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**To: Headteachers of Primary schools, Secondary schools,
Special schools and Pupil Referral Units in the City of Norwich**

Dear Headteacher

Domestic Violence Research Project

This Project is being undertaken by the Norwich Voices Against Violence Forum. The purpose of the project is to examine inter agency working and to look at the feasibility of establishing a Multi Agency Centre of Excellence for Domestic Violence in Norwich. The project is being managed by Christina Arthurton who has been seconded from the Police force to undertake this work.

I represent the Education Authority on the Steering Group and an early task will be to establish the extent of the problem and the current involvement of respective agencies. To do this, a survey of reported incidents will be undertaken during the week June 16 – 23. I am afraid that this will require the completion of a short questionnaire on any incidents that come to the attention of the School/PRU during that week. The questionnaire which will be emailed to you nearer the time has been designed to be as easy to complete as possible and I hope that it does not prove too onerous a task for you or your staff. You can be reassured that the information gathered will contribute towards improving the way in which incidents of domestic violence which can be so serious for children and their families are handled.

If you would like more information about this project, please contact me or speak directly to Christina Arthurton on 01603 276633 or 276541 or email ArthurtonC@norfolk.pu.police.uk

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If you or a member of your staff have a particular concern or interest in this subject and would like to be involved in the stakeholder interviews that are also being planned as part of the project, please let me know. It would be very useful for views direct from schools to be fed into its work.

Yours sincerely

Mike Shenstone
Assistant Director (Pupil Access and Community Services)