



The Garage Big Breaks Referral Scheme

Thanks to funding raised through individual pledges from local donors, we are pleased to announce the launch of a brand new discretionary free award scheme that will provide a full year (3 terms) of membership on Garage Creative Classes for 50 disadvantaged local young people. Each young person awarded a Big Break will get to choose three terms of activity from the following:

- *Garage Theatre Skills (Ages 8-12 & 13-19)*
- *Garage Script Writing (Ages 16-25)*
- *Garage Glee (Ages 8-19)*
- *Garage Street Dance (Ages 8-12 & 13-19)*
- *Garage Break Dance (Ages 13-25)*
- *Garage Bronze & Garage Silver Arts Award (Ages 11-25)*

As well as making new friends, developing skills and confidence, young people will get the chance to take part in exciting performances throughout the year. Proud parents, guardians, family and friends are able to come along to these and share in the positive experience and celebrate the young people's achievements. This is a fantastic opportunity to involve family members and adult role models positively in supporting and encouraging their children.

We need your help to reach young people for whom Big Breaks will make the biggest difference...

We are not promoting this scheme to the general public, instead we are asking you to help the young people you are already supporting, to take advantage of this opportunity. Young people will only be able to access Big Breaks places through your referrals and our own outreach programmes.

There is no set criteria. As the award covers the cost of activity, the young person or family should not be in a position to easily be able to afford to purchase places themselves (for example in receipt of statutory benefits) and we expect that most young people will be new to taking part in one of our regular Garage Creative Classes. Other than that, we know that you will be able to tell us who needs it the most and why. We expect to support young people that are experiencing a range of disadvantaged or challenging circumstances and know that these never fit neatly into a box. Examples could include bullying, exclusion from school, chaotic homelives, family break-up or bereavement, involvement in risk taking, anti-social or criminal behaviour or any other factor that has a negative effect on an individual's confidence, enjoyment or achievement.

What we need you to do...

We need you to refer young people you are working with. Please talk to them about what is on offer, show them one of our leaflets or better still, show them some of the films or photographs on our website (www.thegarage.org.uk), youtube (<http://www.youtube.com/user/thegaragenorwich1>) and facebook (<http://www.facebook.com/garage.norwich>) pages. You can even bring them in and we will be happy to show them around and tell them more about each of our classes.

If they are interested and would like to take part, please complete the referral form below. We will do the rest!

Please note: We regret that we are no longer able to provide financial support for transport costs.

BIG BREAKS REFERRAL FORM

the garage

Office use only:	
Date received:	
Date processed:	
Date confirmation sent:	

This form is for use by referral partners who wish to refer young people for a *FREE Big Breaks place* on one of our creative classes.

How to nominate a young person for a Big Breaks place....

- 1.** Please complete the referral table below including your name, organisation, address and name of the young person you are referring.
- 2.** Please give us a brief explanation of why you are making the referral and the young person's circumstances. We need to know that our Big Break places are being accessed by young people in the most need and who will gain the most benefit so we would like you to tell us about the barriers or issues that prevent the young person from accessing independantly and the positive impact you expect participation to have.
- 3.** Enter the email address for the parent/guardian of the young person in the referral table below. Please ensure it is up to date since if your referral is successful we will send an invitation of booking and a discount code to this address. They will need to enter important information such as media release, doctors surgery details and emergency contact details.*
- 4.** Complete the activity details grids to tell us which Creative Class the young person would like to do. Big Breaks will support the young person for three terms (that's a whole year) so they can try different classes each term if they wish. Please note that places are subject to availability within the chosen class.

5. Send the completed referral form to The Garage either via post or email by the required deadline (details are at the end of this document).

6. At this stage a Big Break place is not guaranteed since we allocate all places on a **needs** basis rather than a first come first served basis.

7. We will email both you and the parent/guardian of the young person to confirm whether a place has been offered.

*If you think the parent/guardian will have difficulty accessing emails, please get in touch and we will arrange an alternative option.

Referral Details

Your Name	
Job title	
Referral Organisation name	
Contact telephone number	
Contact email	
Organisation address	
Young Person's Name	Young Person's Age
Parent/ Guardian's email	
Tell us why you have referred this young person. What barriers do they face to taking part in positive activities and what might the benefit be to the individual if we provided a free bursary?	
Signature: (If emailing form then just enter name)	Date:

Activity Details

Activity	Age	Term Dates	Sessions Times	Please Tick
Garage Senior Street Dance	13 - 19	Mon 30 April – Mon 16 July 2012*†	Mondays 5:45pm – 6:45pm	
Word Up! Garage Script Writing	16 - 25	Mon 16 April – Mon 9 July 2012*†	Mondays 6:00pm – 7:15pm	
Garage Bronze Arts Award	11 - 25	Tues 1 May – Tues 10 July 2012*	Tuesdays 5:30pm – 6:30pm	
Garage Junior Theatre Skills	8 - 12	Wed 2 May – Wed 11 July 2012*	Wednesdays 4:30pm – 5:30pm	
Garage Senior Theatre Skills	13 - 19	Wed 2 May – Wed 11 July 2012*	Wednesdays 5:45pm – 7:15pm	
Garage Glee	8 - 19	Wed 2 May – Wed 11 July 2012*	Wednesdays 5:00pm – 6:00pm	
Garage Break Dance	13 – 25	Fri 4 May – Fri 13 July 2012*	Fridays 6:00pm – 7:00pm	

*There is no class during June half term (Mon 4 June – Fri 8 June)

†There is no class on Mon 7 May (which is the second week of term) due to a Bank Holiday. There is therefore an extra class on Mon 16 July.

Return by post: Ruby O'Callaghan
Summer Term Bookings
 The Garage
 14 Chapel Field North
 Norwich
 Norfolk
 NR2 1NY

Return via email: takepart@thegarage.org.uk (Please include '**Summer Term Bursaries**' in the subject line)

Any Questions: If you have any questions, please feel free to call us on 01603 283385.

Deadline for receipt of applications: 23.03.12