



Smart Procurement Workshop... a solution for your procurement headaches.

We are pleased to be able to offer our Norfolk Education customers a limited number of free spaces on our next Smart Procurement workshop.

Thursday 27th February 2014 at The Best Western George Hotel, Swaffham, PE37 7LJ

Commencing at 9.30am and finishing at 13:30

Why Attend?

Workshop Overview

We want to make life easier for you... A solution for your procurement headaches...

Customer research tells us that procurement can be a real burden for many Schools and Academies. You are increasingly free to source suppliers and contractors but has this freedom become a headache?

You now need to think more carefully about procurement for a whole range of products and services, In the case of Academies some of these might have been previously provided by your Local Authority.

The challenge to get a competitive price, choosing a qualified and vetted supplier, the risks of not tendering correctly, customer service and support – and can you rely on the quality of the product or service you choose?

All of the above are real considerations that you have to make and that can eat up valuable time and end up costing you more in the long run.

The objective of our customer procurement workshop is to make sure that we listen to and fully understand your objectives and concerns in relation to procurement, and in turn convert them into a long term procurement solution – or put more simply a “procurement headache tablet” – a useful procurement toolkit that you can take away with you that will help you to source great value products and services easily, risk free, and without compromising quality.

Just a few comments from previous delegates...

- Very useful and thought provoking. A lot of information given which needs to be shared with all bursars **Oakley Vale Primary, Northants.**
- It gave a good broad understanding of procurement for schools and how ESPO can help. **NCC Education Services**
- A very useful overview of the procurement process and what ESPO has to offer. **Flegg High School, Norfolk**
- I found out about things I wasn't aware ESPO did.. **Heathersett Junior, Norfolk**
- We will invite ESPO to come and talk at the next meeting of the Rushcliffe Learning Alliance schools cluster **Caernarvon Primary, Notts**

Agenda

- Coffee & Tea
- Welcome & Introductions
- Procurement- Pain or Pleasure?
- Procurement- The Legal stuff (and some handy hints & tips!)
- Break – Coffee & Tea
- The difference between a supplier and a partner– The John Lewis factor
- Recap & Review
- Your procurement toolkit

We hope you can already see the benefits of attending.

Spaces for the last Smart Procurement Workshop were all booked within hours, so please respond quickly to secure your free place

To confirm your place please e-mail: p.legind@espo.org or contact ESPO Marketing on 0116 265 7927.

Kind Regards,

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