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| Management Information Sheet | |
| **MI Sheet Type**  (Choose One) | Action/ Feedback/ Information/ CPD/ Flyer/ Newsletter/ Competition/ Charity website/ Grant |
| **LA Contact:** |  |
| **Audience:**  (Choose all that apply) | SLT/ Governors/ SENCO/ DSL/ Curriculum Lead (EAL Coordinator)/ Teachers/ HLTA’s/ TA’s/ All |
| **Short title:** | Developing EAL Provision in Primary Schools – Fully funded course |
| **Theme**  (Choose one) | Admissions & Free School Meals/  Child Protection  Early Years  Exams & Curriculum  Exclusions  Finance, Procurement, Contracts, Insurance, Audit  Governors  Guidance Notes & Procedure  H & S  HR, Personnel, Training  IT  Legislation, Standards, Policies  Performance Management Information, Data Collection  Premises  School General  SEN  Inspections, Visits, Meetings, Working Groups |
| **Self Review**  (Choose one) | Characteristics of your school?  How high are standards?  How effective is the school in developing pupil’s attitudes, values, and personal development?  View of learners, parents, carers, and other stakeholders  Achievements and Standards  How well are pupils taught?  How good are curricular and the other opportunities?  Personnel development, Wellbeing and Every Child Matters  How well does the school care for its pupils?  Quality of provision  How well does the school  work in partnership with parents?  Leadership and Management  How well is the school led and managed?  Overall effectiveness and efficiency  How well does the school use its resources? |
| **To be completed by**: dd/mm/yyyy | …/…/…. |
| MI Number: |  |
| **Publication Date:** | …/…/…. |
| **Attachment Links** |  |
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**Are you keen to improve your whole-school provision for all children with EAL? Have you recently had new admissions who have English as an Additional Language and want to ensure that your school has the best policies and provision in place? If so, then our ‘Developing EAL Provision for Primary Schools’ course can help to guide you on your journey.**

This fully funded, interactive, 3-module course will equip you with the knowledge and understanding to influence policy and practice within your school.  
  
*It will include:*

* Key EAL background and definitions
* Effective admissions and induction
* Use of interpretation services and tools
* Use of Assessment trackers and frameworks
* EAL-friendly teaching strategies
* Promoting diversity and inclusivity
* Recognising and celebrating first languages
* EAL and SEN – Distinguishing the difference
* Developing an EAL policy and whole school strategy
* Resources.

Each session will allow participants the opportunity to discuss issues, share best practice and ask questions relevant to their own school.

The Autumn term course dates are:

**Wednesday 18th October : 13.30 – 16.00**

**Wednesday 8th November :  13.30 – 16.00**

**Wednesday 22nd November : 13.30 – 16.00**

Further information and booking: [Developing EAL Provision in Primary Schools](https://s4s.norfolk.gov.uk/Event/201016)

If you have any further questions regarding this course, please email [inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)