



REF: MI 210/99

FINANCE

Bryan Slater
Director of
Education

MANAGEMENT INFORMATION

SUBJECT: Revised Form LMSEMS - Additional Earmarked Sums 1999/00

WORKING TITLE: Standards Fund 36 - Administrative Support for Small Schools

DATE PUBLISHED: 24 November 1999

DATE EFFECTIVE: 1 January 2000

DISTRIBUTION: Headteachers of Schools receiving Funding for Administrative Support for Small Schools

FORMAT:

SUMMARY :

ACTION REQUIRED:

- 0 Note that revised form LMSEMS - Additional Earmarked Sums 1999/00 now includes an allocation for Administrative Support for Small Schools.
- 0 Complete the enclosed Monitoring and Evaluation Form and return to your Personnel Assistant, Education Personnel Services.
- 0 Ensure the school's allocation is spent by 31 March, 2000 (or part there of if full allocation is not taken up).
- 0 Update the Standards Fund budget control report (non LM Account Schools only).
- 0 Note enclosed Standards Fund code list.

ASSOCIATED DOCUMENTS:

Enclosed Bryan Slater, Director of Education, letter of 17 November

Enclosed Monitoring and Evaluation Form

RELEVANT ASPECT OF EDUCATION DEVELOPMENT PLAN OR OFSTED LEA ACTION PLAN:

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CONTACT : Your Personnel Assistant (EPS) - Contractual Matters
Your Finance Support Officer (Education Financial and ICT Services) -
Financial Matters