

A snapshot of the work we do .....

**Improvement and Standards Team**  
Monitoring of education standards attained by Norfolk children and young people and highlighting of strengths and areas of concern.  
☎ Cathy Wager, 01603 303323

**Intervention Team**  
Support and Challenge for all Local Authority schools through Improvement Professional visits. Further targeted intervention and support for schools causing concern.  
☎ Cathy Wager, 01603 303323

**County Headteacher Service**  
Managed service to provide temporary Headship, mainly in Local Authority schools causing concern.  
☎ Claire Burrows, 01603 307759

**County School Improvement Teacher Team**  
Managed service to provide temporary specialist teacher input in Local Authority schools causing concern.  
☎ Claire Burrows, 01603 307759

**Attendance and Exclusions Strategy Team**  
Leadership of attendance and exclusions strategy for Local Authority schools including liaison with Children’s Services Children in Need teams. This team also undertakes the statutory work for Children Missing Education, Child Employment and Children in Performances.  
☎ Claire Burrows, 01603 307759

**Early Years and Early Years Foundation Stage**  
Leadership of strategy for raising the quality of Early Years provision in both schools and Early Years settings.  
☎ Sue Browne, 01603-223462,  
☎ Nicola Dunkley, 01603 303303

**Virtual School for Children in Care**  
Support for high quality provision, raising standards and outcomes for Children Looked After and young people leaving public care.  
☎ Claire Burrows, 01603 307759

**Leadership and Governance Improvement**  
Improvement and development of governance, leadership and accountability, especially in those Local Authority schools giving cause for concern.  
☎ Anita Lee, 01603 307750

**0-11 Strategy Development**  
Coordination of curriculum, assessment and teaching strategies that improve education standards across schools and academies. This includes strategies for Every Child a Reader and Every Child Counts.  
☎ Elizabeth Philpot, 01603 307776

**11-19 Strategy Development**  
Leadership of education and training strategies including improving achievement and participation across schools, academies, colleges and training providers. This includes 14-19 and Information and Careers Guidance Strategies.  
☎ Anita Lee, 01603 307750

**Vulnerable Learners Strategy Development**  
Support for strategies that promote the educational achievement of vulnerable young people through networks and targeted projects.  
☎ David Amis, 01603 307733

**Parenting and Extended Services Strategy Development**  
Oversight of strategies that promote parenting and extended services for children and young people. Leadership of targeted projects.  
☎ Amy Tremayne, 01603 307737

Other useful numbers

**LA School concerns and throughout the Ofsted Inspection process**  
Robin Biss  
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☎ 01603 307750 (alternative)

**Centres & Business Development Manager**  
Linda Harrison  
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**Norfolk education strategy and partnerships**  
For general queries from Norfolk’s education and training providers please contact  
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**Useful links**  
Norfolk County Council Children’s Services  
[http://www.norfolk.gov.uk/Childrens\\_services/index.htm](http://www.norfolk.gov.uk/Childrens_services/index.htm)

Norfolk County Council’s *Towards Excellence* and *Norfolk Underperforming Schools & School Improvement Plan*

Help You Choose – Norfolk’s 14-19 Prospectus  
<http://helpyouchoose.org>

Recent developments in Norfolk education practice  
[http://www.norfolk.gov.uk/Childrens\\_services/index.htm](http://www.norfolk.gov.uk/Childrens_services/index.htm)

Norfolk County Council School Admissions  
<https://www.admissionsonline.norfolk.gov.uk/Enrol>

Norfolk Safeguarding Children Board  
<http://www.nscb.norfolk.gov.uk>

School finder – search for a school  
<http://www.esinet.norfolk.gov.uk/schoolfinder>

Parenting and family services support in Norfolk  
<http://search3.openobjects.com/kb5/ncc/fsd/home.page>

School attendance in Norfolk  
[http://www.norfolk.gov.uk/Childrens\\_services/Schools/School\\_behaviour/Attendance\\_and\\_exclusions/index.htm](http://www.norfolk.gov.uk/Childrens_services/Schools/School_behaviour/Attendance_and_exclusions/index.htm)

Young People’s Learning Agency  
<http://www.ypla.gov.uk>

Ofsted reports  
<http://www.ofsted.gov.uk/schools/for-schools/find-school-inspection-report>

Department for Education (DfE)  
<http://www.education.gov.uk>

DfE Performance Tables  
<http://www.education.gov.uk/performance/tables/index.shtml>

Educational  
Achievement,  
Improvement,  
Leadership and  
Governance

Norwich PDC  
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Norwich  
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Educational  
Achievement,  
Improvement,  
Leadership and  
Governance

Norfolk County Council’s **Education Achievement and Improvement service** ensures that the standard of education and training available for Norfolk’s children and young people is as good as possible. We work on behalf of all of the children and young people in Norfolk up to age 19 and up to 25 where a young person has a learning difficulty and/or disability and/or is looked after.

We fulfil the Local Authority’s strategic responsibility of ensuring that the system of publicly funded schools, academies, colleges and training providers works to the benefit of Norfolk’s families and the local economy.

This leaflet introduces the work of this new service. It highlights our responsibilities and how we plan to fulfil these in conjunction with other services and with our partners. It distinguishes between our work with **all** of the providers of education and training for Norfolk’s children and young people and our work with **identified** schools that are maintained by the Local Authority.

For all schools maintained by Norfolk Local Authority, the new service arranges a visit by an Improvement Professional (IP). This is funded by the Schools Forum. Beyond this, for Norfolk LA schools causing concern, an additional Intervention Adviser will work closely with the school throughout the year. *Norfolk Underperforming Schools & School Improvement Plan* and *Towards Excellence* give further details of our work with Norfolk LA schools causing concern.

We have initiated a new ‘helpline’ for Local Authority schools with urgent concerns and throughout the Ofsted process. This will operate during Norfolk term time and Robin Biss (01603 307797) will pass on calls promptly to the Duty Lead Adviser.

You will see that we have included the contact details of many members of the new service. Please do not hesitate to contact us. I hope that this introduction is helpful as we work together to provide the very best education and training for Norfolk.

Norfolk Education Achievement and Improvement service

- Through four teams, each with a series of inter-related responsibilities, we :
- Monitor the education standards attained across Norfolk to identify strengths and areas for development.
  - Emphasise the monitoring of standards attained by vulnerable children and young people including Children Looked After, those leaving public care, those with special educational needs and those educated outside mainstream education.
  - Through *Towards Excellence*, take steps to support and challenge those Local Authority maintained schools that cause concern or are at risk of providing a poor education to their pupils and families.
  - Intervene with these identified Local Authority schools by supporting improvement and development of achievement, leadership and governance.
  - Ensure that all Local Authority schools fulfil their statutory accountabilities particularly in relation to equalities, behaviour and safety.
  - Plan for and support effective leadership succession to ensure the recruitment of high quality leaders for Local Authority schools.
  - Work closely with the full range of Norfolk’s education and training providers to give coherence and purpose to local and Norfolk-wide partnerships and clusters.
  - Develop and coordinate education strategies on behalf of all of Norfolk’s young people and families that will provide the best learning and training.
  - Promote the key strategies that allow children and young people to progress smoothly through the education and training system. Such strategies include : Early Years, Information Advice & Careers Guidance, parenting support, development of reading & writing and transition strategies for vulnerable learners.
  - Ensure that all education and training providers are working in ways that best suits Norfolk’s young people and, where necessary, work with partners and sponsors to achieve new and innovative forms of organisation including conversion to Academy status.

A feature of the work of the new service is its role in providing a consistent approach on education and training matters for Norfolk County Council. The new service’s Education Strategy and Partnership Development Team has a particular role in developing and coordinating robust education strategies for Norfolk’s learners and Norfolk’s economy. This team builds partnerships between all of Norfolk’s education and training providers and links together aspects of **Education Achievement and Improvement** with other Norfolk County Council services.

**Terry Cook**  
Head of Educational Achievement, Improvement, Leadership and Governance  
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Who’s Who within the service →

Education Standards and Assessment

Strategic collation of data and intelligence to identify schools requiring improvement. Support for raising standards, improving attendance and organisation and outcomes for Early Years and Children in Care.

Collation of data is in coordination with Norfolk’s corporate Planning, Performance and Partnership service as well as with Children’s Services 11-19 Access to Learning Evaluation Team.



**Lead Adviser / Manager**  
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Improvement & Standards

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**Virtual School**  
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Business Support Team Leader, PA to Early Years Adviser

Education Achievement and Intervention

Strategic response to schools causing concern or at risk of being a school of concern. Specialist support, challenge and intervention to secure school improvement and raise achievement.

Commissioning of annual ‘support and challenge’ visits to Local Authority maintained schools by Improvement Professionals together with additional intervention through Intervention Advisers for Local Authority maintained schools that cause concern.



**Lead Adviser / Manager**  
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**County Headteacher Services & County School Improvement Team**  
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**Business Support Team**  
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Business Support Team Leader, PA to Terry Cook

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Business Support Officer, PA to Lead Adviser

Education Leadership and Governance Improvement and Development

Strategic improvement and development of leadership and governance, including co-ordination of head teacher recruitment, planning for leadership succession and support for structural solutions including partnerships and federations.

Monitoring for meeting statutory requirements and intervention related to inspection of leadership, governance, behaviour and safety.



**Lead Adviser / Manager**  
**Mary-Jane Edwards**  
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**Leadership and Governance**  
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**Accountability and Complex Needs**  
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Towards Excellence : Raising achievement and improving learning through partnership, guidance and intervention

Education Strategy and Partnership Development

Championing Norfolk’s children and young people, their parents and carers, by developing and coordinating the education strategies that will provide the best possible learning and training.

Building partnerships between the full range of providers – schools, academies, colleges – with County and District Councillors, sponsors and employers to develop the best strategies for education and training in Norfolk.



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on behalf of **Flavio Vettese** (East), **Trish Judson** (OWN), **Jim Hudson** (OpenOpportunity), **Richard Harrowven** (All Routes), **Maurice Cohen** (P2S), **David Cossey** (Northern Lights)

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