

Date: 15 February 2016

Head Teachers
Norfolk Schools

School Nursing Duty Office
Dereham Hospital
Northgate
Dereham
NR19 2EX

Tel: 01362 654916

Re: Contact details Norfolk School Nursing

Email: CCS-TR.SchoolNursing@nhs.net

Website: www.cambscommunityservices.nhs.uk

Dear Head Teacher

As you are probably aware the provision of School Nursing Services transferred in November 2015 from Norfolk Community Health & Care (NCH&C) to Cambridgeshire Community Services (CCS). I can confirm that our school nursing duty office has remained at Dereham Hospital and our phone number remained the same, as above.

However, due to the transfer to CCS, it was necessary to change our email system and therefore the school nursing team has been provided with a new email address. An automatic response message giving details of the new address to contact was placed on the old email account for an agreed period of time. Unfortunately the response message was removed prior to the account being closed and we have recently been made aware that a small number of referrals were therefore not received by our school nursing team

In the event that you or your staff have submitted referrals to us that have not yet been actioned please contact us on the phone number above to discuss. The team can then check if they have received it and provide advice on re-submission if required.

For information school nursing email address for referrals is now:

CCS-TR.SchoolNursing@nhs.net

I apologise for any inconvenience that may have been caused and the service is taking this opportunity to remind all schools how to access our service. We would be grateful if you could share this letter with all the staff in your school that might need to access the school nursing team.

Yours sincerely

Sian Larrington
Head of Service,
Norfolk Children and Young Peoples Services

