Star Debtors

Description

A practical based training course to enable delegates to make effective use of the debtors function within Star Accounts.

Who Should Attend?

Staff who would like to use Star Accounts for issuing invoices and / or maintaining lettings.

Content

- ○ Setting up facilities and customers
- ○ Adding lettings
- ○ Entering and printing invoices
- ○ Receiving payments for invoices raised
- ○ Making and receiving subsidy claims
- ○ Reporting
- ○ Writing off Bad Debts

Duration   Half Day 09:30 - 12.30

Contract   Free!

Non-Contract   £109

Norfolk County Council

Dates & Venues

10 Sept 12   Norwich PDC