

Human Resource Management in School

A study day for Heads or Senior Managers involved in staff selection and support.

on

Friday 17 October 2003

at

West Norfolk Professional Development Centre, Kings Lynn

from

9.30am – 3.00pm

Recent research projects have consistently identified the lack of effective personnel management as the dominant factor in schools' ability to recruit and retain staff. Many schools are unaware of the new legal requirements relating to flexible working. The Recruitment and Retention Strategy Team have organised this study day to examine all aspects of effective flexible working in schools.

Sessions will include :-

- Benefits
- Understanding which posts are suitable for job sharing
- Issues and Barriers to flexible working
- Legislation affecting part time and job sharers
- Creative Resourcing
- Management, performance appraisal and assessment of job sharers

The day will be led by experienced national trainers who have worked on these issues for public and private organisations, including schools. There is no charge for the study day and supply cover is available for schools with less than 100 pupils on roll.

Book this date now!

Further details will be sent to all school registering an interest.

To apply for a place

Email sarah.barker@norfolk.gov.uk

or

Ring 01603 222901

Giving the name of the school and indicating if you are claiming supply cover.



Norfolk County Council
at your service