



School 2 School Support

Company Number: 09500085

A sister company of Trust Norfolk-SEN

Partnership/subscriber agreement

Last Updated June 2015

**Support to schools staff and learners to develop a climate of opportunity
and success for all**



School 2 School Support

Introduction:

School 2 School support is a service offered by the consortium of Norfolk Complex Needs Schools, formally known as Trust Norfolk-SEN.

School 2 School Support offers support to schools staff and learners to develop a climate of opportunity and success for all.

More information can be found on our website www.s2ssupport.co.uk



The aims of the service are:

- ❖ Improve outcomes for children with SEND whilst supporting personal development, behaviour and welfare
- ❖ To offer relevant and practical support to schools
- ❖ To empower the referring school to support all pupils within their setting
- ❖ To develop effective, sustainable practice with positive observable outcomes
- ❖ Promote capacity for inclusion across Norfolk
- ❖ Intervention and support early into a child's education to ensure successful transition into secondary phase education

Provision may include:

- ❖ Support in connection with a specific child or a wider whole school issue
- ❖ Observations and recommendations in relation to pupils' learning environments, curriculum or resources
- ❖ Developing skills , knowledge and confidence
- ❖ Training for key staff at the referring school
- ❖ Modelling strategies and approaches to meet individual need
- ❖ Visits to assigned Complex Needs School to see strategies in action
- ❖ Signpost to other relevant services and organisations
- ❖ Lesson modelling at your school
- ❖ Support in writing and evaluating IEPs
- ❖ Support at certain school meetings including Annual Reviews, FSP meetings and transition meetings
- ❖ Differentiated curriculum ideas
- ❖ Support in setting up intervention groups
- ❖ Soft-touch support such as phone and email support
- ❖ Sharing ideas around assessment (P Scales, B Squared, Learning Journals etc)



Expectations:

What you can expect from us	What we expect from you
A clear and simple referral process available 24 hours a day	Ensure parental permission has been sought before making a referral Ensure that the Head Teacher, SENCo, Class Teacher and any other relevant staff are made aware that a referral has been made
Initial contact (by phone or email) to be made within 5 working days of the referral being submitted	Prompt response when contact is first made. Ensure the assigned Complex Needs School has the correct contact details.
Initial visit within 28 working days from the date the referral was made	Willingness and commitment to engage in the process and ensuring relevant staff are available for the initial meeting and have access to any supporting information for discussion
To provide the school with a programme of support written in conjunction with the referrer	Engage in conversation during the initial meeting to create a programme of support including anticipated outcomes
Programme of support (indicating an appropriate allocation of hours) to be carried out in a timely fashion by a member(s) of staff from the supporting Complex Needs School	Communicate with assigned Complex Needs School in making arrangements for the support to commence
Professional, clear and sound advice to support the referring school in implementing positive strategies to affect the necessary change	Commitment from school to implement strategy(s) suggested and take on board advice given
Advice and support from	Mutual respect and open dialogue



professionals currently working within complex needs settings.	between all parties
Evaluation of the programme of support to measure impact and outcomes	Engage in the evaluation and feedback process to help us monitor quality assurance and make necessary improvements



What we are not able to provide:

Although we want to ensure we help children succeed, there are several areas that School 2 School support is unable to support:

- ❖ Opinions or recommendations regarding a pupil's school placement
- ❖ A quicker route into a Complex Needs School
- ❖ Statutory assessments on behalf of the Local Authority
- ❖ Diagnoses for suspected special educational needs
- ❖ 1 to 1 support sessions for a specific pupil



The cost:

Your subscription runs from 1st April each year until 31st March the following year. The price listed is the cost you pay regardless of when you join the service within the 12 month period.

We believe that the best way to buy in our service is via a Cluster buy-in model. The costs of which can be seen on the following pages. We believe this because:

- ❖ It promotes co-operation and joint thinking within clusters
- ❖ It provides a cost effective way for all schools within the cluster to access support and advice
- ❖ Economies of scale
- ❖ Tailored service to support early intervention to meet the needs of your cluster

For those schools not wishing to buy in as a cluster, a pay as you use service is also available.

If there is a school, federation, partnership or academy/academy trust that would like to discuss a different service option please contact us.



Pay as you use service:

- ❖ Initial contact with your school via telephone/email consultation or face to face meeting to include discussion of potential support to be given, followed up with a proposed programme of support.
- ❖ Practical support to address the issue(s) as outlined within the initial referral.
- ❖ Support to be given by the person(s) best placed to support your school (as decided by the appointed School 2 School Support co-ordinator)
- ❖ Support with resource creation where necessary
- ❖ Attendance at specific meetings within your school to support said referral
- ❖ Travel to and from your school to deliver on all aspects of support recommended
- ❖ With the Pay as you use option there is no guarantee which co-ordinator will be assigned to handle your referral

Cost per hour of support

£50

- ❖ The hourly charge can be used to support an individual referral or help tackle a wider whole-school issue. It is expected that support will require more than 1hour to be assigned to it.



Cluster annual subscription service:

- ❖ Attendance at your cluster SENCo/SEND meetings to include discussion of support to be given and to include any necessary observations and feedback including recommendations to support referrals you have made.
- ❖ Practical support to address the issue(s) as per referrals made.
- ❖ Support delivered by the person(s) best placed to support your school (as decided by the appointed School 2 School Support co-ordinator).
- ❖ Support with resource creation where necessary.
- ❖ Attendance at specific meetings within your school/cluster to support specific pupils/groups of pupils.
- ❖ Travel to and from your school/cluster meetings to deliver on all aspects of support recommended.
- ❖ Dedicated School 2 School Support Co-ordinator to manage your cluster subscription entitlement.
- ❖ Telephone and email support with your dedicated co-ordinator in all aspects of your school/cluster queries.
- ❖ Additional hours can be purchased in by the cluster at a discounted rate of £45 per hour.
- ❖ Opportunity to use hours to support multiple schools in one go.
- ❖ Opportunity for staff within your school to join training sessions being hosted by the assigned special school as and when appropriate and deemed suitable.

The cost to a cluster is worked out at **£3 per pupil on roll** within the Cluster.

Pupils on roll within cluster	Number of hours
0 - 999	Upto 100 hours of support
1000 – 1999	Upto 120 hours of support
2000 – 2999	Upto 140 hours of support
3000 – 3999	Upto 160 hours of support
4000+	Upto 180 hours of support



How do clusters buy into the service:

Either the cluster subscription or pay as you go service need to be purchased via the SLA Online service:

<http://s4s.norfolk.gov.uk/>

For more information about the service please contact:

Matthew Smith

C/O Sheringham Woodfields School

Email: admin@s2ssupport.co.uk

Telephone: 01263 820520

