

Foundation Stage Profile Moderator

Job Description

To organise, facilitate and conduct moderation of learning in the foundation stage through visits to settings and cluster meetings.

The following descriptions from the foundation stage profile handbook gives outline information on the likely structure for moderation procedures.

Moderator Visits

Moderators could be responsible for a group of schools/settings, visiting a proportion of these each year. During the visit they could be involved in some of the following activities:

- ❑ Selecting, observing and talking to three children one each from a list provided by the practitioner, which groups the children into those working towards the early learning goals, those working around the level of the early learning goals and those working beyond the early learning goals. These observations would then form the basis for discussion and a comparison of the moderators observations with the practitioners recorded assessments for the foundation stage;
- ❑ Joining or conducting a staff meeting agreement trial;
- ❑ Discussing arrangements for the involvement of parents in the completion of the profiles;
- ❑ Discussing any scale points practitioners are finding difficult to assess;
- ❑ Reviewing outcomes from agreement trials held previously.

Moderation Meetings

For those settings that do not receive a moderation visit in any particular year, moderators can conduct half-day moderation meetings for the relevant practitioners from their group of settings. Meetings could be conducted in the following ways:

- ❑ Practitioners would be asked to bring profiles for three children across the ability range. They could be asked to talk about their observations of these children and to provide some evidence for a particular assessment scale. The range of assessment scales covered by the meeting would depend upon the moderation focus during the year of the moderation cycle;

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- ❑ Moderators could present anonymous assessment evidence for the assessment scales that were the focus for moderation during that year of the moderation cycle. This evidence would be for group discussion and agreement;
- ❑ Pairs of practitioners could share profiles for a number of children and discuss the evidence supporting the assessment judgements;
- ❑ Moderation will take place at a number of times during the year, not just at the end of the year;
- ❑ Any disruption to the children's learning and teacher's workload will be kept to a minimum and therefore moderation will not take place close the beginning and end of terms, during Ofsted inspections.

All LEA moderators will expect to –

- ❑ Receive at least one day of training to become a moderator;
- ❑ Attend one half-day moderator's meeting each term;
- ❑ Attend at least one cross-LEA moderator agreement trial each year;
- ❑ Work for no more than 16 days per year in moderation activities within schools/settings;
- ❑ Serve for three years as a LEA moderator.

All moderators will receive -

- ❑ Travel expenses at the county council rate of 24.2p per mile.

All moderators' schools will receive -

- ❑ Supply cover costs of £160 per day.

All short-listed applicants will be required to attend a short interview at a Professional Development Centre. Application forms need to be returned by July 21st and addressed for the attention of Fiona Musters, Professional Development Centre, Woodside Road, Norwich, NR7 9QL.