

Phoenix Gold Installation Instructions

Phoenix v1.25

IMPORTANT:

Before starting the installation procedure overleaf:

- > Please ensure you have a recent back-up of your Phoenix datafile.
- > All users MUST be logged out of Phoenix.

To load the new Software on Windows 95 computers

- 1. Insert the CD into the computer containing your Phoenix Program. If networked this will be the server otherwise it will probably be your main office computer
- 2. An error message will come up advising you that your version of OLEAUT32.DLL is out of date, click OK to get rid of this message. (If this message does not come up then follow the instructions for Windows 98/ME/XP)
- 3. Double click on **My Computer** which you will find on your desktop
- 4. Right click on your CD drive similar to the icon here

A menu should appear

- 5. Select the option to *explore*
- 6. Double click on **Install.exe** (NB: this may just appear as **Install**)
- 7. Follow the Windows 98/ME/XP instructions from step 2 onwards

To load the new Software on Windows 98/ME/XP computers

× 1. Insert the CD into the computer containing your View Installation Notes Phoenix Program. If networked this will be the PEARSON server, otherwise it will probably be your main office View <u>R</u>elease Notes computer Install Gold The Installer should load automatically and you Phoenix View Groupcall <u>N</u>otes will be presented with this screen Install Groupcall Click Install Gold © 1997 - 2003 All rights reserved. of this software is governed by a licenc greement and is protected by copyright, trade secret and trademark law. Explore CD www.PearsonPhoenix.com NB. If the Installer fails to load automatically, double click My Computer (on the desktop). Double click the 2 **Gold** icon to start the Install Phops (A.E. 101 101 process. The Install screen - County 圖 H above will then appear Compu 3 Picter



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3. **This next screen is important.** This is where you tell the computer where to install the new software

In most Primary Schools this will be the D drive as shown on this screenshot. If you have a folder called Phoenix in the D drive then the path will be <u>D:\Phoenix</u>

The first Primary Schools to have Phoenix (ie before 1 June, 1999) will install to their C drive rather than the D drive. If your Phoenix folder is on the C drive then the path will be <u>C:\Phoenix</u>



Schools with Phoenix on a **network** must install the software on the **network** server or the host computer. If you are unsure, click the browse button to see the drives and folders on your computer

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Application (all platforms)

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Runtime - Windows

Please choose what you want to install ... (remember to deselect unwanted runtimes)

Find your Phoenix folder, click it and click OK

When the path is correct, click Next. / If you are at all unsure, contact Education ICT Solutions Helpline for support

- 4. Select **Application (all platforms)**. There is no need to select any other options
- 5. Click Next -
- Click Yes to view the release notes included on the CD



you want to view them at a later date they the Docs folder on this CD. Note that all the es are in Microsoft Word 97 format.

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Install the Phoenix Gold software

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7. Installation of the software then takes place

	Install file to:	D:\Phoenix\Apps\Px_Att.lbr					
14%							
		Cancel					

- 8. Click **OK** when completed
- 9. To complete the upgrade process, you need to open Phoenix. Double-click the Phoenix icon on your Desktop. You **must** log in as the **Administrator** to complete the upgrade process (i.e. User Name: ADMIN)

Platform: Microsof SYSTEM Memory: 1807884 INFORMATION Monitor: 1024 × 7		t Windows 95 Apps: c:\phoer I Kbytes free Datafile: c:\windo 768		rix\1.25\apps\ vws\desktop\px_data.df1 16 modules liste	
	UPDATED SOFTWARE				
Module	C U Version	R R E N T Release date	Version	N E ¥ Release date	
Assessment Manager	1.1401	03 10 2003	1.1700	22 04 2004	
Associated Schools	1.0400	01 10 2003	1.0400	16 04 2004	
Attendance Register	1.1000	01 10 2003	1.1000	16 04 2004	
Comment Bank	1.1000	01 10 2003	1.1000	16 04 2004	
Curriculum Manager			1.0800	16 04 2004	
Examinations			1.1300	16 04 2004	
NCC Specials	1.0901	06 10 2003	1.1000	16 04 2004	
Personnel Manager	1.1800	01 10 2003	1.1800	16 04 2004	
Phoenix access manager	1.2101	04 06 2003	1.2500	22 04 2004	
Phoenix resource manager	1.2300	13 10 2003	1.2500	16 04 2004	
Pupil Groups	1.0500	01 10 2003	1.0500	16 04 2004	-
Quit Bypass	Easy backup	Click this box have a recent backup of yo	only if you and verified C ur datafile	ontinue with upg	jrade
			User LEA Use	r \	

- 10. You will be presented with a screen similar to the above
- 11. Click the box to verify you have recently backed up your data, then click Continue with upgrade
- 12. The upgrade process will continue, this can take several minutes depending on the size of your data file

Please contact Education ICT Solutions should you require assistance.

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