

Norfolk Teacher Training Centre (NTTC)



Frequently Asked Questions

Primary Apprenticeship Programme. Information for Employers.

What is the NTTC?

The Norfolk Teacher Training Centre (NTTC) is an accredited provider of training leading to Qualified Teacher Status. NTTC is part of City College Norwich (CCN) which has a strong track record in providing quality Apprenticeships and Higher Education programmes. As such, NTTC trainees have the backing of CCN's expertise in Higher Education and Apprenticeships and access to all the usual facilities you would expect of a Higher Education establishment.

What is a Teaching Apprenticeship?

Apprentices are employed by a School or Academy who are committed to supporting their development. Postgraduate Teaching Apprenticeships are nationally recognised and offer a work-centred option for individuals wanting to start a career in Teaching and gain QTS. As Apprentices are employed, they receive a wage from employers and complete 80% of their training on employment placement in School. The remaining 20% of their time will be spent completing the Professional Development programme which is designed to complement the learning and development received in school. A Teaching Apprenticeship is completed over 12 – 15 months and will involve teaching in at least two schools.

How does the course work?

The course works similarly to our School-Direct route. Apprentices will complete 4 days a week in school and the remaining day in college at CCN. After completing the first full academic year, apprentices will then complete their final term being full time in schools, 5 days a week. Throughout the course, Apprentices will be observed teaching by both their employer and NTTC staff.

As well as working towards QTS, Apprentices must complete an End Point Assessment (EPA) in their final term which includes an external observation and professional discussion. Successful completion of the Apprenticeship Standard will include the award of QTS.

Who is the right candidate for a Teaching Apprenticeship?

Science (A-C or 1-4) as well as a UK first degree (undergraduate degree with honours). Equivalent overseas qualifications are accepted upon certification from NARIC: www.naric.org.uk/naric. Additionally, candidates should demonstrate an aptitude towards working with children.

As a school, employers may already have a member of staff who they want to support and see develop into a classroom teacher. The individual will need to complete an application through UCAS Teacher Training.

Alternatively, employers may want to attract people to their school and support the training of a new member of staff. The NTTC can help with recruiting an apprentice and already have a pool of candidates waiting to find a suitable employer.

How will Apprentices gain their second school experience?

As part of the training, apprentices must gain experience of teaching in two schools. The NTTC will work with partners and apprentices to secure a second placement that works for all parties involved and that will have little impact on the school life. For example, this could include arranging a direct swap of placements with another apprentice for half a term.

How do employing schools support Apprentices?

Employers need to ensure that apprentices have a dedicated mentor who is a qualified classroom teacher in the key stages that the apprentice will be completing their training with. Apprentices will follow a suggested graduated school experience timetable which can be adjusted to create a bespoke programme to fit to their training and development needs.

The NTTC will dedicate time to ensure all mentors are trained and understand the course processes and requirements.

Employers also need to ensure that there is sufficient time allowed for development opportunities to complement the formal off-the-job training at NTTC. These can be drawn from a range of activities including existing CPD and School training as well as work shadowing and time spent with mentors.

What are the costs involved for employers?

Employers are responsible for ensuring that apprentices have a valid contract that will last the duration of their apprenticeship, they must be paid inline with the unqualified teachers scale. Additionally, as the employer, schools are responsible for covering the course fees for the apprentice which are currently £9,000 for Levy employers and £900 for non-Levy.

What funding is available?

If you are an Apprenticeship Levy payer, you can use your Levy account to pay for the course fees.

If you are not a Levy payer, you will need to pay 10% of the course fee's. The remaining 90% is met by government funding.

As one of our Partners, the experienced Apprenticeship Team at CCN will work with the NTTC and employers to ensure that they are utilising and accessing apprenticeship funding appropriately.

To find out more about the Apprenticeship Levy please follow CCN's website: www.ccn.ac.uk/courses/course-types/apprenticeships/information-for-employers

Are employers expected to employ an Apprentice after successful completion of the course?

Employers are not required to recruit their apprentice to a permanent post following completion of the course.

How can Schools and Academies get involved?

If you would like to support an apprentice, please get in touch with the NTTC to arrange a meeting.

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