



Bryan Slater
Director of Education

REF: MI 208/99

PERSONNEL

MANAGEMENT INFORMATION

SUBJECT: EDUCATION PERSONNEL SERVICES

WORKING TITLE: ANNUAL NOTIFICATION OF SALARY FOR
CLASSROOM TEACHERS

FORAMT: LETTER AND ATTACHMENTS

DATE PUBLISHED: NOVEMBER, 1999

DATE IST SEPTEMBER, 1999
EFFECTIVE:

DISTRIBUTION: TO HEADTEACHERS OF ALL LEA SCHOOLS

FOR SCHOOL USE:

SUMMARY: The attached matrix table provides a salary points breakdown to enable you to provide each teacher with a written statement of how their salary point has been determined.

ACTION REQUIRED.. Each teacher needs to receive written confirmation, based on the attached draft, of their individual salary points breakdown in accordance with the School Teachers' Pay and Conditions Document 1999.

ASSOCIATED DOCUMENTS: Explanatory letter
Matrix table
Draft letter of notification

CONTACT: Your School's Personnel Assistant
Tel: As previously notified