

## **NORFOLK 0-19 YEARS HEALTHY CHILD PROGRAMME (NHCP) COMMISSIONERS' AND STAKEHOLDERS' BRIEFING**

### **Fourth edition – October 2015**

*This briefing is for Commissioners and Stakeholders to update you on the transition to the new service. Please use your cascade routes to distribute it amongst your networks.*

#### **A NEW HOME FOR PUBLIC HEALTH SERVICES FOR CHILDREN AGED 0-5**

Public health commissioning responsibilities for children aged 0-5 transferred from NHS England to Local Authorities on 1 October 2015. This was the final part of the much larger transfer of Public Health Functions to Local Authorities which took place on 1 April 2013 under the Health and Social Care Act 2012.

#### **0-19 YEARS HEALTHY CHILD PROGRAMME**

Dr Louise Smith, Director of Public Health for Norfolk is leading the new Norfolk 0-19 years Healthy Child Programme (part of the new commissioning responsibilities outlined above), working closely with officers and elected members, children's services, CCGs, providers and service users to maximise the opportunities the new Programme will present.

The Healthy Child Programme, including the Family Nurse Partnership, is the key programme for health provision for children under five. It sets out the health and development reviews, health promotion parenting support, screening and immunisation programmes for all children at this age.

The Department of Health has mandated five universal checks

- Antenatal health promoting visits
- New baby review
- Six to eight week assessment of the baby
- One year assessment
- Two to two and half year review

The Healthy Child Programme continues beyond the age of 5 up to 19 years and includes the mandated National Child Measurement Programme for year Reception and year 6 children.

#### **CAMBRIDGESHIRE COMMUNITY SERVICES NHS TRUST “LOOKING FORWARD TO SUPPORTING CHILDREN ACHIEVE THEIR FULL POTENTIAL”**

From 1 November 2015, the new integrated 0-19 years Healthy Child Programme is being fully delivered by Children and Young People's Health Services Norfolk (part of Cambridge Community Services NHS Trust). Today sees the culmination of many months of planning with the transfer of some 300 staff from Norfolk Community Health & Care NHS Trust to CCS NHS Trust. Staff from East Coast Community Healthcare previously transferred on 1 October 2015. CCS NHS Trust is looking forward to working with partners across Norfolk to develop and implement a shared vision for the future where every child is supported to achieve their full potential.

The background to CCS NHS Trust being awarded the five year contract to provide the Norfolk Healthy Child Programme (NHCP), following a competitive dialogue procurement, was outlined in previous updates.

From today, you will begin to see communications from these services with the following logos in the top left and right hand corners of documents respectively:



## APPOINTMENTS TO KEY ROLES WITHIN THE NORFOLK HEALTHY CHILD PROGRAMME

We are delighted to announce the successful recruitment to two key posts within the new service:

**Head of Services:** Sian Larrington, currently Head of Locality for Children's Services NCH&C, has been appointed to the Head of Service post for Norfolk's Children & Young People's Health Services. Sian will start in post on 4 January 2016, bringing with her a vast knowledge of local services and a passion and commitment to improving outcomes for children, young people and their families.

Commenting on her appointment, Sian said "NCH&C and ECCH have achieved much in recent years to improve local services. I am looking forward to continuing that work and engaging clinicians and partners across Norfolk in developing integrated services of the highest quality."

In the interim, Anne Foley will continue to provide the Operational Lead role for these services. Anne can be contacted on 07816 863165 or email [anne.foley@ccs.nhs.uk](mailto:anne.foley@ccs.nhs.uk) and John Peberdy, Service Director can be contacted on 07983343998 or email [john.peberdy@ccs.nhs.uk](mailto:john.peberdy@ccs.nhs.uk)

**Named Nurse – Safeguarding Children:** Joanne Brooks has been appointed to the post of Norfolk Named Nurse – Safeguarding Children from 4 January 2016. Jo is currently the Named Nurse for the Queen Elizabeth Hospital Kings Lynn NHS Foundation Trust so will bring a wealth of skills and experience.

Jo said: "I am very excited to be returning to community based practice and am looking forward to working with staff in Norfolk to support and develop safeguarding practice in conjunction with Cambridge Community Services NHS Trust."

Interim arrangements from 1 November are set out below.

- Norfolk (**excluding** the Great Yarmouth/Gorleston Health Visiting Service but **including** the Great Yarmouth School Nursing Service): Jane Black (former Designated Nurse in Norfolk) and Helen Colyer (former specialist nurse in Norfolk) will provide the Named Nurse role on a job share basis. Should you need to contact Jane and Helen, please do so via 01603 216999 or 07790 348287.
- Great Yarmouth/Gorleston Health Visiting Service: Ali Jennings, Named Nurse - Safeguarding Children for East Coast Community Healthcare will continue to provide this role for the Great Yarmouth health visiting service. Ali can be contacted on 07771 623950.

## CONTACT DETAILS FOR STAFF AND SERVICES

### Telephone contact details:

- All mobile telephone numbers remain the same
- The vast majority of landline numbers stay the same other than where certain bases have changed, see telephone directory attached. A full list of contact details is also available on CCS NHS Trust's public website - [click here](#) and select 'Norfolk' or cut and paste the following link in to your search engine: <http://www.cambscommunityservices.nhs.uk/what-we-do/children-young-people-health-services>

### Email addresses:

Staff who transferred from ECCH retained their individual nhs.net addresses and these remain 'live'.

NCH&C staff were able to access their NCH&C email accounts until 5.00 pm on 30 October. Every member of staff who has transferred to CCS NHS Trust has been issued with a new nhs.net address and these accounts are live. Whilst former NCH&C staff will not be able to access their previous NCH&C email accounts from 30 October (5.00 pm), any emails sent to these addresses will be automatically forwarded to the relevant member of staff's new nhs.net address until 30 November 2015. Former NCH&C staff have been communicating their new nhs.net addresses to external colleagues but, until 30 November, you will receive an automated message with new nhs.net addresses should you send an email to a previous NCH&C email address.

### Fax numbers

The small number of fax machines that are in place within the services that are transferring to CCS NHS Trust will be decommissioned with effect from 1 November given the difficulties in maintaining patient confidentiality via this route. Instead, all communication should be emailed to the relevant nhs.net address.

## STAFF BASES

CCS' longer term plan is to locate bases within six locality areas to mirror the early help hubs and support co-location and closer working wherever possible. CCS will continue discussions with the local authority, district councils and children's centres to explore opportunities. From 1 November 2015, staff will continue to be based at the following locations (see attached telephone directory for contact details):

Attleborough Clinic	Lawson Road Health Centre, Norwich (Health Visitors, School Nurses and Family Nurse Partnership staff at this base will have a dual base at Cavell House, St Crispins Road, Norwich during November/December 2015 before returning full time to Lawson Road)
Bowthorpe Children's Centre	Long Stratton Health Centre
Brundall Medical Centre	Meditrina House, Fakenham
CFM Children's Centre	Mundesley Children's Centre
Colman Road Health Centre, Norwich	Simpson Centre, Kelling Hospital, Holt
Dereham Hospital, Dereham	Swaffham Community Hospital
Downham Market Clinic	Thetford Sure Start Centre
Earlham Early Years Centre	Thorpe Hamlet Children's Centre
Europa House, Great Yarmouth	Thorpe Health Centre, Norwich
Ian Sears Clinic, Aylsham	Universal House, Great Yarmouth
	Watton Health Centre

A small number of base changes will be introduced as outlined below (all contact details are included in the attached telephone directory):

Existing accommodation we will no longer use	→	Staff will instead move to this accommodation
Norwich Community Hospital, Norwich (school nurses, safeguarding children named nurses)	→	Cavell House, St Crispins Road for Nov/Dec 2015 before moving to Lawson Road Health Centre (contact numbers remain the same throughout these moves – see attached telephone directory)
Wymondham Health Centre (health visitors)	→	Wymondham Children's Centre for a two month period before transferring to the new Windmill Surgery, Wymondham
Benjamin Court, Cromer (school nurses)	→	Simpson Centre, Kelling Hospital, Holt
Hoveton and Wroxham Medical Centre (Stalham and Broadland health visitors)	→	Thorpe Health Centre, Norwich
St James Clinic, Kings Lynn (school nurses, the Nar, Vancouver and Hunstanton health visitor team and the North Lynn, Gaywood Northbank and Woottons Health visitor team)	→	Vancouver House, Kings Lynn
Diss Health Centre (health visitors)	→	Long Stratton Health Centre
James Paget Hospital (school nurses)	→	Universal House, Great Yarmouth.

## SERVICE CHANGES

In the vast majority of cases, there will be no changes to services and where these will be provided from. For the sake of clarity, the base changes outlined earlier will not result in any changes to how, where and when services will be provided.

There is **one change to service provision and this relates to the provision of School Vision Screening Services in West Norfolk**. This was previously provided by the Queen Elizabeth Hospital NHS Foundation Trust. From 1 November, this service will be provided directly by CCS's Children & Young People's Health Service Norfolk (part of CCS NHS Trust), to replicate the service already provided across the remainder of Norfolk. We will be writing directly to schools in West Norfolk to agree dates, times and venues for screening sessions.

## MANAGEMENT OF THE TRANSITION AND THE PROGRAMME

A formal governance structure to ensure a safe and timely transition of services has been in place since the contract was awarded. The monthly Transition Board, supplemented by regular Checkpoint meetings, acts as a forum for joint problem solving and the early discussion of issues between Norfolk County Council, NHS England and Cambridge Community Services NHS Trust. When the contract commences, the Transition Board will become the Partnership Group and will address the following points:

- Have users been properly engaged in the process
- Have all standards of safety and clinical quality, been considered and addressed?
- Have all opportunities for delivery of services in a locality setting been explored?
- Have all opportunities for working in partnership with local partners been considered?

- Have all opportunities for improvement been explored and once identified action plans agreed?
- Have all areas of risk been identified and management actions initiated and assigned?
- Have all other relevant regulatory or best practice frameworks been fully accounted for?

Key relationships with the following will be established

- Norfolk Health and Well Being Board;
- Children and Young People's Strategic Partnership
- Joint Commissioning Forum;
- Family Nurse Partnership (FNP) Advisory Board;
- Clinical Commissioning Group(s); and
- Child Health & Maternity Network.

## NEXT STEPS

Once NCH&C staff have transferred on 1 November, CCS will run a series of team events so staff from NCH&C/ECCH can meet each other and CCS CEO/managers/corporate leads to discuss shared priorities, Year One aims, and continued staff engagement.

CCS will also continue to meet with representatives from stakeholder organisations to ensure you are engaged in and informed about future service developments.

## FUTURE BRIEFINGS AND MORE INFORMATION

Commissioner Briefings are to be updated and distributed monthly.

Should you need clarity on the content of this update, please contact the NCC Public Health Children and Young People's HCP Commissioning team (with regards to commissioning of the service) or Cambridgeshire Community Services NHS Trust's HCP Provider Team (with regards to the operational service).

**NCC Public Health CYP Team** Contact: Sally Newby ([sally.newby@norfolk.gov.uk](mailto:sally.newby@norfolk.gov.uk) HCP Public Health Project Officer) Tel: 01603 638484 *If you would like to be added to the key stakeholder list for commissioning updates please just let us know.*

**Cambridgeshire Community Services** NHS Trust Contact: Norfolk HCP CCS Project Co-ordinator Verity Trynka-Watson ([Verity.Trynka-Watson@ccs.nhs.uk](mailto:Verity.Trynka-Watson@ccs.nhs.uk)) Tel: 01480 308 204