

Dear Student,

We hope this letter finds you well as you continue to learn at home. At the College, we are busy supporting our current students, as well as planning to meet our new students next year. We have sites at Norwich on Ipswich Road, Paston College in North Walsham and Easton College. We have been continuing the delivery of our courses online, as well as all of the support we offer our students. We have learnt to work differently.

One of the biggest changes for us this term is that we haven't been able to visit you at your school to talk about your options for next year at College. So, we thought we'd write to you and provide you with some information instead. The following is an overview but if you have any further questions, you can contact us anytime between now and September. Details about how you can get in touch with us are below.

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Applicants for September 2020

We are still accepting applications for September 2020. You can apply on our website. Simply find the course(s) you want to apply for, add them to your shortlist, create an account and complete the application form.

With social distancing guidance in place, many of us are working remotely and it may take a little longer to process your application. Interviews are being conducted via telephone or Skype which is a video call. Please do not worry if you have not had an interview before or haven't used Skype before. It's the first time we've had to interview like this too! For tips on how to prepare for an interview visit: [College Interview Tips](#).

Need advice about your choices?

Visit: [Advice & Guidance](#)

If you need some advice and guidance before making your choices, you can speak to our expert advisers who will be happy to talk to you about your options. Advisers can be contacted by emailing information@ccn.ac.uk or by telephoning **01603 773 311**.

We have created some presentations for you to watch which may help you decide which course(s) to apply for. Simply click on the link of the college you are interested in attending.

Visit: [YouTube CCN](#)

Visit: [YouTube Paston](#)

Visit: [YouTube Easton](#)

There is more information on our websites and you can always contact us about our virtual open days too.

Our finance advisers are also available if you require financial advice and support. Both bursary and Student Finance applications are now open and getting in touch early is advised. Financial advisers can be contacted at financialadvice@ccn.ac.uk or **01603 773 322**.

Already applied?

If you have already applied to our College, we will continue to process your application as normal and make preparations for you joining us in September. If you are awaiting an interview you should expect to receive an email from us in the next few weeks with interview details.

Who can I contact about my application?

You can get in touch with our admissions team at admissions@ccn.ac.uk or **01603 773 008**.

Apprenticeships

Visit: [CCN Apprenticeships](#)

If you are interested in applying for an apprenticeship, but aren't sure how to do so, please see our website for more information.

An apprenticeship is a job with training, so you need to find a vacancy and apply for it like you would a job. You cannot apply for an apprenticeship course without having an employer ready to employ you. It is advisable to apply for a back-up option, such as a full-time course in your chosen industry, just in case you are not successful in securing an apprenticeship.

If you need any help with searching or applying for an apprenticeship, or a full-time course as a second option or if you do have an employer already, please contact the advisers on **01603 773 311** or apprenticeshipadvice@ccn.ac.uk.

Here is a short video clip to help you understand more about apprenticeships:

Visit: [How to apply for an apprenticeship](#)

Support

Visit: [CCN Student Experience](#)

The college has lots of support available including wellbeing, safeguarding and mental health, both online and face to face once we are back on campus.

We also have specialist EHCP advisers and Supported Learning teams for those with additional needs, Tutorial Supervisors to help with your pastoral care and much more. If you need help with any of the above, or want to ask a question about support you might need, then please contact the relevant campus with your query and we will get back to you.

Virtual tour

Visit: [CCN Virtual Tour](#)

Although you can't come and see us at the moment, we thought you still might like to see what the City College Norwich campus looks like; where you can have your lunch, where to ask for advice and what your class rooms will look like. Please see our virtual tour of CCN to see all the areas of the college.

