

Year End

Further Skills

Description

This course provides practical based training on what to expect at Year End and how to undertake the tasks involved.

Who Should Attend?

This course is essential for a finance staff with responsibility for processing Year End on Star Accounts.

Content

- Reviewing commitments
- Entering accruals
- Bank reconciliation
- Running year end
- Processing downloads
- Tidying up your accounts ready for the new financial year
- Timescales and information required by CSF

Duration

Half Day 09:30 - 12:30

There is no charge for this course if your school has purchased a Finance Support Package for 2013-14.

Dates & Venues

| | |
|-----------|----------------|
| 24 Feb 14 | Norwich PDC |
| 25 Feb 14 | Kings Lynn PDC |
| 26 Feb 14 | Norwich PDC |
| 27 Feb 14 | Kings Lynn PDC |
| 28 Feb 14 | Norwich PDC |