

Secondary PSHE and Citizenship Training

Do you want to get to grips with your school's PSHE?

We are delighted to offer the following training at no cost to your school:

Working out the basics	Venue:
<p>This training day aims to:</p> <ul style="list-style-type: none"> • Provide participants with awareness of national and local guidance relevant to PSHE • Enable participants to develop a PSHE policy and programme • Look at monitoring, assessment and evaluation in PSHE • Raise awareness of resources and support available for PSHE • Consider appropriate use of external agencies in the delivery of PSHE • Make participants aware of the key issues that can be addressed through PSHE 	<p>Norwich - ENHF8A 9th November 2011 Norwich PDC 9.30am-3.30pm</p> <p>West - ENHF8B 16th November West Norfolk PDC 9.30am - 3.30pm</p>
<p>Who should attend</p> <ul style="list-style-type: none"> • Recently appointed PSHE co-ordinators • Anyone wishing to revitalise their PSHE co-ordination 	

COST: £0.00

Facilitators: Anna Sims and Marian Fox, Healthy Norfolk Schools.

To book a place please send the attached booking form to **Jenni Barber**

FAX 01603 700236

Post to:
Jenni Barber
Healthy Norfolk Schools
Professional Development Centre
Woodside Road
Norwich
NR7 9QL

For further information please contact Jenni Barber:

01603 307756 or email jenni.barber@norfolk.gov.uk

Professional Learning and Development Booking Form

Return to:

Jenni Barber
Healthy Norfolk Schools
Professional Development Centre
Woodside Road
Norwich
NR7 9QL

Tel: 01603 307756
Fax: 01603 700236

From:

Name

School/Organisation

Address

.....

Date:.....**Tel:**.....

School Dfes No. (926)

Course Titles:

Workshop choice(s):

If applicable

Venue:

Date:

Course Ref No's.

Title	Forename	Surname (block capitals please)	Cost £0.00

Please do not send a cheque with this booking form.

TOTAL **£0.00**

It is our policy to ensure that we provide access for all people. Meat and vegetarian meals come as standard. If you have any other special requirements of any kind, please state here so that we can try to help you.

Booking(s) authorised by:

..... **Signature**

..... **Title**

Cancellation Policy: For cancellations made by the school/establishment more than 28 working days prior to the course date, a £15 administration fee will be levied per person. The full fee will be charged for cancellations made within 28 working days of the course date. Free courses will incur a £15 administration fee for non-attendance or if cancelled within 5 working days of the course date.

In exceptional circumstances, and at the discretion of Children's Services or should Children's Services cancel the course, either the fee paid will be refunded in total, or the course will be rescheduled for a mutually convenient date.