



REF: MI 218/99

GENERAL ADMIN

Bryan Slater
Director of Education

MANAGEMENT INFORMATION

SUBJECT: Change to the Arts in Education Services

WORKING TITLE:

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DATE EFFECTIVE: 20 December 1999

DISTRIBUTION.	All Norfolk Schools	FORMAT:
	Dr Slater - DoE	
	Malcolm Reeve	Letter

SUMMARY:

The attached letter gives brief changes to Arts in Education Services

ACTION REQUIRED: Please read the attached letter

DATE DOCUMENT OBSOLETE:

ASSOCIATED DOCUMENTS: None

RELEVANT ASPECT OF EDUCATION DEVELOPMENT PLAN OR OFSTED LEA ACTION PLAN:

CONTACT.. Fred Corbett TEL: 01603 223483



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8 December 1999

HEADTEACHERS - ALL SCHOOLS

Dear Headteacher

CHANGE TO THE ARTS IN EDUCATION SERVICES

We are about to enhance our capacity to support the provision of music tuition and the promotion of music for Norfolk schools and the young musicians of the county. During the coming few months we will be providing you with a copy of the strategic plan for music and we will be consulting widely about the ways the service can more clearly meet your needs. I want, at this time, to highlight a few important pieces of information to help you and your staff make contact with us easier.

From 1 January 2000 the service will be known as **THE NORFOLK MUSIC SERVICE**.

On 20 December 1999 the administrative and management of the service will be moving and will have the following new address:-

THE NORFOLK EDUCATION MUSIC SERVICE
NORWICH PROFESSIONAL DEVELOPMENT CENTRE
WOODSIDE ROAD
NORWICH
NR79QL

TELEPHONE, - 01603 433276
FAX - 01603 700236

CONTACTS - JILLIAN TEAROE (SERVICE ADMINISTRATOR)
JOHN BURDETT (SERVICE MANAGER)

The present base at Bull Close Road will continue to be used by ensembles for the Spring Term 2000 until such time as we finalise alternative rehearsal premises in the new financial year.

We look forward to the new developments in the service and will ensure that you receive full details next term. May I ask that this information is made available to the relevant staff in your school who may need to contact the music service.

With best wishes to you and all in your school for Christmas and for a prosperous and enjoyable new year.

Yours sincerely

Fred Corbett (Assistant Director - Advisory Services)