

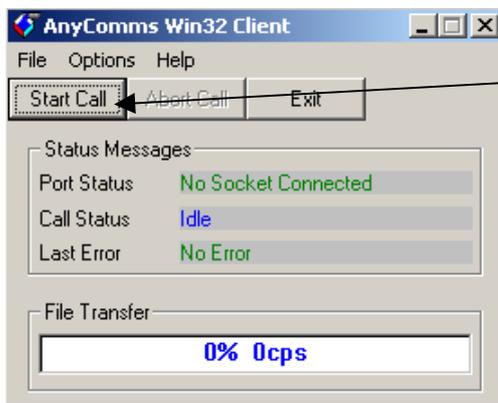
Education Financial & ICT Services
LM ACCOUNT
Loading the ESPO Catalogue for 2004/2005 – New Version

A problem has been found with the ESPO Catalogue for 2004/05 that has been loaded into the LM Account, and a new version needs to be loaded, as presently not all the descriptions & prices are brought up automatically. This new ESPO Catalogue will be transferred via the AVCO Anycomms System.

To collect the files:



Double click on Anycomms Client on the desktop.

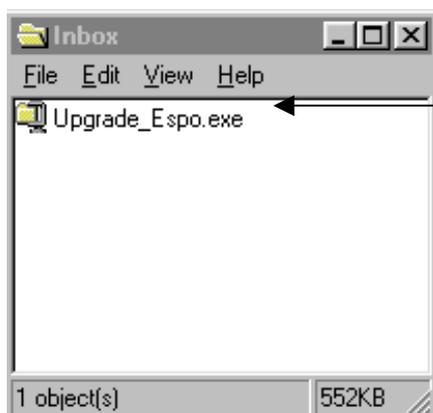


Click Start Call. If you get any error messages please phone the ICT Helpdesk on 0845 303 3003.

A text message will be shown when the call is complete.



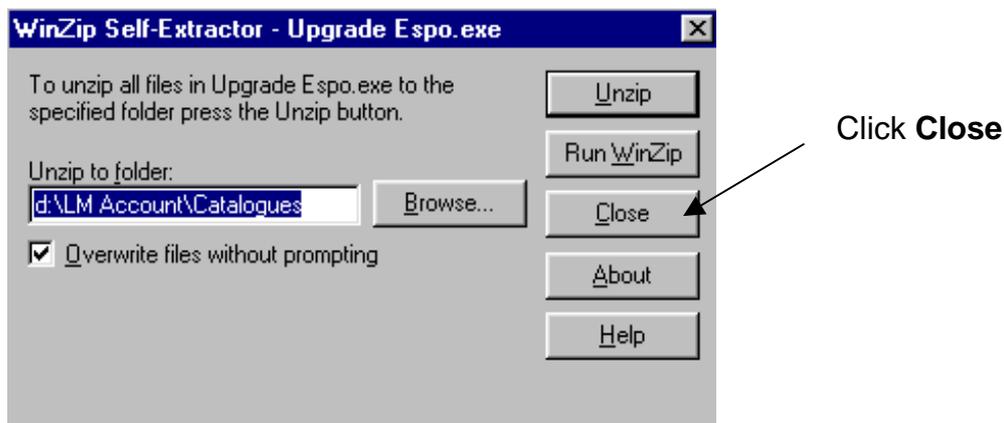
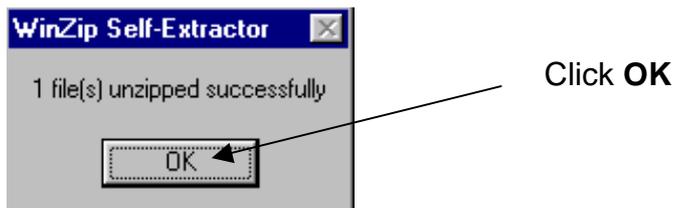
From the Desktop open the **Inbox** Folder



Double click on the **Upgrade_Espo.exe**

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Ensure that the path to your LM Account is correct. If your LM Account is on a different drive, change the drive letter.



The **Upgrade_ESPO.exe** can now be deleted out of the Inbox.