



Bryan Slater
Director of Education

Ref: MI 201/99

GENERAL ADMIN

MANAGEMENT INFORMATION

SUBJECT: The Performing Right Society Limited (PRS)Licence

WORKING TITLE: PRS Licence Fees for Schools 1999/2000

DATE PUBLISHED: October 1999

DATE EFFECTIVE: Immediately

DISTRIBUTION: All Headteachers

FORMAT:

SUMMARY

All schools have recently received a letter from the Centre for Education Management Limited concerning the Performing Right Society (PRS)Licence and the need to establish whether or not your school requires a licence. I must bring to your attention that a PRS licence is required if any of the following activities are undertaken at the school

Events - Discos and dances attended by parents or other members of the public
Concerts attended by parents or other members of the public
Discos for pupils held outside school hours

Background -Acrobatics, dance classes, gymnastics, piped music, telephone on hold music, film/video shows, radio or TV in administrative offices or staff rooms.

Hirers - As the manager of the premises it is your responsibility to ensure adequate licence cover for your premises for all users of the premises.'

Please note that you need take no action if you require a licence; the licence fee will be funded by the LEA from a centrally held budget.

If you consider you **do not require** a licence you must sign the Declaration of Non Use, included with the Centre for Education Management's letter, and return it to them. It will be very helpful if you also return the attached slip to us.

ACTION REQUIRED : Establish whether your school requires a PRS Licence.

ASSOCIATED DOCUMENTS: Letter from the Centre for Education Management Limited dated 8th October 1999

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