

Pupil Access and Community Services
Pupil Access and Support Services
Norfolk Psychological Service
The Oaks
16 Harvey Lane
Norwich
Norfolk NR7 0BN

Director of Education: Bryan Slater

Tel: 01603 437811

Fax: 01603 708953

Email: tricia.linsmith.socs@norfolk.gov.uk

Please ask for: Tricia Linsmith
Contact number: 01603 430336

Your ref:
My ref: PA&CS/TL/LO

25 September 2003

**Norfolk County Council Education Department
Designated Teachers for Children Looked After**

Dear Headteacher

The local Education Authority is required by the Department for Education and Skills to ensure that every school has a Designated Teacher for Children Looked After. Children Looked After are those who are accommodated by Social Services with Foster Carers or in Children's Homes.

I would be grateful if you would confirm the name of your designated teacher. In order to support our designated teachers and meet their training needs, please would you ask your colleague to complete the on-line questionnaire.

To confirm the name of your designated teacher and complete the questionnaire select [school management resources](#) on esinet.

If you require assistance in completing this information on-line, please contact Tina Prince Ext. 2449

Thank you in anticipation for your co-operation.

Yours sincerely

Dr Bryan Slater
Director of Education