Norfolk and Norwich University Hospitals

NHS Foundation Trust

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Teachers (Higher education)

RE: Volunteering at NNUH

Due to the increased level of student applications we are currently receiving, we have found it necessary to place strict criterion on student volunteer placements.

From 1st June 2011 students will need to be aware of the following:

- We are able to offer 40 placements per year (these will be allocated on a first come first served basis)
- Students must be 17 ½ or over to qualify for a placement
- Applications will need to be received 6 months before the placement is due to take place.
- Students must be available to volunteer for a minimum of one half day per week during the hours of 8.30am to 5.30pm Monday to Friday
- They must be available to offer their services for one full year... we are unable to offer placements for short periods of time, such as school holiday periods alone.
- Attendance is monitored and references/certificates will only be offered if criteria is met
- We are unable to guarantee placements in chosen departments but will offer valuable hospital experience depending on current placement availability

We would be most grateful if this information could be distributed to all students to help us better manage their expectations... we are currently unable to reply to the volume of applicants in a timely manner and this is causing them some frustration.

Thank you very much for your help!