



## **Supporting children and young people (0-25yrs) with Special Educational Needs and their families**

### **Special Educational Needs and Disabilities**

Is your child or young person transferring to a new school or Post 16 provision this September?

Do they have an Education and Health Care Plan (EHCP) or a Statement of Special Educational Needs?

Have you received a final/amended Statement/EHCP naming the new school for September?

**If you haven't, please call us so that we can advise you on what you need to do.**

**Call: 01603 704070 or**

**Email: [sendpartnership.iass@norfolk.gov.uk](mailto:sendpartnership.iass@norfolk.gov.uk)**



### **Information for Young People in Further Education or Training**

- ◆ Do you have an **LDA (Learning Difficulty Assessment)**?
- ◆ Are you staying on in Further Education and Training from **1<sup>st</sup> September 2016**?
- ◆ Do you know that **EHC Plans (Education and Health Care Plan)** are replacing LDA's?

**Young people who have an LDA and will stay in education or training from 1<sup>st</sup> September 2016 must have an EHC Plan by that date, if they need one.**

- ◆ If you have an LDA you can request an EHCP assessment
- ◆ The Local Authority **must** consider a request for an EHC needs assessment
- ◆ If the Local Authority agree to a needs assessment they **must** assess your Special Education, Health and Social Care needs

#### **For advice contact:**

**Norfolk SEND Partnership**

**Scope Independent Support Service**

Telephone: 01603 704070 or

Helpline No: 0808 800 3333

## The Role of the Designated Clinical Officer

### What is the role of the Designated Clinical Officer?

The Designated Clinical Officer for children and young people 0-25 with special educational needs and/or disabilities (SEND) supports the five Clinical Commissioning Groups (CCGs) across Norfolk and Waveney in meeting their statutory responsibilities for children and young people with SEND by supporting the implementation of the Children and Families Act 2014.

The Designated Clinical Officer provides the point of contact for local authorities, early years, schools and colleges seeking health advice on children and young people who may have SEND.

The role also provides a point of contact for clinical commissioning groups and health providers so that processes are in place to ensure that appropriate notification can be given to the local authority of children who they think may have SEND.

The designated clinical officer is the key point of contact between the local NHS and the Local Authority, and should help facilitate the Education Health and Care Plan (EHC Plan) process and navigate the local health systems.

### Is the role known by different names in children's services and adult services?

No, the designated clinical officer covers both Children's and Adult Services and while hosted by Great Yarmouth and Waveney CCG works for all the CCGs in Norfolk:

- ◆ Great Yarmouth and Waveney (Health East) CCG
- ◆ Norwich CCG
- ◆ West Norfolk CCG
- ◆ South Norfolk CCG
- ◆ North Norfolk CCG

Other health professional roles can be found on the Norfolk SEND Local Offer:

[www.norfolk.gov.uk/children-and-families/send-local-offer/health/roles-of-health-professionals](http://www.norfolk.gov.uk/children-and-families/send-local-offer/health/roles-of-health-professionals)



### An Inclusion Barometer for Norfolk—

**This article, which featured in the Spring newsletter, was written by the Local Authority.**

## Children Missing Education Research

### What is it all about?

National Children's Bureau (NCB) is interested in understanding more about **your child's experiences of learning and education**. We'd like to talk to you and your child to get your views on this.



### What will it involve?

Two researchers called Bekah and Amy will come to meet you and your child somewhere that suits you. If you have to travel to get there, we can pay for this so hang on to your receipts.



We will ask you both some questions about times when your child has and hasn't been in school. **You don't have to talk about anything you don't want to.** We can speak to you together or individually and you can bring someone to support you if you want to.

Our conversations will last about **40 minutes** and be filled with fun activities for your child!



We will give you and your child a **£20 voucher each** to say thank you. You can spend the voucher in lots of different shops.



### Will it be private?

**We will not use your name or your child's name** in our report. It will not be possible for anyone to know what you have told us and we will not say who has said what. However, if we think that your child, you or someone else is at serious risk of harm, then we will tell our safe-guarding lead at NCB. We will tell you if we are going to do this.



### Why does NCB want to talk to families?

**This is an exciting opportunity for you to share your experiences and make a difference to children's education.** We are talking with lots of families in England. We will share these experiences in **a report** that helps people to understand how things could be done differently for other children's learning and education.



We are an independent organisation that works with, and for, children. We do not work for schools or the local council. This means you can tell us what you really think!

**If your child doesn't have a school place, isn't educated at home or has not had an education for more than 4 weeks (now or in the past), then we'd be really interested in speaking with you. Please talk about taking part as a family.**



You can let us know if you're interested in taking part or have any questions, by contacting Bekah on 0207 833 6811 or [rryder@ncb.org.uk](mailto:rryder@ncb.org.uk)

NCB works with children, for children. You can find out more about NCB on our website [www.ncb.org.uk](http://www.ncb.org.uk)

Do you like helping others? Are you a good listener? Have you thought about volunteering?

**Could you support young people and parents of children with special educational needs and disabilities as a volunteer?**

Make a real difference to young people and parents of children with SEND  
For more information call us on 01603 704070

Norfolk SEND Partnership is an impartial service funded by Norfolk County Council

**We are holding a FREE training course** at the Woodside Centre Community Hub, Witard Road, Norwich NR7 9XD **which runs for 9 weeks on Thursdays** 8th, 22nd and 29th Sept, 6th and 13th Oct and 3rd, 10th, 17th and 24th Nov 2016 9.30-3.30pm (not during school holidays)

**For further information look at our website:**

**[www.norfolksendpartnershiassi.org.uk](http://www.norfolksendpartnershiassi.org.uk)**



### **Admissions 2017—Individual learning towards an independent life**

The Wherry School has been founded by a group of established and well regarded education providers, autism specialists and health professionals from Parkside Community Trust, Autism Anglia and Community Assessment and Therapy Services (CATS), who have become The Wherry School Trust. In 2014 the Trust made a successful bid to the DfE to establish The Wherry School for children and young people aged four to 19 years who have autistic spectrum disorders.

We bring together education, healthcare and family support to ensure the best possible outcomes for each learner.

As an academy, we are able to deliver an individualised programme for each learner based on their own specific needs, including appropriately differentiated National Curriculum.

By working with each learner as an individual and supporting their development and progression, we help them access the world in which they will live and work.

Please do not hesitate to contact us if you have any questions.

Email: [information@thewherryschool.co.uk](mailto:information@thewherryschool.co.uk)

**Barry Payne**

*Chair of The Wherry School Trust*

Norfolk SEND Partnership is an 'arms length service' funded by Norfolk County Council, working with the voluntary sector and other professionals to support young people and parents/carers of children with special educational needs and disabilities.

## What if we do not agree?

1. It is best to keep a good relationship with nursery, school or college. Speak to the early year's worker, teacher or tutor first and discuss what you are concerned about. If things do not improve speak to the SENCO, Special Educational Needs Co-ordinator in school or college. They can listen to your concerns and can support the teacher or tutor to work in different ways. If you are complaining you need to say so you may take your concerns further.
2. If things are still not improving you can write to the head teacher, or principal. If you are still not happy with what has happened write to the Governors. All schools should publish their complaints procedures on their websites, you can ask for a copy.
3. If the school or college is maintained by the Local Authority the next step is to speak to the Compliments and Complaints Team at the Local Authority.  
Email: [complimentsandcomplaints@norfolk.gov.uk](mailto:complimentsandcomplaints@norfolk.gov.uk);  
website: [www.norfolk.gov.uk](http://www.norfolk.gov.uk) - click 'Children's Services' then 'Family Children and Young People Support' to find the form. Tel: 0344 800 8020. If the LA cannot settle your concerns you can contact The Department of Education, see the link below at 4. For an academy the contact is The Education Funding agency (EFA). Once you have gone through 1 and 2 above. The schools complaint form is at:  
[www.gov.uk/government/organisations-education-funding-agency-about-complaints-procedure](http://www.gov.uk/government/organisations-education-funding-agency-about-complaints-procedure)
4. If you do not agree with the Local Authority decision about an Education, Health and Care Plan it can be useful to speak to your EHCP Co-ordinator, you will find their name at the bottom of letters sent to you. If you cannot agree, you can ask to go to dispute resolution or mediation to see if having an independent person guiding the meeting can help to settle issues. Contact details: Cambridge Family Mediation Service, call: 01223 576308 or email: [send@cambridgefms.co.uk](mailto:send@cambridgefms.co.uk)
5. It may be that you can appeal to the Special Educational Needs and Disability Tribunal about decisions the LA have made about an EHC Plan. Please call Norfolk SEND Partnership for further details or go to:  
[www.gov.uk/courts-tribunals/first-tier-tribunal-special-educational-needs-and-disability](http://www.gov.uk/courts-tribunals/first-tier-tribunal-special-educational-needs-and-disability)



### Parent View

Parent View gives you the chance to tell Ofsted what you think about your child's school, from the quality of teaching to dealing with bullying and poor behaviour.

The survey can be completed at any time; you don't have to wait until the school is being inspected.

Ofsted will use the information you provide when making decisions about which schools to inspect and when.

Click 'Give your views' to register and complete a survey to help your child's school improve.

**[www.parentview.ofsted.gov.uk/](http://www.parentview.ofsted.gov.uk/)**





**FREE ENTRY**

**Save the date!**

## **Trust Norfolk-SEN Transition Conference**

**A free conference for parents and carers of children at special schools**

**Friday 14th October 2016**

**10 am – 4pm**

**The King's Centre, King Street, Norwich NR1 1PH**

**Save the date!**

## **Trust Norfolk-SEN Transition Conference**

Further details will be available in the summer term 2016 from your child's special school or email: [events@trustnorfolk-sen.co.uk](mailto:events@trustnorfolk-sen.co.uk)

Come and join us for bitesize information sessions and stands about everything to do with transition from special school to adult life.



## **What is Independent Support?**

The role of the Independent Supporter comes from the Children and Families Act 2014. The focus is **Education, Health and Care Plans (EHCP)**.

Independent Supporters (IS) are independent of the local authority and their advice is impartial and confidential. Their role is to help families going through an EHCP needs assessment and the process of developing an EHCP.

The aim is to enable all young people and parents of children with SEND to take part effectively in the process.

**Independent Supporters can provide information, advice and support with:**

- ◆ Requesting a needs assessment, for an EHCP
- ◆ The EHCP needs assessment process, this is about collecting information after assessments
- ◆ EHCP and Personal Budgets
- ◆ Identifying other organisations, support groups and services that may be helpful
- ◆ Making a complaint, seeking disagreement resolution or mediation

**Contact Norfolk SEND Partnership or Scope Independent Support Service 0808 800 3333**



**Norfolk SEND Partnership IASS**

**148 Woodside Road, Norwich, NR7 9QL**

**Tel: 01603 704070 Fax: 01603 704072**

**Email: [sendpartnership.iass@norfolk.gov.uk](mailto:sendpartnership.iass@norfolk.gov.uk)**



**[www.norfolksendpartnershipiass.org.uk](http://www.norfolksendpartnershipiass.org.uk)**



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*Now available in Portuguese and Polish***