



REF :MI 27/99

FINANCE

Dr Bryan Slater
Director of Education

MANAGEMENT INFORMATION

SUBJECT: SCHOOLS BUDGET SHARE 1999/00

WORKING TITLE: SECTION 52 INFORMATION:1999/2000 BUDGET SHARE

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FORMAT: LETTER & ENCLOSURES
ALL PRIMARY, SECONDARY AND SPECIAL SCHOOLS

FOR SCHOOL USE:

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ACTION REQUIRED:

Carry out a review of the 1998/99 budget plan.

Ensure that the school's 1999/00 budget share is checked

Approve a 1999/00 budget plan within the school's budget share, together with your 2000/01 estimated plan, and inform the LEA of your formal proposal by 1st May, a provisional plan must be submitted by 1st April if a formal plan cannot be agreed.

Decide on the level of buy back services and complete the contract to purchase form (EF0029/32/45) and additional services form LMSFF

ASSOCIATED DOCUMENTS:

Scheme for Financing Schools- awaiting approval from DfEE.

Schools Standards and Framework Act 1998 sections 46-48,52.

CONTACT: YOUR FINANCE SUPPORT OFFICER.