FESTIVAL OPEN ART EXHIBITION GUIDELINES Arts North Norfolk No. 1 Market Place, North Walsham NR28 9BP

No. 1 Market Place, North Walsham NR28 9BP Box office: 01692 218060 (open Wed-Sat) www.artsnorthnorfolk.org





Festival Open Art Exhibition 2016 23-25 June at St Nicholas Church

All mediums of work are accepted, excluding photography. The exhibition is taking place inside the beautiful surroundings of St Nicholas Church right in the town centre from 23 to 25 June and will be open 10am-3pm daily and until 5pm on the Thursday. We also have our lunchtime recital series taking place this year so there will be live music at lunchtime on the Thursday (harp) and Saturday (flute and piano). Due to the nature of the venue and audiences, work cannot be of a questionable or explicit sexual or violent nature. Artists must fill in the form and agree to our terms and conditions. All work must be clearly labelled on the back with artist name, work title, price and medium.

- Deadline for applications: Wednesday 15 June at 4pm
- Delivery of work: Wednesday 22 June between 10am-12noon to the Church.
- All artists must complete the form below and submit it before the deadline.

Background: Arts North Norfolk and the North Walsham Festival

Arts North Norfolk is your local arts development charity. We present a year-round programme of theatre, music, film, community events and classes in the area, including the Atrium Theatre in North Walsham.

We're looking forward to the second Festival here in North Walsham and this year we're marking the Great Battle of North Walsham and the town's links to the Peasant's Revolt of 1381. Last year 8,700 people took part in the Festival over 8 days. We've started something that is big for the area and profiles North Walsham in a great way. We, as Arts North Norfolk (a registered charity) produce the Festival and this year we have funding support from Arts Council England to make it happen.

This year's Festival runs 18-26 June. We've put together a variety of events to get everyone involved – providing opportunities for people to take part is a huge element of this year's Festival as well as the theatre shows, music concerts, film, workshops and other community events.

Contact details

The Festival is run by Arts North Norfolk.

Our box office at No. 1 Market Place is open Wednesday to Friday 9.30am-4pm and Saturdays 9.30am-1pm. Telephone: 01692 218060 Email: info@artsnorthnorfolk.org Email address for exhibition entries: exhibit@artsnorthnorfolk.org

Promotion of the show

Artists can submit a high resolution image of their work for promotional use. Images must be a <u>minimum of 1MB</u> in file size. Artist name and title of work must be the file name. We reserve the right to use any image submitted to us in promoting and reporting on our visual arts programmes.

All artists involved in our exhibitions programme are expected to help with the distribution of promotional materials like posters, flyers and online methods such as website links and email lists. Facebook and Twitter are powerful social media tools, please share the webpage link and encourage others to do so. Webpage link: www.artsnorthnorfolk.org/openartexhibition2016

The People's Choice Award

We will have a ballot box and exhibition visitors will be invited to vote for their favourite piece and the award will be announced the week following the exhibition.

Sale of Work

Arts North Norfolk will take 20% commission on all sales. Payment to artists (within 10 days of the exhibition) will be made via cash, cheque or bank transfer.

Invigilating

The exhibition will be invigilated for the advertised open hours of the exhibition, both for security and the promotion of sales. Please note the Church is used for services outside of the exhibition hours, when the exhibition will not be manned. Small/delicate items will be removed outside of the open hours.

If you would like to help invigilate and volunteer yourself for a shift, please contact us and put this on the form.

Application process

1. Please email/submit the entry form with an image of your work by Wednesday 15 June. If you cannot email an image, attach it to your form or bring your work into No. 1 (please pre-arrange with us).

2. We will contact you to confirm we have received your entry.

3. All work will be curated by the Selection Panel and it will be at their discretion. Some selections will be made before the delivery date and other decisions made on the day. Please respect the Selection Panel's decisions as they will be made for a number of reasons for the sustainability of the exhibition.

Delivery and responsibility of work

Delivery of work to St Nicholas Church: 22 June between 10am-12noon.

- All work must be clearly labelled on the back with artist name, work title, price and medium.
- All work must be ready to hang (with D-rings and cord). Work not ready will not be hung. If submitting a sculpture, please provide a suitable plinth/display stand.
- Artists will be issued with a receipt when the work is delivered and this receipt must be kept for collection.
- Should the work need special attention for display, please provide instructions or help with installation at the time of display.
- Artists are responsible for insuring their own artworks should they desire insurance. Arts North Norfolk and St Nicholas Church does not insure exhibited work nor be responsible for any financial loss regarding work submitted for this echibition. The exhibition will be invigilated during open hours but the Church will be used for other events and services outside of these hours.

Collection of work

Work must be collected on Saturday 25 June between 3-5pm. Work can only be collected with a matching receipt that was issued on delivery.