



Suffolk & Norfolk Graduate Teacher Programme
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To: Headteacher
Secondary Schools

13 July 2011

Dear Headteacher

As you will be aware, the Suffolk and Norfolk GTP is committed to providing high quality teachers to take up posts within the two counties. This year's secondary cohort has just completed a highly successful training year and most of our trainees have now secured teaching posts for next year.

I am writing to you, however, on behalf of a particular group of trainees who have not yet been able to secure a post. As a consequence of national policy changes and local funding constraints there have been very few PE posts advertised this year and consequently our three PE trainees have not yet secured employment for next year. All three have had a highly successful year and have ended with either a good or outstanding grade and I am happy to recommend them to you for employment within your school. Whilst the best outcome would clearly be a permanent full time post, each of these three trainees is willing to consider a part-time or temporary post in order to get his or her teaching career launched.

With the permission of the trainees I have provided their contact details at the foot of this letter (second page) and I know that they would be delighted to hear from you if there is a vacancy at your school. Alternatively you may prefer to contact the GTP office, as above, and we will be delighted to provide you with further details relating to each trainee and their achievements.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Law'.

Paul Law
Suffolk and Norfolk Graduate Teacher Programme Leader

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