



Bryan Slater  
Director of Education

REF: MI 23/00

FINANCE

# MANAGEMENT INFORMATION

**SUBJECT:** Revised Form LMSEMS – Additional Earmarked Sums 1999/00

**WORKING TITLE:** Standards Fund 34 – Working Environment Fund

**DATE PUBLISHED:** 21 January 2000

**DATE EFFECTIVE:** 21 January 2000

**DISTRIBUTION:** Headteachers of all Nursery, Primary, Secondary and Special Schools and Pupil Referral Units and School Improvement Support Officers

**FORMAT:**

## SUMMARY:

### ACTION REQUIRED:

- Note that Revised Form LMSEMS – Additional Earmarked Sums 1999/00 now includes an allocation for the Working Environment Fund.
- Ensure that all expenditure is coded to project code EG WENV.
- Ensure this is spent by 31 March and satisfies the eligible expenditure criteria.
- Complete enclosed proforma.
- Cash Accounts Schools to update their Standards Fund Budget Control Report (LM Accounts Schools no action required).

**DATE DOCUMENT OBSOLETE:**

**ASSOCIATED DOCUMENTS:** Standards Fund Handbook 1999/2000.  
Enclosed Form LMSEMS – Additional Earmarked Sums 1999/00  
Enclosed Dr Bryan Slater letter of 21 January, 2000

**RELEVANT ASPECT OF EDUCATION DEVELOPMENT PLAN OR OFSTED LEA ACTION PLAN:**

**CONTACT:** Heather Lindsay – Education Officer – Premises (Criteria)      **TEL:** (01603) 223469  
Finance Support Officer (Accounting arrangements)

