of workshops for a range of participants including schools, special interest groups, carers and clients, adults and families. There are some differences to the schools programme in 2014 in that workshops will be replaced by visits hosted and facilitated by the curator/s and exhibiting artists. As we are building on the successful partnerships forged in Cley with the Church and Norfolk Wildlife Trust (NWT), we prefer workshops to take place in **Cley Village Hall** to allow participants to visit and draw inspiration from the exhibition. Cley14, which runs from **Thu 3 July to Sun 3 August 2014**, is being curated by **Polly Binns** and **Rod Bugg** (*full details at <http://www.cleycontemporaryart.org/call.htm>*).

We are looking for **8 exciting and innovative workshop proposals** in a range of media to complement the 2014 exhibition. Selection will be made by the NNEP Workshops Committee comprising Rosie Glasgow, Lizzy Harvey, Jessica Perry, Ros Bryden, Karin Forman and Sue St John. All bookings are handled by the NNEP Coordinator.

To simplify the application process, and in the interest of clarity and fairness, we have set fees, charges and conditions. **Please read the following carefully before completing your proposal form.** You will be notified of the Committee's decision by Friday 10 January 2014.

WORKSHOPS FOR ADULTS

We will run **five** workshops for adults (aged 16+) in 2014. Please bear in mind that we charge £35 only for these workshops so they can only go ahead with sufficient bookings (i.e. 10) to make them financially viable. We would therefore expect all adult workshops to cater for a minimum of 10, but preferably 12+ people. We also expect all tutors to actively promote their workshop to ensure sufficient numbers. Adult workshops must run from 10am-4pm (with a break for lunch) on a Saturday during the exhibition i.e. 5, 12, 19, 26 July or 2 Aug. We will pay £210 fee + £50 materials so **£260 max** total for all adult workshops. There will be no exceptions to this so, if your material costs are likely to be higher, this would need to be made clear in the publicity and charged to participants on the day.

WORKSHOP FOR OVER 60s

We will run **one** FREE workshop in 2014 for over 60s. The maximum duration of this workshop will be 4½ hours from 10am-2.30pm with a break for lunch. We would expect tutors to accommodate a **maximum group size of 20**. Proposals will only be considered for Weds and Thurs later in July i.e. Wed 16, Thu 17, Wed 23, Thu 24, Wed 30 or Thu 31. We will pay £165 fee + £50 materials so **£215 max** total for this workshop, with no exceptions.

WORKSHOP FOR CARERS & CLIENTS

We will run **one** FREE workshop in 2014 for carers & clients. This is likely to be a mixed group of adult participants of all ages and abilities (including mental/physical health issues). The maximum duration will be 4½ hours from 10am-2.30pm with a break for lunch. We would expect tutors to accommodate a **minimum group size of 12**. Proposals will only be considered for Weds and Thurs later in July i.e. Wed 16, Thu 17, Wed 23, Thu 24, Wed 30 or Thu 31. We will pay £165 fee + £50 materials so **£215 max** total for this workshop, with no exceptions.

WORKSHOPS FOR FAMILIES

We will run **one** ½-day workshop for families for which we make a small charge: £5 for 1; £8 for 2; £9 for 3; £10 for 4. This would need to cater for a minimum of 20 participants (of all ages from 4-80+ years) and we would expect tutors to actively promote the workshop to ensure sufficient numbers. A family workshop must run from 2pm-5pm on a Sunday during the exhibition on 6, 13, 20 or 27 July. We will pay £120 fee + £50 materials so **£170 max** total for this workshop. There will be no exceptions to this so, if your material costs are likely to be higher, this would need to be made clear in the publicity and charged to participants on the day.

GENERAL ADVICE

We expect **all** workshops to take place in Cley Village Hall and, where possible, to include a visit to the exhibition. Where there are 2 workshop leaders, only 1 fee will be payable. If you are interested in running a workshop, please complete the form below - **a separate form for each workshop proposal please**. Please be specific about your target group and workshop content - we need to be able to judge each proposal against the above criteria to make an informed decision (so a proposal for 10+ adults lasting 6 hours will have to be significantly different to a proposal for a group of carers/clients or over 60s lasting 4½ hours, or a family workshop lasting 3 hours).



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WORKSHOP PROPOSAL FORM

Please send this completed form/s with supplementary information (e.g. CV and images) to:

Rosie Glasgow, 15 Britons Lane CLOSE, Beeston Regis, Norfolk NR26 8SH

rosieglasgow@googlemail.com

THE CLOSING DATE FOR COMPLETED PROPOSAL FORMS IS FRIDAY 13 DECEMBER 2013

NAME				
FULL ADDRESS (inc postcode)				
PHONE (inc STD code)		EMAIL		
MOBILE		WEBSITE		
WORKSHOP TITLE				
50-WORD DESCRIPTION OF WORKSHOP CONTENT				
YOUR TARGET GROUP? <i>Please select ONE only</i>	ADULTS (16+)	CARERS & CLIENTS	OVER 60s	FAMILIES
NNEP's MIN NUMBER OF PARTICIPANTS	10+	12	20	20
YOUR MAX NUMBER OF PARTICIPANTS? <i>At least NNEP's minimum</i>				
WORKSHOP DURATION	10am-4pm	10am-2.30pm		2-5pm
	6 HOURS	4½ HOURS		3 HOURS
NNEP DATES	SATURDAYS 5, 12, 19, 26 July or 2 Aug	WEDS and THURS 16, 17, 23, 24, 30 or Thu 3 July		SUNDAYS 6, 13, 20 or 27 July
ON WHICH OF THE ABOVE DATES ARE YOU NOT AVAILABLE?				
NNEP FEE PAYABLE	£210 FEE + £50 MATERIALS = £260	£165 FEE + £50 MATERIALS = £215		£120 FEE + £50 MATERIALS = £170
FOR FAMILY/ADULT WORKSHOPS ONLY - WILL THERE BE ANY ADDITIONAL MATERIAL COSTS? <i>IF YES, PLEASE STATE THIS AS A PER PERSON SUM.</i>				