

## **Managing a Critical Incident in your School**

This training will help you prepare for traumatic events, which you may be faced with in your school. Headteachers value this training, as it is very helpful to know more about what you need to deal with in a Critical Incident.

Please see below for a flyer and booking form, or click on this [link](#).

## Managing a Critical Incident in your school

### *CRITICAL INCIDENT SUPPORT TEAM EDUCATIONAL PSYCHOLOGY AND SPECIALIST SUPPORT*

**This half-day training event is designed for all Norfolk Headteachers and Deputies.** It is free to all Local Authority Schools and those academies and independent schools, which subscribe to the Critical Incident Service.

A critical incident may be defined as:

**"An event or events, usually sudden, which involve the experience of significant personal distress to a level which potentially overwhelms normal responses, procedures, and coping strategies and which is likely to have emotional and organisational consequences."**

The training will mainly focus on incidents like deaths, serious accidents, etc.

In 2009 we offered support and advice to 33 schools in Norfolk. The incidents included deaths of children and staff members, but also other incidents like a child with meningitis, a missing child, terminally ill children and staff, and dealing with other sensitive issues. We would like to offer you training about managing Critical Incidents, this will include guidance on how to inform pupils and staff, how to offer appropriate support, considering short term and long term issues, as well considering the importance of leadership in such an incident.

1<sup>st</sup> of March 2011      Imperial Hotel  
Great Yarmouth

28<sup>th</sup> of June 2011      Oaklands Hotel  
Norwich

9.30-13.00, followed by buffet lunch

#### **Aims of the Training Event**

- To feel confident about managing a Critical Incident in your school
- To be aware of short term and long term issues in a Critical Incident
- To gain knowledge about support available for your school, including your staff, pupils and their families



#### **BOOKING FORM**

Name ..... Position .....  
School ..... Headteacher's Signature.....

Please return the booking form two weeks before to Bianca Finger-Berry, Education Services Centre, Market Street, North Walsham, NR28 9BZ. We will write/email with confirmation of a place and the details of the venue. Any queries, please contact the Critical Incident Co-ordinator - [bianca.finger-berry@norfolk.gov.uk](mailto:bianca.finger-berry@norfolk.gov.uk) or 01692 409540.