

**2014**

## Secondary Head Teacher and Educational Visits Coordinator Update Training

**Norfolk Integrated Education  
Advisory Service (NIEAS)**

This is an opportunity for Head Teachers/EVC's within schools to be updated on the latest developments to Norfolk Guidance and Procedures in line with new National Guidance, and to share best practice with Educational Visits management and planning. It is also an opportunity to look at current developments with EVOLVE.

**This training is not suitable for anyone who has not undertaken full EVC training in the past. For details of EVC training, please see separate course.**

This training aims to:

- highlight key updates to the off-site visit guidance
- notify EVC's of developments to EVOLVE
- meet and network with other EVC's

<b>Date:</b>	13/11/2014
<b>Time:</b>	1:30pm – 4pm
<b>Venue:</b>	Norwich Professional Development Centre
<b>Course ref:</b>	ECVB8
<b>Cost:</b>	£90

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