

Business Support for PE CPD

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County PE Adviser

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Our Ref: MR/mr

14th July 2011

Dear Headteacher

Re: Teaching Assistants Course for Teaching and Inspiring Creative Approaches to Learning (TACTICAL)

Based upon the huge success of the Norfolk PE Teaching Competence Standards Programme (NPETCS) which sees Teaching Assistants trained to be able to take PE lessons in primary schools, I am delighted to introduce you to TACTICAL.

TACTICAL is a specialist training programme for teaching assistants whom you as head teachers feel could take a lead in teaching and inspiring creative approaches to learning. The programme (attached) will seek to develop a creative approach based on expertise and best practice from around the county. It will cover both theoretical and practical components and will always be contextual to the learning environment in which we work. It will look at drama, art, music, dance, movement, outdoor learning, mantle of the expert and ICT. The programme will adopt a "golden thread" which will flow through the whole programme based on SEAL approaches, personalised learning and thinking skills, collaborative approaches to learning and sound pedagogy. Tutors will include AST's and teachers from Outstanding schools.

Candidates will need to have a school based mentor, attend the full 12 module programme, engage in reflective practice and inter-sessional tasks, put theory into practice and meet a set of core Standards. They will be externally visited as part of the validation process to see them putting theory into practice and how they have developed a creative approach to enhancing learning.

I hope that this new initiative will be of interest to you as you seek to enhance pupil learning, develop creativity and look to build sustainable capacity. The year long course costs £1,000 but empowers you as a school to sustain creativity and creative approaches to learning in the longer term. The costs are spread over two financial years to help budget planning. Upskilling staff, creating flexibility and capacity all help to ensure that as head teachers you are able to employ and deploy staff who will best meet your pupils needs.

Please take a moment to look at the programme. If you would like to access the programme then please complete the attached booking form and return it to me by July 22nd for inclusion in the first cohort. Places will be allocated on a first come, first served basis and will be capped at only 15 – so please respond quickly. I would be delighted to answer any questions which you may have, so do please contact me on the numbers above or by e-mail.

Yours sincerely

Martin Radmore

Martin Radmore
Lead Adviser – Manager of Traded Targeted Teaching Services

Teaching Assistants Course for Teaching and Inspiring Creative Approaches to Learning (TACTICAL)
A specialist course for Norfolk Teaching Assistants

Session	Content	Timings
1	Mentor Briefing – for candidate and school based mentor	9 Dec 2011 Rm11 PDC 1:30 – 3:30
2	Introduction – Setting the Scene	24 Feb 2012 Rm22 PDC 1:30 – 3:30
3	Teaching and Learning – underpinning theories of education, pedagogy, learning styles (including their own)	16 March 2012 Rm22/23 PDC 09:30 – 3:30
4	Theory into Practice – practical application of theory from Week 3 (exploring learning)	23 March 2012 Rm22/23 PDC 09:30 – 3:30
5	Creativity in and through Art	20 April 2012 Catton Grove 09:30 – 3:30
6	Creativity in and through Drama and Music	25 May 2012 Catton Grove 09:30 – 3:30
7	Creativity in and through Dance / Movement (including yoga)	22 June 2012 Catton Grove 09:30 – 3:30
8	Creativity in and through ICT	29 June 2012 Rm11 PDC 09:30 – 3:30
9	Assessing the impact / Assessing the learning (AfL / APP)	6 July 2012 Rm11 PDC 09:30 – 3:30
10	Creative approaches to enhancing and supporting the core subjects through a) Drama (select) or b) Music (select)	TBC September 09:30 – 3:30
11	Creative approaches to enhancing and supporting the core subjects through a) Outdoor Learning (select) or b) Art (select)	TBC October 09:30 – 3:30
12	Implementing, advocating the creative approach, developing theory into everyday practice – the next steps	9 Nov 2012 Hall PDC 09:30 – 3:30
Completion of Portfolio of progress – Course File		
Certificate Presentation and Celebration Event – County Hall		

Integrated Education Advisory Services - IEAS

Course Booking Form: Creative Approaches to Learning (TACTICAL)

Name: _____ School / Organisation: _____

School DFE No. (926): _____

Address: _____

Tele (inc.STD code): _____ Date: _____ E-mail: _____

		Course Title	Venue	Date (s)	Applicant (s) Name (s)		
					Title	Forename	(BLOCK CAPITALS) Surname
		Teaching Assistants Course for Teaching and Inspiring Creative Approaches to Learning (TACTICAL)	Norwich PDC and School Based	Start 9/12/11 Various see programme			

Please complete and fax back to: **01603 700236** or e-mail to martin.radmore@norfolk.gov.uk or danielle.youngs@norfolk.gov.uk
Post: **Martin Radmore, CPD Booking, The Professional Development Centre, Woodside Road, Norwich, Norfolk. NR7 9QL**

Booking(s) authorised by:

Signature:

Position:

Cancellation Policy: for cancellations made by the school/establishment more than 28 working days prior to the course date, a £15 administration fee will be levied per person. The fee will be charged for cancellations made within 28 working days of the course date. Free courses will incur a £15 administration charge for non-attendance or if cancelled within 5 working days of the course date.