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Pupil Access and Support Services
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Your ref:
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9th July 2003

To: All Norfolk LEA Schools

Dear Colleague

Norfolk Pupil Attendance

I am writing to let you know of some significant changes in the management of the LEAs support for pupil attendance.

As a result of the increasing need to focus our attention towards improving attendance in schools and to concentrate on child protection issues, I can confirm there are now two posts within the Pupil Access and Support Service.

Grace Cheese has been appointed to a new post entitled Education Officer (Child Protection). The post of Pupil Attendance Officer is currently being advertised. In the short-term, Trevor Boore will be Acting Principal Attendance Officer, until a permanent appointment is made. If you need to contact Trevor Boore, he is based from September at Carrow House, King Street, Norwich.

We hope these arrangements will enable us to improve the quality of support we provide to schools, children and their families.

It is my intention to send around to schools a revised structure diagram for the Pupil Access and Support Service, managed by Ros Vahey, during the course of next term.

I hope you find this information helpful to you.

Yours sincerely

Dr Bryan Slater
Director of Education