

Dear Headteacher,

We are pleased to be able to share details of our Autumn term INSET courses. For more information or to book a place please see the fliers below or give us a call.

****Places are still available on our full day course, Making Reading Attractive to Pupils with Special Educational Needs, run by independent trainer Anne Harding. Book by Wednesday 12th June*****

Dance Using Picture Books, Tuesday 8th October 2013

A half-day course for Rec/KS1 teachers and teaching assistants on creating dance using picture books as inspiration. To be held at County Hall.

Making the Most of Junior Librarian, Thursday 17th October 2013

A half day INSET course to help your school to get maximum value from the full range of features of this library management system. To be held at County Hall.

The 30 Minute Library: Recipes for maintaining a good school library in frugal times, Wednesday 23rd October 2013

A half day course, suitable for staff responsible for the vision and budget of school library, looking at strategies for running and managing an essential school resource efficiently and effectively. To be held at County Hall. We also plan to run this course in a West Norfolk venue – date and location TBC.

The Real Story, Tuesday November 5th

A half day course for Key Stage 2 staff demonstrating the brilliant resources on offer to enhance your curriculum, particularly in humanities. This is a new and exciting collaboration with the Norfolk Record Office. To be held at County Hall.

Motivating Boys, Friday 29th November and Tuesday 4th March

A full day course for Literacy Co-ordinators and Key Stage 2 teachers to develop strategies for engaging with reluctant readers. To be held at County Hall.

We can also offer tailored in school INSET – contact us for more information. If you would like to host an INSET course in your school or cluster please let us know.

Helena Last
Administration Officer
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School Library Service
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NR1 2UA
01603 222265

School.library.service@norfolk.gov.uk www.norfolk.gov.uk/sls
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Making reading attractive to pupils with Special Educational Needs

A practical, full day course to explore ways to make reading accessible to pupils with learning and reading difficulties. The course is for Key Stage 2 and 3 Literacy Coordinators, SENCos, Teachers, Librarians and Special School staff.

<p>Date: Thursday 20th June 2013</p> <p>Time: 9am to 3.30pm</p> <p>Venue: Norwich Diocesan Offices, 109 Dereham Road, Easton, NR9 5ES. Parking is available onsite.</p> <p>Cost: 2 SLS tokens (£140)</p> <p>Lunch is provided.</p> <p>To book please complete the form overleaf and return to the School Library Service by Friday June 7th</p>	<p>Expected learning outcomes:</p> <ul style="list-style-type: none">• Greater understanding of pupils with learning and reading difficulties• Practical strategies for promoting reading to them• More awareness of effective books and other resources for encouraging reading• New ideas for exploiting classroom and library resources• Greater confidence when helping pupils and their parents and carers• Opportunities to share good practice
<p>Course leader: Anne Harding. Anne is an independent trainer specialising in children's reading. She frequently gives courses on special educational needs. For more information please contact us.</p>	

Norfolk School Library Service

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To reserve a place on this course please complete and return this page by Friday 7th June.

I wish to reserve place(s) on the Making Reading Attractive course

School:

Name(s) of participant(s):

Job title and Year Group(s):

Any dietary requirements?

Joining instructions will be sent by email, please let us know the best address to send these to:

Payment (please tick)

I would like to redeem existing tokens I have already purchased

☐

I would like to purchase tokens for this course, please tell me how

☐

Please return this form to Norfolk SLS by post, fax or email.

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DANCE USING PICTURE BOOKS

A half-day course for Rec/KS1 teachers and teaching assistants on creating dance using picture books as inspiration

<p>Tuesday 8th October 2013</p> <p>9am to 12pm(arrival from 8.30am)</p> <p>SLS Training room, County Hall.</p> <p>Cost: 1 SLS token or £77.00</p> <p>Please note: There is no parking for visitors at County Hall. You can use the Harford Park and Ride with a free of charge shuttle to and from County Hall. More details about travel and parking will be sent with your joining instructions</p>	<p>The course will include:</p> <ul style="list-style-type: none">• Dance techniques to use for whole class and pair work.• Stimulating children's imagination using movements based on illustrations• Using dance to explore language.• Lesson plans for dance sessions• Time to browse up-to-date picture books• Time to "try out" some dance ideas in a supportive atmosphere.
<p>Course leader: Gail Arnold, Team Librarian For more information please contact us.</p>	
<p>To book a place on the course please complete the form overleaf and return to the School Library Service</p>	

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To reserve a place on the "Dance using picture books" course please complete and return this page by Tuesday 24th September.

I wish to reserve place(s) on the Dance using picture books course.

School:

Name(s) of participant(s):

Job title and Year Group(s):

Joining instructions will be sent by email, please let us know the best address to send these to:

Payment (please tick)

I would like to redeem existing tokens I have already purchased

☐

I would like to purchase tokens for this course, please tell me how

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ARE YOU MAKING THE MOST OF "JUNIOR LIBRARIAN"?

A half-day INSET course to help your school to get maximum value from the full range of features of this library management software

Thursday 17th October 2013

9am to 12pm

SLS Training room, County Hall.

Cost: 1 token from your SLS service or £77

Please note: There is no parking for visitors at County Hall. You can use the Harford Park and Ride with a free of charge shuttle to and from County Hall. More details about parking will be sent with your joining instructions

The course will include:

- Brief Overview
- Useful features
- Addressing your own queries
- Integrating the system with information skills teaching
- Managing your library procedures more effectively

Please note this course is only suitable for staff already familiar with the basics of Junior Librarian 3.

If you're new to Junior Librarian please get in touch as we can offer tailored training to get you started.

Course leader: Caroline Barker, Senior Library Assistant
For more information please contact us.

To book a place on the course please complete the form overleaf and return to the School Library Service

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To reserve a place on the “Making the most of Junior Librarian” course please complete and return this page by Thursday 3rd October.

I wish to reserve place(s) on the Making the most of Junior Librarian course.

School:

Name(s) of participant(s):

Job title and Year Group(s):

Joining instructions will be sent by email, please let us know the best address to send these to:

Payment (please tick)

I would like to redeem existing tokens I have already purchased

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I would like to purchase tokens for this course, please tell me how

☐

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The Thirty Minute Library: Recipes for Maintaining a Good School Library in Frugal Times

A half day course, suitable for staff responsible for the vision and budget of the school library, looking at strategies for running and managing an essential school resource efficiently and effectively

Wednesday 23rd October 2013

9am to 12pm

SLS Training room, County Hall.

Cost: 1 token from your SLS service or £77.00

Please note: There is no parking for visitors at County Hall. You can use the Harford Park and Ride with a free of charge shuttle to and from County Hall. More details about parking will be sent with your joining instructions

The course will include:

- Ensuring the library is central to improving reading attainment
- Ensuring the library supports the whole school curriculum
- Partnerships
- Training volunteers
- Money Matters
- To computersise, or not to computerise?
- Keeping fun – and alive

Course leader: Harriet Cox, Team Librarian
For more information please contact us.

To book a place on the course please complete the form overleaf and return to the School Library Service

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**To reserve a place on the "30 Minute Library" course
please complete and return this page by Wednesday 9th
October**

I wish to reserve place(s) on the 30 Minute Library course

School:

Name(s) of participant(s):

Job title and Year Group(s):

Joining instructions will be sent by email, please let us know the best address
to send these to:

Payment (please tick)

I would like to redeem existing tokens I have already purchased

☐

I would like to purchase tokens for this course, please tell me how

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The Real Story

A half-day course for KS2 staff demonstrating the brilliant resources on offer to enhance your curriculum, particularly in humanities

<p>Tuesday 5th November 2013</p> <p>9am to 12pm SLS Training room, County Hall. Cost: 1 token from your SLS service or £77.00</p> <p>Please note: There is no parking for visitors at County Hall. You can use the Harford Park and Ride with a free of charge shuttle to and from County Hall. More details about parking will be sent with your joining instructions</p>	<p>The course will include:</p> <ul style="list-style-type: none">• Case studies demonstrating how the Record Office and other schools have made learning from archives fun• Ideas on how to encourage pupils to interpret documents• Guidance on how to carry out your own research at the Record Office• Information about resources available to schools from both services• A unique opportunity for a behind the scenes tour of both the Norfolk Record Office and School Library Service
<p>Course leaders: Victoria Draper, Archive Education and Outreach Officer, Norfolk Record Office and Harriet Cox, Team Librarian, School Library Service. For more information please contact us.</p>	
<p>To book a place on the course please complete the form overleaf and return to the School Library Service</p>	

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To reserve a place on the "Real Story" course please complete and return this page by Tuesday 22nd October

I wish to reserve place(s) on the Reading the Story course.

School:

Name(s) of participant(s):

Job title and Year Group(s):

Joining instructions will be sent by email, please let us know the best address to send these to:

Payment (please tick)

I would like to redeem existing tokens I have already purchased

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I would like to purchase tokens for this course, please tell me how

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Motivating Boys

A full day course for Literacy Co-ordinators and Key Stage 2 teachers to develop strategies for engaging with reluctant readers

<p>Friday 29th November 2013 and Tuesday 4th March 2014</p> <p>9.15am to 3.30pm (Arrival from 8.30am)</p> <p>SLS Training room, County Hall</p> <p>Cost: 2 SLS tokens or £154.00</p> <p>Please note: There is no parking for visitors at County Hall. You can use the Harford Park and Ride with a free of charge shuttle to and from County Hall. More details about travel and will be sent with your joining instructions</p>	<p>The course will include:</p> <ul style="list-style-type: none">• Imaginative activities to engage boys with books and reading, (including games, drama and book trailers)• Context about boys and their reading• Supporting Literacy Learning Objective, Strand 8: Engaging with and responding to texts• A chance to browse a wide range of books for reluctant readers, including graphic novels, picture books, non-fiction and Hi-Lo.
<p>Course leaders: Gail Arnold and Mandy Steel, SLS Team Librarians</p> <p>For more information please contact us</p>	
<p>To book a place on the course please complete the form overleaf and return to the School Library Service</p>	

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To reserve a place on the “Motivating Boys” course please complete and return this page by Tuesday 22nd October

I wish to reserve place(s) on the Motivating Boys course on 29/11/13 or 4/3/14 (please delete as appropriate)

School:

Name(s) of participant(s):

Job title and Year Group(s):

Joining instructions will be sent by email, please let us know the best address to send these to:

Payment (please tick)

I would like to redeem existing tokens I have already purchased

☐

I would like to purchase tokens for this course, please tell me how

☐

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