



July 2022 - Special Educational Needs & Disabilities (SEND) articles, information, news and updates on our service

We provide free and impartial information, advice and support about special educational needs & disabilities (SEND) for children, young people, parents and carers.

Elective Home Education

Elective Home education (EHE) means the parent, carer or guardian of a child or young person has made an informed decision to home educate. This means off rolling their child or young person from the register of a school, or other education setting, to educate at home.

If you think EHE might be in the best interests of your child, and they don't have an Education, Health and Care Plan (EHCP) then you are able to write a letter to the school your child/young person attends and explain you are choosing to home educate. You do not need to inform the Local Authority (LA) as the school will have to do this; although it is helpful if you do. The LA is under no obligation to provide any special education provision to your child/young person should you decide to home educate.

If your child/young person does have an EHCP and they attend a mainstream school, then you should first write to the school your child / young person is

enrolled with and explain you intend to provide education at home. At the same time, you need to inform the LA and request they amend section I (educational setting), to reflect that they are receiving education at home. If the child / young person has an EHCP and attends a special school, you need to write to the LA to request the child/young person is removed from the school roll and once this is agreed the plan can be amended.

In the months following your decision the 'Services to Home Education' team from the LA will be in contact to meet with you, home visits are not legal requirements. If you feel it would be more appropriate you can meet elsewhere or have the conversation by telephone or email.

If you do choose to educate your child or young person at home, you will need to make your own educational arrangements.

If your child or young person has an EHCP, and you chose to EHE, the LA are no longer legally responsible to secure the Special educational provision (SEP) specified in the children, or young person's plan. The LA must ensure that the EHCP annual review continues yearly at a minimum, the LA also have a duty to make sure you are meeting the needs and provision identified in the EHCP.

Under Section 437 of the Education Act 1996, the LA must satisfy itself that parents/carers are fulfilling their duties regarding their child's education. If they feel this isn't happening, following an investigation, they may issue a School Attendance Order which is where your child/young person will have to go back to a school.

The Local Government Ombudsman has established (in its report Out of school...out of mind (LGO. 2011)) that the number of hours of teaching per week considered to represent full-time education is as follows:

- Reception and Key Stage 1 (R, Y1 and Y2) - 21 hours
- Key Stage 2 (Y3 to Y6) - 23.5 hours
- Key Stage 3 (Y7 to Y9) and Y10 - 24 hours
- Y11 - 25 hours

Before making a final decision to EHE, you may wish to investigate 'Education Otherwise than a school' (EOTAS).

EOTAS is used when no school setting is appropriate for a child/young person due to their special educational needs and disabilities (SEND) and so the LA can arrange for Special Educational Provision (SEP) to be delivered elsewhere other than a school college or early years setting. This means that it is the LA's responsibility to ensure the SEP is provided. This is still only acceptable for

Provision that 'Educate or trains' the child or young person.

If a child or young person will not be attending a school or institution at all and instead they will be receiving EOTAS, their EHCP should clearly describe their SEP in section F and section I should be left blank.

In either case EOTAS or EHE, must be suitable to the child's age, ability, aptitude, and SEN.

If you have any queries or need further advice on this topic call us on 01603 704070 or email us at norfolksendiass@norfolk.gov.uk to book an appointment with one of our advisors.



New SENDIASS booking system



Following trialling our a new online booking system, we will be adding this to our website to enable service users to book their own appointments. This will be up and running shortly so keep your eye out on our website.

Once you have booked an appointment you will be sent a consultation form. This must be completed as soon as possible to confirm your booking, if this is not done 72 hours prior to your booking time, the appointment will be cancelled.

You will also now receive text and email reminders.

Norfolk SEND Youth Forum



We held our last on-line meeting (before the summer break) with the Youth Forum on Wednesday, 13th July, and we were thrilled to be joined by all nine of our current members.

The meeting began with an on-line poll for members to complete, with us, as we were keen to access their feedback and enable them to participate in evaluating the group and its work. We will collate their responses and report back on these soon!

We also congratulated the group, on their many achievements this year, and

our members were thrilled to receive a certificate and gift token to thank them for all their hugely valuable contributions. We must thank Belinda (Business support) for ensuring all those lovely brown envelopes were received , and which were appreciated by everyone.

As requested by members, we had a quiz night, where the young people took turns to take the role of “Quiz Master” and we all enjoyed their carefully planned questions . The topics were chosen according to their specific areas of interest and expertise, which included music, building, general knowledge and gaming!!

The group meets again in September, and Dawn and I have now finalised the agendas for the next academic year, and we have also been able to confirm all the professional consultations which our members have agreed to, for the coming year.

September will be an ideal time in which to welcome new members, so if you know of any children or young people who may be interested in joining, please do encourage them to register their interest by going to the SENDIASS website.

Bridget Robinson
CYP Supporter

Register for the Norfolk SEND Youth Forum



Staff spotlight

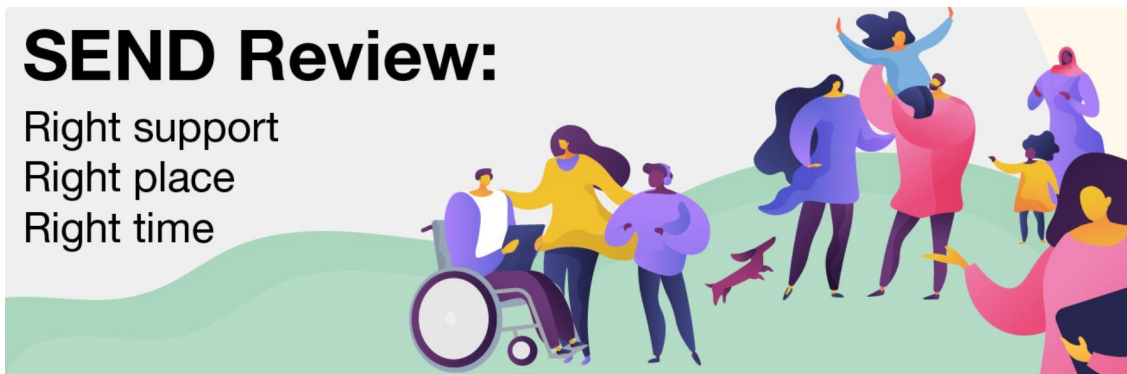
My name is Belinda and I am the Business Support Officer within the team. I previously worked in the



Customer Services Department and for most of my career I have been employed in local government roles. My job involves booking appointments, carrying out administration and finance tasks to support the SENDIASS Team. I am also involved with the Youth Forum who meet once a month and I really enjoy working with such a fantastic group of young people.

I feel proud to be part of a team that supports children, young people and parents/carers in Norfolk on a wide range of issues in relation to their special educational needs and disabilities (SEND)

SEND Review: Right support, Right place, Right Time



Parents and carers, professionals, and organisations are being encouraged to give their views about the Government's proposals for how the SEND support system should be improved.

The proposals are called the SEND Review: Right Support, Right Place, Right Time and are also known as a 'green paper'. Once the Government has consulted and carried out further work, it will then publish a 'white paper' with firm proposals of what it will do next and when.

The Department for Education has published accessible versions of the review,

including easy read and a version for children and young people with SEND.

Take part in the consultation until Friday 22 July.

Take part in the consultation

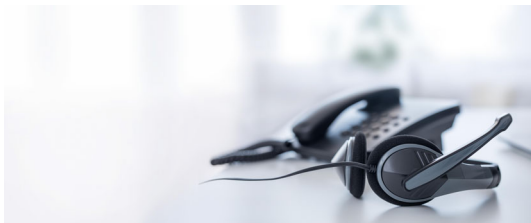
Contact - Listening ear

You might be struggling emotionally and looking for strategies to help you cope. Or maybe you just need to talk to someone who understands the extra challenges you face and who can point you in the right direction to get the support you need for your family.

Contact offer 1-1 telephone appointments with a family support adviser for parent carers looking for a listening ear, reassurance and practical and emotional support.

Visit their website for more information and to book.

Contact - Listening ear



Contact us

From the 1st July you can contact us and book appointments between the

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hours of 9:30 and 1:30. If you leave us a voicemail or send us an email/helpdesk submission form outside of these hours you will be contacted the following day between 9:30 and 1:30 to book an appointment.

You can book an appointment to speak with an advisor by telephoning 01603 704070 or emailing norfolksendiass@norfolk.gov.uk.

We are still experiencing high call volumes so please ensure you contact us as early as possible to avoid missing any deadlines.

Our SEND resource survey is still open. Let us know what kind of resources you would like to have on our website.

[SEND Resource Survey](#)

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Our mailing address is:
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