

COAST 2014 Call for Submissions

INFORMATION

The aim of COAST is to promote and provide access to the arts in the Cromer and Sheringham area, celebrating the variety and quality of work produced locally, and giving local communities and visitors the opportunity to experience local, regional and national creativity.

COAST is committed to supporting a wide range of art forms and events (e.g. exhibitions and a "fringe" programme, including Art, Film, Literature, Music, Theatre) which may run for longer in other venues in the Cromer/Sheringham area:

THIS CALL IS FOR THESE TYPES OF EVENTS

COAST runs on an annual basis in autumn half-term week:

In 2014 the dates are **Friday 24th October – Sunday 2nd November** inclusive.

COAST selects a different theme or focus each year:

In 2014 this is **"War and Peace"**.

BEFORE COMPLETING YOUR SUBMISSION, PLEASE READ THE FOLLOWING GUIDELINES

We employ a part-time treasurer and website manager only. The bulk of work is achieved by a small team of volunteers.

ARTISTS/PROMOTERS are therefore required to take **FULL** responsibility for all aspects of their event - booking venues, insurance, security & stewarding, health & safety/risk assessments, delivery & installation, provision of materials, publicity/promotion, and signage. For exhibitions you **MUST** be able to invigilate and engage with the public during **ALL** publicised opening times. A pack containing promo items will be provided and **MUST** be displayed at all venues. There are no dedicated exhibition spaces in the area, but there are many useful spaces - you can get some ideas by clicking the COAST 2013 Venues link at www.casaf.co.uk. Please visit your proposed venue to assess its suitability and obtain any necessary permission before including it in your submission.

FUNDING: Unfortunately, due to financial constraints in 2014, there is **NO** budget for the payment of fees and **NO** financial support available from COAST for any event or exhibition. Proposals from performers will only be considered on a 60/40 (in favour of the performer) split of **NETT** box office takings, or on a no fee basis.

COAST will endeavour to supply publicity through local and national press, its website, social media and a high quality printed programme, with distribution throughout the East of England and beyond.

ALL SUBMISSIONS will be considered by the COAST Programming Group.

The deadline for receipt of submissions is **FRIDAY 4th APRIL 2014** with no exceptions.

No submission will be considered without payment of the £10 handling fee.

Completed submission forms should be **posted** with a £10 cheque (payable to CASALF) to:

CASALF Treasurer, c/o 16 Beach Road, Mundesley, Norwich, Norfolk. NR11 8BQ

If you have any further enquiries please contact Joy Whiddett at thesculpturebarn@yahoo.co.uk

COAST 2014 Call for Submissions FORM

APPLICATION

Each individual, group or organisation needs to complete and submit this form for **each** event that they are proposing.

Contact Name:			
Organisation/Group:			
Full Address:			
Landline:		Mobile:	
Email:			
Website:			
Title of the Event:			
Brief Description: (50 words)			
Proposed Venue:			
Have you contacted the venue?			
Target Audience (if applicable):			
Proposed Dates (between Sat 25 Oct & Sun 2 Nov):			
Supplementary Material Enclosed:			
TERMS and CONDITIONS for Exhibitors/Participants <ul style="list-style-type: none">• COAST will take 5% commission on sales arising from exhibitions in non-gallery venues. Galleries may charge commission and it is up to the individual artist to negotiate this.• All exhibitions/events must be open to the public at the advertised times.• Participants are responsible for delivering and setting up their event and for clearing and leaving their venue in good order once the event has finished.• COAST will not accept any liability for loss of or damage to your work. We recommend artists to take out their own insurance.• The programming group decision is final and no discussion can be entered into.• Data Protection: Please note that all application details and visuals will be stored in our database and used for processing applications and for printed/online publicity purposes. This information will not be given to any third party and will only be used by COAST. Your signature below is your acceptance of this arrangement.			

"I have read and will comply with all the terms and conditions stated above"

SIGNED: _____ DATED: _____