

2013/14

# Educational Visits Leader Training



Norfolk Integrated Education Advisory  
Services (NIEAS)

**Audience:** All teachers, leaders and others involved in leading groups on educational and off-site visits.

**Context:** Training has been devised (and certified by the OEAP) as a one-day practical course, to give teachers, leaders and others involved in leading groups on educational visits, confidence and skills by sharing good practice. It includes active risk management, basic road safety, including crossing with groups, and near water safety. (You will need to wear suitable outdoor clothing and bring a packed lunch for this course)

Course is delivered by Graham Lodge – Adviser for Outdoor Learning

**29/04/2014 9:00 – 4:00 ECVC7/A**

**Whitlingham Outdoor Education Centre**

**17/06/2014 9:00 – 4:00 ECVC7/B**

**Holt Hall Field Studies Centre**

**Norfolk Local Authority Maintained Schools, all other clients (including Academies, Free Schools and other Local Authority Schools) - £165**

**Adviser:** Graham Lodge ☎ 01603307744 ✉ [graham.lodge@norfolk.gov.uk](mailto:graham.lodge@norfolk.gov.uk)  
**Business Support Officer:** Amanda Seely ☎ 01603 307743 ✉ [amanda.seely@norfolk.gov.uk](mailto:amanda.seely@norfolk.gov.uk)

**Book online at:**

[www.cpd.norfolk.gov.uk/sdms/](http://www.cpd.norfolk.gov.uk/sdms/)



**Norfolk** Integrated Education  
Advisory Services

## Visit Leader Training – Part A (Theory)

### Who is it for?

All

### What is it about?

It is a Outdoor Education Advisers Panel certificated course transferable between employers.

The course covers the identification of relevant significant hazards and the importance of placing of successful control measures including supervision and group management strategies

The course is offered in support of the leader's role in educational visits and off-site activities. It remains the role of the employer (e.g. head of establishment, senior youth worker or Educational Visit Co-ordinator) to determine the leader's suitability and competence to undertake a leadership role on any particular visit or venture.

### What will I get out of it?

- This is a Nationally recognised & certified course.
- It covers how to plan safe visits that comply with National & Local guidance, including how to use Evolve to plan visits.
- **This Theory Part A course can be delivered locally in schools or clusters to reduce costs & travel & can be day time or after school. Cost of half day/twilight session is £350 LA maintained schools and all other clients.**
- It is advised that this is then consolidated with the Part B Practical course wherever possible.
- This course will raise confidence & competence that should support commitment in leading effective & safe visits.

**Please contact Amanda Seely to make a booking:**

**phone - 01603 307743**

**email [-amanda.seely@norfolk.gov.uk](mailto:-amanda.seely@norfolk.gov.uk)**