

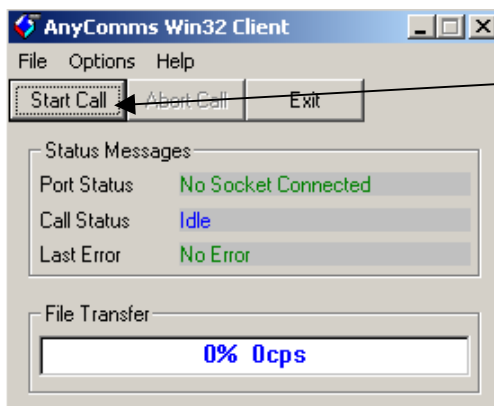
LM ACCOUNT

Collecting & Loading the LM Account Upgrade v6

An upgrade is required prior to the year-end being run on the LM Account to ensure that the year-end goes smoothly.



Double click on Anycomms Client on the desktop.

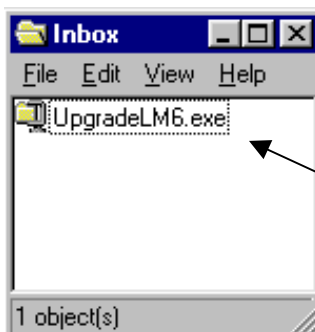


Click Start Call. If you get any error messages please phone the ICT Helpdesk on 0845 303 3003.

A text message will be shown when the call is complete.



From the Desktop open the **Inbox** Folder

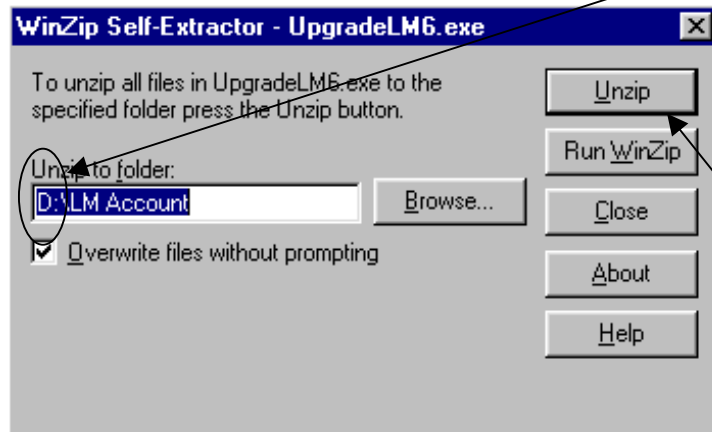


Note: If AVCO is on a different machine from the LM Account, copy the UpgradeLM6.exe onto a Floppy disk and follow the instructions below, on the machine with the LM Account on.

Double click on **UpgradeLM6.exe**

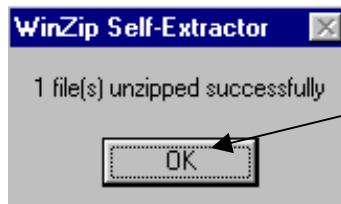
LM ACCOUNT

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Note: You need to change the directory drive if the LM Account is anywhere else on the PC apart from the D drive.

Click **Unzip**



Click **OK**.

The Upgrade is now complete and the **UpgradeLM6.exe** file can be deleted from the Inbox.