Norfolk County Council

**Accredited Catch Up Literacy Training for
Teaching Assistants and Teacher Coordinators**
The Abbey Conference Centre, Norwich
Autumn term 2011
Jacqui Worsley
Senior Advisory Support Teacher and Catch Up Approved Trainer

Cost: £250.00 per delegate

L2	Delivering Catch Up Literacy Session 1 *[To be attended by all delegates]*	Friday September 30th	9.00 – 12.00 am
L2	Delivering Catch Up Literacy Session 2 *[To be attended by all delegates]*	Friday October 7th	9.00 – 12.00 am
L2	Delivering Catch Up Literacy Session 3 *[To be attended by all delegates]*	Wednesday October 12th	9.00 – 12.00 am
L3	Managing Catch Up Literacy *[An additional session for the member of staff who will manage Catch Up Literacy]* **Teachers attending the management sessions should also have attended the three L2 training sessions**	Wednesday October 12th	1.00 – 2.30 pm

Catch Up Literacy is an intervention programme for struggling readers in KS 1-3.
These sessions will enable Teaching Assistants and Teacher Coordinators to fully implement and manage the Catch Up literacy programme.

The sessions include:
- Background and research
- Assessing reading skills
- Selecting appropriate books
- Delivering the Catch up Literacy Individual session
- Ongoing monitoring

It is essential that participating schools:
- **nominate a member of staff (e.g. Special Educational Needs Co-ordinator) to attend ALL the L2 and L3 training sessions and take responsibility for coordinating and managing the programme in school**
- **ensure that teachers and Teaching Assistants attending the course have opportunities to carry out tasks and practise with pupils in between sessions.**

Please contact Jacqui Worsley, Senior Advisory Support Teacher at County Hall if you require further information about Catch Up or e-mail jacqui.worsley@norfolk.gov.uk

Booking Form:

Please return this form to Bridget Tinsey, Business Support Officer, Room 117, First Floor, County Hall, Martineau Lane, Norwich NR1 2DH if you would like to attend, **remembering to include your school location code for journal purposes.** Bridget can be contacted on 01603 307553 Fax: 01603 222750. Places will be allocated on a first come first served basis **on receipt of the booking form. Letters of confirmation will be sent to successful applicants. PLEASE DO NOT ASSUME YOU HAVE A PLACE UNTIL YOU RECEIVE A CONFIRMATION LETTER.** In the event of late cancellations, charges may be made.

Accredited Catch Up Literacy Training at the Abbey Conference Centre

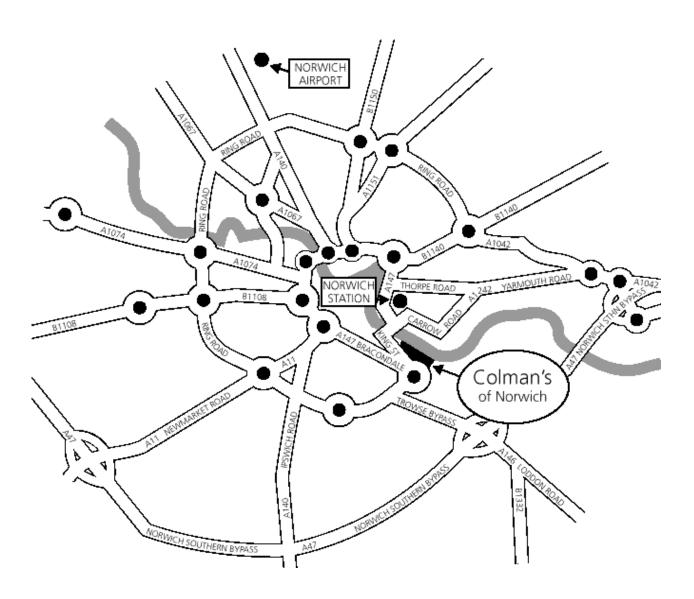| L2	Delivering Catch Up Literacy Session 1 *[To be attended by all delegates]*	Friday 30th September 30th	9.00 – 12.00 am
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NB. It is essential that the teacher who is managing Catch Up in school attends all the L2 training sessions.

SCHOOL:……………………………………………………………………………………………

ADDRESS:………………………………………………………………………………………….

…………………………………………………………POSTCODE:………………………………

PHONE:……………………………………………………E-mail……………………………………

The following Teachers and Teaching Assistants wish to attend: -

	Name and Position
Teacher Coordinator	
Teaching Assistant	
Teaching Assistant	

*School Location Code (No...................- SDTG 4673)

Name:……………………………………………School:………………………………………………..

Head teacher's signature:…………………………………………………………………………………..

Map of the Abbey Conference Centre

N.B. The Abbey Conference Centre is situated within the grounds of
Colman's Mustard Factory

If approaching Norwich from the South or West join the A47, Norwich Southern Bypass, and head towards Great Yarmouth. Leave the bypass at A146 junction signed Trowse and County Hall. Follow the road for approximately three-quarters of a mile to a T-junction at which you turn right, and travel a further 300 yards to a roundabout. All site access is via the entrance directly across the roundabout and is signed "Works"