

Welcome To  
**NORTH NORFOLK ARTS E-NEWS**  
14th May 2012 – Issue 13

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**Open Studio events, 26 May to 10th June**

- *Creative Workshops –Washed up*

Make art & help clean up the environment using material from Happisburgh Beach. Daily workshops from 28 May to 8 June 11am – 5pm £20 per day, booking essential

- *The Gallery*

The Gallery displays the largest collections of paintings and drawings by Sandra Haywood spanning over 5 decades.

- *Celebration Event*

The artwork created in the workshops will contribute to an exhibition and celebration event on the 9<sup>th</sup> June 12pm – 5pm (pay bar & BBQ RSVP

**For further details and bookings contact - [mark@markhaywood.co.uk](mailto:mark@markhaywood.co.uk)**

**Visit : [www.markhaywood.co.uk](http://www.markhaywood.co.uk) : [www.sandrahaywood.com](http://www.sandrahaywood.com)**

**Stone Angel : Folk Concert Sat. 2<sup>nd</sup> June at 7.30pm**

St. Mary's Church, Stalham

"Keeping English Folk Music Alive"

Tickets £10 (£8 concs) available from both Truly Local and the Happening Shop in Stalham Tel: 01692-583099; email the Festival Director: [avril@avrilsmith.co.uk](mailto:avril@avrilsmith.co.uk)

or buy on line via Paypal: [www.stalhamwithhappeningfestival.co.uk](http://www.stalhamwithhappeningfestival.co.uk)

Tickets also sold on the door.

### **Artist's Talk : Debby Besford**

Wednesday 16th May 7 - 8.30pm

Queen of Hungary Project Space, Bushey Place, Aylsham, NR11 6HF

Debby Besford's work is characterised by an inquisitive and personal relationship with her subjects. A warmth percolates through her beautiful portrait scenes of brooding Spanish chicas, dizzy brides, playful lads and her own parents. She will be talking about her recent publication 'The Boudoir of the Burlesque Performer', a lusciously printed exploration of dancers' private rooms and lives, as well as her current project about the revival of Roller derby by all-female amateur teams.

Besford has exhibited widely in the UK, including at the Wellcome Trust, Tate in the East, the South Bank, and Focal Point. Overseas photography projects include work in Russia, Africa, USA and France.

Alongside her artistic projects, Besford teaches at Norwich University College of the Arts and is a Professional freelance photographer.

For further information go to [www.debbybesford.com](http://www.debbybesford.com)

To book a place please email [stephdouet@gmail.com](mailto:stephdouet@gmail.com)

Places are limited to 30, please book early to avoid disappointment.

Donations: £3.00 These go towards enhancing the Project Space's facilities

### **Rachel Fryer - Piano**

St Botolph's Church, Trunch

**Sat. 9 June at 7.30 pm**

- J.S.BACH
- GOLDBERG VARIATIONS

Admission by programme at the door:

£8 (£6 Concessions)

or 01263-722193 for further detail

Proceeds to St Botolph's Church restoration projects

See also: [www.trunchconcerts.co.uk](http://www.trunchconcerts.co.uk)

*3rd Norfolk Schubertiade of the London Schubert Players*

**Anda Anastasecu – Piano & Aida Armitage - Violin**

St Botolph's Church, Trunch

**Sat 30 June at 7.30 pm**

- Debussy: Suite Bergamasque Schubert: Sonatina
- Schumann Waldszenen Silvestri: Children's Games
- Mozart: Violin Sonata KV304

To the memory of Geoffrey Barker, violinst, conductor & co-founder of the concerts at St Botolph's

Admission by programme at the door:

£8 (£6 Concessions)

or 01263-722193 for further detail

Proceeds to St Botolph's Church restoration projects

See also: [www.trunchconcerts.co.uk](http://www.trunchconcerts.co.uk)

Cromer Music Evenings present..

**Huw Wiggin – Saxophone accompanied by James Sherlock – Piano.**

Templewood, Frogshall, Northrepps NR27 0LJ.

**Sunday 27 May. 3.00 p.m. (doors open 2.30 p.m.)**

Admission: Members £6, Non-members £10, Students and Children £3

Huw Wiggin is rapidly becoming recognised as a soloist and chamber musician in both the UK and abroad. A First Class Honours graduate of the Royal Northern College of Music, he furthered his studies in Germany before beginning his Masters at the Royal College of Music in September 2011. He made his Purcell Room debut last year to great critical acclaim. He lives and works in London, combining teaching with solo and group recitals. He is a Making Music Young Artist Award Winner for 2011.

In a wide ranging repertoire Huw Wiggin will play music by Pedro Iturralde, Benedetto Marcello, Rachmaninoff, Bach, Schumann and others.

For more information telephone 01263 519405

### **The Space free digital arts service goes live**

<http://www.artscouncil.org.uk/news/arts-council-news/space-goes-live/>

Today sees the soft launch of The Space, a new free digital arts service developed by Arts Council England in partnership with the BBC. You can access The Space now at [thespace.org](http://thespace.org) or by viewing on connected TV or The Space channel (Freeview HD channel 117). At the heart of The Space is a new commissioning model, enabling artists and organisations to film and make work specifically for the main digital platforms. Some are live-streaming their events, others trailblazing new formats, all with mentoring support and training from the BBC where required.

Work from established organisations of world-renown will sit alongside innovative work from emerging artists to make The Space a laboratory of endeavour, committed to the sharing of new and developing skills.

Over the next six months, The Space will showcase some of the most exciting arts and culture events from across the UK. With something new added every day, the service will gradually fill up to become a record of an exceptional summer which includes the London 2012 Festival, the wider Cultural Olympiad, the Diamond Jubilee, the World Shakespeare Festival and the Edinburgh Festival.

Keep up to date with upcoming content at [facebook.com/thespacearts](https://www.facebook.com/thespacearts) and on Twitter @thespacearts and #thespacearts.

## **Opportunities**

### **Children's Art Workshops - Jubilee Souvenirs**

Tuesday 5 June, 10.30 – 1.00pm & 2.00 – 4.00pm

Cromer Museum

Make some royal bunting, a Union Jack flag or a commemorative postcard to save or send in this celebratory children's craft workshop.

Drop in. Free with museum admission.

Museum Admission: Adult £3.50, Conc. £2.90, Young Person (4-16) £2

Web site [www.museums.norfolk.gov.uk](http://www.museums.norfolk.gov.uk)

email [cromer.museum@norfolk.gov.uk](mailto:cromer.museum@norfolk.gov.uk)

Tel. 01263 513543.

**To Rent : Two commercial rooms to use for office space.**

Great for graphic designers, web designers, artists who want the presence of an office space to make their business more appealing to customers and clients. Short term lease agreement and flexible terms.

Fully furnished with new desks, chairs and filing cabinets. Newly decorated with wired internet sockets in each corner of the room, plug sockets in abundance and telephone lines. Each room is lockable for additional security.

The building has an alarm, sprinkler system and telephone entrance system connected throughout (every room) which gives a very professional appearance. Heating, electricity and business rates are paid for inclusive in the price. £210 per room or two for £400 pcm. The rooms are the main reception entrance and conference room on ground level which you will then make the building feel that it is your own. It is of course with a prestigious address: 3 Cathedral Street, Norwich, NR1 1LU.

**Apply to Ross Burrows: 07850 025611.**

**Call out for artists for Art Market at Festival on the Farm**

Sunday 29<sup>th</sup> July 2012, 10am – 5pm at Gressenhall Farm and Workhouse, Gressenhall, Dereham. This one off art market at Festival on the Farm invites artists / exhibitors to apply for a pitch based at the family festival, which is expected to attract over 2,000 visitors. We want artists to be available to discuss their work with visitors, demonstrate their talents and sell art work. The festival team at Breckland Council will select their choice of artists, as space is limited.

The requirements are as follows:

- Art work must be original and limited edition prints only
- Reproduction cards of artists own work are acceptable but only as a supplement to original work
- Any 2D medium including paint, print, textiles, photography, 2D ceramic art, mixed media will be considered.

This is an outdoor event and exhibitors will need to provide their **own** gazebo, appropriate gazebo weights, exhibiting equipment such as: easels/table top easels, table, browsers. All payment for artwork goes directly to the artist.

The cost of a space is £20 and will be payable before the event. All exhibitors must have their own public liability insurance ([www.a-n.co.uk/air](http://www.a-n.co.uk/air) offer this for approx £30 per annum).

Please return your completed form (see email attachments, *form & terms & conditions*) by Monday 28<sup>th</sup> May 2012 to:

Festival on the Farm, Sustainable Communities,  
Breckland Council, Walpole Loke, Dereham  
NR19 1EE

or email the form to [sam.dawson@breckland.gov.uk](mailto:sam.dawson@breckland.gov.uk)

Selected artists will be notified by Friday 8<sup>th</sup> June 2012 with further details of the event. If you have any questions, please get in touch.

[www.facebook.com/FestivalOnTheFarm](http://www.facebook.com/FestivalOnTheFarm)

Samantha Dawson | Arts Development Officer | Breckland Council

Office: 01362 656 870

DDI: 01362 656 848 | Mobile: 07917 587 076

[sam.dawson@breckland.gov.uk](mailto:sam.dawson@breckland.gov.uk) | [www.breckland.gov.uk](http://www.breckland.gov.uk)

### **PULSE Festival Interns, New Wolsey Theatre**

Closes Thur. May 10 2012 Paid (£10k-£15k) (paid internship) Full Time

Contact Lorna Owen at: [lowen@wolseytheatre.co.uk](mailto:lowen@wolseytheatre.co.uk)

The **PULSE Fringe Festival** holds the best new work from the far corners of the country and beyond.

True to **PULSE** form, we're not content with keeping everything in a nice comfortable theatre, oh no, we've nabbed a campsite, people's front rooms, the Ipswich Film Theatre and more...

**PULSE** is the place to see work as it begins its journey; many shows premiere here. Throughout the festival we are proud to be showcasing a number of Escalator artists from the region.

This year we're delighted to be able to offer three internships for the duration of the festival in our Communications Team. If you'd like to be a part of this challenging, entertaining, at times scary and flabbergasting festival then make sure you apply!

**NOTE:** This is not for the faint hearted! You'll be working lots of hours, on your feet rushing from show to show and generally having a wonderful time. In return we'll pay you for 20 hours of work a week. How's that for a deal?

**Interested?** Please download the information pack from our website:

<http://www.wolseytheatre.co.uk/173/pulse/pulse-2012-25th-may-9th-june.html>

The New Wolsey Theatre is committed to promoting equality of opportunity and welcomes applicants from all sections of the community.

### **The Virgin Media Shorts Competition Opens to Entries (UK)**

The Virgin Media Shorts which is a short film competition that champions undiscovered talent has announced that its 2012 competition is now open to entries. The competition is open to filmmakers and gives them the chance to show their work in cinemas, on TV, online and on mobile (via the mobile internet). Prizes include:

- 13 film makers win a chance to show their work on 214 cinema screen nationwide
- One winner will receive £30,000 to make their next film
- A People's Choice winner will receive £5,000 of film funding

BFI mentoring Films must be in English or subtitled in English and be of duration of up to 2 minutes and 20 seconds.

The deadline for entries is 12 noon on the 12th July 2012. For more information visit: [http://www.virginmediashorts.co.uk/index.php/#page=1&filter=tag\\_2011](http://www.virginmediashorts.co.uk/index.php/#page=1&filter=tag_2011)

### **Curve – Head of Communications**

Salary: £35,000 pa

Full time, permanent (39 hours per week)

Curve is Leicester's state of the art theatre situated in the heart of the City's Cultural Quarter. We have an exciting opportunity for an experienced manager to join our Communications team as Head of Communications, to lead the successful delivery of Curve's Communications and Audience Development strategies.

Visit the website for further details and to apply

[http://www.curveonline.co.uk/curve.php?view=viewpage.php&page\\_id=1548648](http://www.curveonline.co.uk/curve.php?view=viewpage.php&page_id=1548648)

## Norwich Sound and Vision 2012

### Play NSV 2012

Norwich Sound & Vision returns for its third year from 11th - 13th October 2012. If you would like to be considered as a performer at this year's NSV please send a bio and links to your music and/or EPKs (do NOT send MP3s as attachments!) to [norwichsoundandvision@cme.org.uk](mailto:norwichsoundandvision@cme.org.uk)

### Call for Actors – project in North Norfolk area

Artist Hayley Lock requires two male and female performance artists/actors to perform 1 - 2 days in the Cromer area on a film titled 'The BlueLight' written by the science fiction writer Liz Williams. Travel and a daily fee will be available. Filming to take place in June/July. Please contact Hayley on [hayleylock1@gmail.com](mailto:hayleylock1@gmail.com)

### GET STARTED: Working with Young People at Risk

Artswork Ltd is the national youth arts development agency

#### ***May Madness – £25!***

**This special publication offer is available to purchase until the end of May 2012 at the special rate of only £25! (RRP: £39.50)**

This essential kit is useful to anyone who works with young people at risk in the youth, arts and cultural sectors and who would like a range of useful tools to support them in their work for a bargain price.

The **GET STARTED: Working with Young People at Risk** has been produced by Artswork, the national youth arts development agency, as part of the Artsplan professional development programme.

The kit contains the following four sets of practical guidelines:

- Using the Arts with Young People at Risk
- Access All Areas: Disability and Youth Arts
- Using the Arts with Juvenile and Young Offenders
- Using the Arts with Young Asylum Seekers and Refugees

And

- The Get Sorted Guide: How to get organised, sort the budget and go for funding for your youth arts project!

Additionally you will receive ...

- a complimentary copy of the hugely popular 'Youth Arts Directory' created in 2005/6, which contains details of hundreds of youth arts organisations across the country.

This kit is a valuable resource offering creative and practical help to anyone using or looking to use the arts in their work with young people at risk, the guidelines contain vital information and the ingredients that will help you to develop successful, informed and inclusive youth arts projects.

For further details, or if you would like to purchase a Get Started kit please contact Tanya Roberts, Operations and Communications Assistant Manager on t: 023 8033 2491 or e: [tanya@artswork.org.uk](mailto:tanya@artswork.org.uk)

**Don't forget ENYAN members receive an additional 10% discount off the total price of Artsplan training and publications! For more information on free membership visit [www.artswork.org.uk/enyan-home](http://www.artswork.org.uk/enyan-home)**



## **'somewhere to'**

Creative Arts East is the regional coordinator for the nationwide project 'somewhereto\_', a project inspired by the London 2012 Olympic & Paralympic Games, which helps young people, between the ages of 16-25, find the space they need to do the things they love, within sport, culture and the arts in their local community. We have a number of exciting opportunities for young people to get involved with over the next few weeks:

- **somewhereto\_ & Inspire are looking for groups of young performers..**  
to come and perform at the BBC Big Screen at Chapelfield Shopping Centre in Norwich as part of the UK-wide celebration day!  
So if you are part of a dance group, a singer or are an acoustic musician or in an acoustic band then get in touch with somewhereto\_!  
The louder and more visual you are the better!  
For this space there is no stage and is non-amplified
- **Night Club Room at OPEN in Norwich on Wednesday 6<sup>th</sup> June 2012!**  
The Night Club Room is available for one day only, so if you have a great somewhereto\_ idea this could be the space for you!  
some ideas for this space...
  - rehearsal space for musicians or drama groups
  - dance studio space
  - an arts space
  - filming space
  - photo shoot space
- **somewhereto\_ become a volunteer!**  
somewhereto\_ is having a volunteer day on....  
Friday 8<sup>th</sup> June 2012 at OPEN in Norwich from 10am – 2pm, lunch provided. Come along and find out about volunteering with somewhereto\_ and what that could mean for you. Tell us about what you are interested in and what experiences you would like to gain. Sign up to some exciting opportunities as a **somewhereto\_ Volunteer** – we have all sorts of roles from helping out with stage management at performance events to assisting the team in the Creative Arts East office, so there's plenty of ways to get involved and gain some hands-on work experience.

If you are interested in any of these fantastic opportunity e-mail our Regional Coordinator Elly Wilson at [elly@somewhereto.org](mailto:elly@somewhereto.org) or visit [www.somewhereto.com](http://www.somewhereto.com)

## **Coming Up - Opportunities for Film-makers**

Coming Up is a talent scheme that provides emerging film-makers with the opportunity to make an authored drama with a guaranteed network broadcast. Films must be bold and original with surprising ideas and strong voices and should demonstrate ambition, wit, urgency and fearless entertainment.

Applications for up to seven eye-catching, innovative, challenging films to be made into a half-hour film for Channel 4 in 2013 are now invited.

Writers, directors and writer/directors within the UK that are building a track record and a career in film and television drama are invited to apply.

Submissions from multicultural, the four nations and region-based film-makers are encouraged. The deadline for receipt of applications is 2 July 2012.

For further details please visit: <http://www.touchpapertv.com/comingup.html>

## Funding

### David Canter Memorial Fund - 2012 Round Open

The David Canter Memorial Fund offers grants to those working in the crafts for special projects, travel for specific research and for educational work.

Awards are made every other year, each time focusing on a specific craft discipline. In 2012, the focus will be on ceramics.

Applicants should have finished formal training and be working full- or part-time in the UK.

Grants usually range from £500 to £1,000. Examples of what these grants may be used for include project costs, e.g., setting up a workshop, buying equipment, educational work or for research and travel.

Grants are not available for students, or for those working in the field of fine arts.

**The deadline for the receipt of applications is 21 September 2012.**

For further details please visit: [http://www.craftscouncil.org.uk/craft-directory/opportunities/view/david-canter-memorial-fund-201204271534-4f9abc7f5ece0?page=&from\\_page=/craft-directory/opportunities/](http://www.craftscouncil.org.uk/craft-directory/opportunities/view/david-canter-memorial-fund-201204271534-4f9abc7f5ece0?page=&from_page=/craft-directory/opportunities/)

### Heritage Lottery Fund new small grants programme

**Deadline: 31 July 2012**

The Heritage Lottery Fund (HLF) has announced the launch of a new £1 million small grants programme for people to get involved in their heritage. Called 'All Our Stories', the programme will provide grants of £3,000 to £10,000 to support charities, community groups and heritage organisations running local history projects. The types of activities that can be supported include:

- visits to places like historic buildings, landscapes, parks, burial grounds, museums, archaeological sites or industrial heritage sites like railways;
- using collections like archives, libraries and museums, including collections held by people in the community;
- talking to people who know about heritage or holding workshops, talks and sessions exploring people's memories;
- recording things like people's memories or local wildlife;
- scanning old photographs and documents;
- archaeological digs or surveying historic buildings.

To be eligible for funding organisations will need to share what has been learnt by holding or producing things like:

- community events;
- digital things like smart phone apps, DVDs or websites;
- display boards;
- exhibitions;
- guides/trails;
- leaflets or books;
- packs for schools;
- performances.

HLF is working in partnership with universities throughout the UK to offer support with activities. The closing date for applications is the 31 July 2012.

For information visit:

[www.hlf.org.uk/HowToApply/programmes/Pages/Allourstories.aspx](http://www.hlf.org.uk/HowToApply/programmes/Pages/Allourstories.aspx)



### **ACE Creative Entrepreneur Fund**

ACE Micro-finance scheme for creative entrepreneurs Creative Industry Finance is a forthcoming Arts Council England initiative offering business development support and access to finance for creative industry enterprises. The programme will provide practical advice and support for creative entrepreneurs wishing to develop and grow their business as a viable commercial enterprise. In addition to the business support package, a limited number of business development loans of £5,000-25,000 will also be made available for successful applicants, repayable over a maximum of three years.

Whether you are an artist, writer, performer, designer, producer, promoter, publisher or innovator, if creative content is at the heart of your business this programme may be able to help. Full details will be announced by the end of May when the programme is open for applications. See link here:

<http://tinyurl.com/ch8s9bh>

### **IdeasTap funding for 16-25-year-olds**

**Deadline: 22 June 2012**

IdeasTap, a not-for-profit initiative supporting young creative people aged between 16-25, has announced that its Ideas Fund Innovators is open to applications. During this funding round, the Ideas Fund Innovators aim to offer ten projects £1,000 each to help get them off the ground.

In the past, Ideas Tap has funded everything from dance and film projects to music videos and photography collectives. Applications from any creative field will be considered. Ideas Tap is looking for projects that are inspiring, original, innovative and that Ideas Tap think you can deliver. Projects must take place between July 2012 and March 2013. For more information visit:

<http://www.ideastap.com/Opportunities/Brief/b4b43690-4c49-44a7-abe7-a01d00b34a70>

### **Funding for Artists database**

The Paul Hamlyn Foundation has launched a new online directory dedicated to UK funding streams for artists, its list ranging from £250 to £20,000. The foundation has increased the value of its own Awards for Visual Arts by £5000 to £50,000. The database is at <http://fundingforartists.org.uk/>

### **Theatre Protection Fund Small Grants Scheme Open for Applications (UK)**

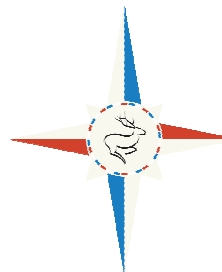
The Theatres Trust, which works with commercial, public and voluntary sectors to secure a sustainable future for theatre buildings, has announced that it is now accepting applications through its Theatre Protection Fund Small Grants Scheme. Through the scheme, theatres run by charities and not-for-profit groups can apply for grants of up to £5,000 in order to carry out capital improvements to enhance their work within the local community. The types of works that can be funded include:

- Urgent building repairs
- Environmental improvements
- Works to enhance physical accessibility, etc.

Applicants have to own or manage theatres with titles or signed leases of more than 5 years Applicants also need to demonstrate that they run a regular theatre programme of professional, community and/or amateur work presenting no less than 30 performances a year. There are no closing dates and applications can be submitted at any time. See link here: <http://www.theatrust.org.uk/grants>

# Art Market Booking Form

Event: Festival on the Farm  
Date: Sunday 29<sup>th</sup> July 2012



Name			
Organisation/Trading name			
Address	Postcode:		
Telephone			
Email			
Website showing examples of your work			
Please briefly describe your work			
Do you have your own gazebo? Please indicate the size of the gazebo.			Y/N
Do you have your own table and chairs?			
Do you have your own exhibiting equipment?			
Will you be bringing any other equipment or hazardous substances on site? (Gas bottles, chemicals, machinery) please provide details overleaf			Y/N
Insurance - Do you have Public Liability Insurance? (please attach a copy of the certificate)			Y/N
Do you have any other requirements? Please provide details on the reverse of this form.			Y/N
Stall holders on the day - Please list all people who will be working on the stall. Please continue on reverse of this form.			
1.			
2.			

☐ I confirm that I have read and understood the Terms and Conditions for Festival on the Farm and agree to abide by them.

Signed

Date

Name

Please return your completed form by 28<sup>th</sup> May 2012 to: Festival on the Farm, Sustainable Communities, Breckland Council, Walpole Loke, Dereham NR19 1EE or email the form to [sam.dawson@breckland.gov.uk](mailto:sam.dawson@breckland.gov.uk)

**Please provide any additional information below**

# Gressenhall Farm and Workhouse-Festival on the Farm

## Terms and Conditions

Facilities and space for your stall/activity are made available to you on the following conditions:

### 1. **Health and Safety**

You must comply with all relevant requirements of health and safety legislation (including Regulations).

We reserve the right to decline your booking if we have concern over the content or risk involved in your stand/activity.

You must notify the organisers if there are any other risks that might result from your stall/activity so we can complete a risk assessment.

### 2. **Fire Regulations**

You must observe and comply with all fire regulations and any directions given to you by our fire safety officer or the Fire Service.

### 3. **Insurance**

We recommend that you have public liability insurance to the value of £5,000,000.

### 4. **Damage**

You must not cause any damage to the site or facilities and if any damage does occur you must put this right at your own expense as soon as possible.

### 5. **Loss**

We will not be held responsible for the loss of any of your possessions, goods or other objects while you are on site.

### 6. **Electrical Appliances**

All portable electrical appliances you bring on to the site must be fit for the purpose and have valid Portable Appliance Test certificates.

If using a generator, please confirm safety precautions will be in place to address risks from electricity, storage of fuel and fumes.

We will not allow an electrical supply to be taken out of the buildings without prior arrangement and where we do grant permission for such access, you must ensure that all external electrical supplies are adequately protected against weather conditions, impact damage and meet British Standards. Arrangements must be made to ensure suitable earthing and all external supplies and equipment should be checked by a competent electrician. If using the museums electrical supply, RCD units must be used.

### 7. **Food**

If you are supplying food to visitors please provide proof of registration with your local authority and a copy of the last inspection and bring your HACCP to the event

Please confirm staff working on your stall on the day have undertaken appropriate food hygiene training.

### 8. **Indemnity**

You must indemnify us against:

- (a) all and any loss, damage, liability or demand arising out of your use of the site and/or facilities;
- (b) any claims which are made against us (whether under the Occupiers' Liability Acts or otherwise) in relation to your use of the site or facilities which arise wholly or in part from any act or omission by you or your employees or agents.

### 9. **Supervision and staff**

We can offer free admission for up to six stallholders who will be working on the stall during the event. Please list names on the back of the 'Booking Form'. Please ensure there will be supervision in place at all times while your activities are ongoing and that all staff have received appropriate training.