

# Training Courses Spring and Summer Terms 2017

For further information on each training course or to book a place please [click here](#) or contact us on 01603 307710.

## Governance and Leadership

Code	Name	Date	Trainer	Venue
GOV-0317-T013	Chair of Governors – The Role and Responsibilities	21/03/2017 18:00 – 20:00	TBC	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0317-T009	Foundation Skills for Clerks	22/03/2017 09:30 – 12:30	TBC	Norwich PDC, 144 Woodside Road, Norwich NR7 9QL
GOV-0317-T002	Vision, Ethos and Strategic Direction – The Governing Board's Involvement	22/03/2017 18:00 – 20:00	David Allen	West Norfolk PDC, Kilham's Way, King's Lynn PE30 2HU
GOV-0317-T004	Holding School Leaders to Account	23/03/2017 10:00 – 12:00	Gary Hewitt	Norwich PDC, 144 Woodside Road, Norwich NR7 9QL
GOV-0317-T010	Foundation Skills for Clerks	29/03/2017 09:30 – 12:30	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0417-T001	Governor Monitoring in Practice	25/04/2017 10:00 – 12:00	TBC	Norwich PDC, 144 Woodside Road, Norwich NR7 9QL
GOV-0517-T017	Academy Governance	02/05/2017 18:00 – 20:00	David Allen	Ayton House, 11-17 Ayton Road, Wymondham, Norfolk NR18 0QQ
GOV-0517-T012	Safer Recruitment	03/05/2017 09:15 – 17:00	TBC	Diss Business Centre, Diss Business Park, Hopper Way, Diss, Norfolk IP22 4GT
GOV-0517-T015	Introduction to Academy Finance	10/05/2017 10:00 – 12:00	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0517-T001	Governance Now	10/05/2017 18:00 – 21:00	Mary Richards	Norwich PDC, 144 Woodside Road, Norwich NR7 9QL
GOV-0517-T005	Holding School Leaders to Account	11/05/2017 18:00 – 20:00	David Allen	West Norfolk PDC, Kilham's Way, King's Lynn PE30 2HU
GOV-0517-T008	Foundation Skills for Clerks	11/05/2017 18:00 – 20:30	TBC	Norwich PDC, 144 Woodside Road, Norwich NR7 9QL

## Governance and Leadership

Code	Name	Date	Trainer	Venue
GOV-0517-T002	Governance Now	15/05/2017 09:30 – 12:30	David Allen	Ayton House, 11-17 Ayton Road, Wymondham, Norfolk NR18 0QQ
GOV-0517-T006	Using Data for Improvement	16/05/2017 18:00 – 20:00	David Amis	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0517-T010	Safeguarding Children in Education	17/05/2017 10:00 – 12:00	Tina Brown	Norwich PDC, 144 Woodside Road, Norwich NR7 9QL
GOV-0517-T009	Foundation Skills for Clerks	17/05/2017 18:00 – 20:30	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0517-T013	Safer Recruitment	18/05/2017 09:15 – 17:00	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0517-T007	Pupil Premium and Vulnerable Groups	18/05/2017 18:00 – 20:00	David Amis	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0517-T003	Governance Now	23/05/2017 09:30 – 12:30	Tina Brown	Diss Business Centre, Diss Business Park, Hopper Way, Diss, Norfolk IP22 4GT
GOV-0517-T004	Governance Now	24/05/2017 18:00 – 21:00	David Allen	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0517-T014	Early Years Foundation Stage – Governor Monitoring	24/05/2017 18:00 – 20:00	TBC	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0517-T011	Safeguarding Children in Education	25/05/2017 10:00 – 12:00	Tina Brown	Diss Business Centre, Diss Business Park, Hopper Way, Diss, Norfolk IP22 4GT
GOV-0517-T018	Introduction to Academy Finance	25/05/2017 18:00 – 20:00	David Allen	Ayton House, 11-17 Ayton Road, Wymondham, Norfolk NR18 0QQ
GOV-0617-T008	Academy Governance	06/06/2017 10:00 – 12:00	David Allen	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE

## Governance and Leadership

Code	Name	Date	Trainer	Venue
GOV-0617-T005	Governor Monitoring in Practice	06/06/2017 18:00 – 20:00	Suzanne Walker	West Norfolk PDC, Kilham's Way, King's Lynn PE30 2HU
GOV-0617-T010	Health and Safety for Governors	07/06/2017 18:00 – 20:00	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0617-T001	Governance Now	07/06/2017 18:00 – 21:00	David Amis	North Walsham High School, Spenser Avenue, North Walsham NR28 9HZ
GOV-0617-T009	Safer Recruitment	08/06/2017 09:15 – 17:00	TBC	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0617-T004	Vision, Ethos and Strategic Direction – The Governing Board's Involvement	13/06/2017 18:00 – 20:00	David Amis	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0617-T011	Chairs, Clerks and Headteachers Forums	14/06/2017 18:00 – 20:00	TBC	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0617-T007	Using Data for Improvement	15/06/2017 18:00 – 20:00	David Allen	West Norfolk PDC, Kilham's Way, King's Lynn PE30 2HU
GOV-0617-T006	Holding School Leaders to Account	15/06/2017 18:00 – 20:00	David Amis	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0617-T013	Academy Financial Reporting	15/06/2017 18:00 – 20:00	TBC	Norwich PDC, 144 Woodside Road, Norwich NR7 9QL
GOV-0617-T012	Chairs Forums	20/06/2017 18:00 – 20:00	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0617-T002	Governance Now	21/06/2017 18:00 – 21:00	David Amis	King's Centre, Queen Anne's Road, Southtown, Great Yarmouth, Norfolk NR31 0LE
GOV-0617-T003	Governance Now	22/06/2017 18:00 – 21:00	Gary Hewitt	Holt Hall, Environmental & Outdoor Learning Centre, Kelling Road, Holt, Norfolk NR25 7DU

## Governance and Leadership

Code	Name	Date	Trainer	Venue
GOV-0717-T003	Leading Effective Meetings	04/07/2017 18:00 – 20:00	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU
GOV-0717-T001	Clerk Seminar	06/07/2017 15:30 – 18:30	Jo Dunham	South Green Park, Mattishall, Dereham, Norfolk NR20 3JY
GOV-0717-T002	Chair of Governors – The Role and Responsibilities	11/07/2017 18:00 – 20:00	TBC	West Norfolk PDC, Kilham's Way, Kings Lynn PE30 2HU

## Teaching and Learning CPD and Support

Code	Name	Date	Trainer	Venue
<b>Safeguarding</b>				
TLS-0317-T008	Online Safety Action Planning and CEOP Training (accredited)	21/03/2017 09:30 – 16:00	Jill Duman	West Norfolk Professional Development Centre
TLS-0317-T012	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	21/03/2017 09:30 – 12:30	Glen Hagger	West Norfolk Professional Development Centre
TLS-0317-T055	Keeping Education on the Agenda for Looked After Children – A Conference for Designated Teachers and Social Workers	22/03/2017 09:00 – 16:00	Keeley White	John Innes Centre, Norwich
TLS-0317-T058	Managing the Single Central Record	23/03/2017 13:30 – 16:30	Glen Hagger	Professional Development Centre, Norwich
TLS-0317-T024	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	27/03/2017 09:00 – 12:00	Glen Hagger	Norwich Professional Development Centre
TLS-0317-T034	New Statutory Training for Designated Teachers for Looked After Children	28/03/2017 09:00 – 12:30	Maxine Blockside	The Green Britain Centre, Swaffham
TLS-0517-T008	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	03/05/2017 09:00 – 12:00	Glen Hagger	Norwich Professional Development Centre
TLS-0517-T010	Designated Safeguarding Lead Training: Safeguarding in Education	08/05/2017 09:00 – 16:00	Glen Hagger	Norwich Professional Development Centre
TLS-0517-T009	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	16/05/2017 09:00 – 12:00	Glen Hagger	Norwich Professional Development Centre

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Code	Name	Date	Trainer	Venue
TLS-0517-T012	New Statutory Training for Designated Teachers for Looked After Children	17/05/2017 13:00 – 16:30	Maxine Blocksidge	Kings Centre, Great Yarmouth
TLS-0517-T007	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	18/05/2017 09:30 – 12:30	Glen Hagger	West Norfolk Professional Development Centre
TLS-0517-T011	Designated Safeguarding Lead Training: Safeguarding in Education	24/05/2017 09:00 – 16:00	Glen Hagger	Norwich Professional Development Centre
TLS-0617-T014	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	08/06/2017 09:00 – 12:00	Glen Hagger	Norwich Professional Development Centre
TLS-0617-T016	Designated Safeguarding Lead Training: Safeguarding in Education	13/06/2017 09:00 – 16:00	Glen Hagger	Norwich Professional Development Centre
TLS-0617-T013	Designated Safeguarding Lead Training: Safeguarding in Education	21/06/2017 09:30 – 16:30	Glen Hagger	West Norfolk Professional Development Centre
TLS-0617-T008	Designated Safeguarding Lead Training: Safeguarding in Education	22/06/2017 09:30 – 16:30	Glen Hagger	West Norfolk Professional Development Centre
TLS-0617-T009	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	27/06/2017 09:30 – 12:30	Glen Hagger	West Norfolk Professional Development Centre
TLS-0617-T015	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	29/06/2017 09:00 – 12:00	Glen Hagger	Norwich Professional Development Centre
TLS-0617-T005	Online safety action planning and CEOP training (accredited)	30/06/2017 09:30 – 16:00	Jill Duman	Norwich Professional Development Centre
TLS-0717-T004	Designated Safeguarding Lead Training: Safeguarding in Education	03/07/2017 09:00 – 16:00	Glen Hagger	Norwich Professional Development Centre
TLS-0717-T006	New Statutory Training for Designated Teachers for Looked After Children	05/07/2017 09:00 – 12:30	Maxine Blocksidge	Professional Development Centre, Norwich
TLS-0717-T003	Designated Safeguarding Lead Training UPDATE: Safeguarding in Education	07/07/2017 09:00 – 12:00	Glen Hagger	Norwich Professional Development Centre
TLS-0717-T005	Designated Safeguarding Lead Training: Safeguarding in Education	11/07/2017 09:00 – 16:00	Glen Hagger	Norwich Professional Development Centre

## Teaching and Learning CPD and Support

Code	Name	Date	Trainer	Venue
<b>English</b>				
TLS-0317-T009	Toolkit: Grammar at KS1	22/03/2017 09:30 – 16:00	Victoria Groom	Norwich Professional Development Centre
TLS-0117-T023	Primary English Toolkit: Spelling	23/03/2017 09:30 – 16:00	Victoria Groom	Norwich Professional Development Centre
TLS-0317-T022	Toolkit: Grammar at KS2	24/03/2017 09:30 – 16:00	Victoria Groom	Norwich Professional Development Centre
TLS-0317-T011	Thinking in English	28/03/2017 09:00 – 16:00	Educator Solutions English Team	Norwich Professional Development Centre
TLS-0517-T013	Once Upon a Time – Story Telling, Story Making and Story Sharing	02/05/2017 09:00 – 16:00	Jacqui Hardie	Norwich Professional Development Centre
TLS-0217-T011	Primary English Toolkit: Developing Reading Comprehension	26/05/2017 09:30 – 16:00	Victoria Groom	Norwich Professional Development Centre
TLS-0617-T004	NQT Toolkit: Getting to Grips with Teaching English	07/06/2017 09:30 – 16:00	Katie Leightell	Norwich Professional Development Centre
TLS-0617-T006	Primary English Toolkit: Planning for Effective Phonics Phases 1-5	28/06/2017 09:30 – 16:00	Victoria Groom	Norwich Professional Development Centre
<b>Mathematics</b>				
TLS-0417-T002	Mathematics Toolkit: Fluency, Reasoning and Problem Solving	21/04/2017 09:30 – 16:00	Alison Borthwick	Norwich Professional Development Centre
TLS-0517-T002	Mathematics Toolkit: EYFS Mathematics	04/05/2017 09:30 – 16:00	Alison Borthwick	Norwich Professional Development Centre
TLS-0517-T006	Maths Café	05/05/2017 09:30 – 16:00	Anna Hogg	Norwich Professional Development Centre
TLS-0517-T004	Improving Mathematics Programme for Primary Teachers	10/05/2017 09:30 – 16:00	Anna Hogg	Norwich Professional Development Centre
TLS-0617-T003	Outstanding Mathematics Programme for Primary Teachers	08/06/2017 09:30 – 16:00	Alison Borthwick	Norwich Professional Development Centre
TLS-0617-T002	Learning to Lead? New Subject Leadership for Primary Mathematics	29/06/2017 09:30 – 16:00	Anna Hogg	Norwich Professional Development Centre

## Teaching and Learning CPD and Support

Code	Name	Date	Trainer	Venue
<b>EYFS</b>				
TLS-0317-T050	EYFS Profile Assessment – Making a Judgement of 'Exceeding'	17/03/2017 09:00 – 12:00	Alison Norman	Norwich Professional Development Centre
TLS-0317-T049	EYFS Profile Assessment – Making a Judgement of 'Exceeding'	20/03/2017 09:00 – 12:00	Alison Norman	West Norfolk Professional Development Centre
TLS-0317-T048	EYFS Profile – Statutory Assessment in the EYFS	24/03/2017 09:00 – 16:00	Alison Norman	West Norfolk Professional Development Centre
<b>Achievement</b>				
TLS-0417-T004	Pre Key Stage Standards: Assessing Pupils Working Below the Standard of the Key Stage	19/04/2017 09:00 – 12:00	Amanda Lowe	Norwich Professional Development Centre
TLS-0417-T005	Pre Key Stage Standards: Assessing Pupils Working Below the Standard of the Key Stage	24/04/2017 09:00 – 12:00	Amanda Lowe	West Norfolk Professional Development Centre
<b>Holt Hall Environmental and Outdoor Learning</b>				
EOL-0317-T001	Risk Management of Trees for Outdoor Learning and Site Management (Enabling Level 1 Inspection of Trees on School and NCC Sites)	21/03/2017 09:00 – 16:30	Dave Dowson	Holt Hall Environmental and Outdoor Learning Centre
<b>Middle Leaders</b>				
TLS-0617-T024	Introduction in to Primary Subject Leadership – Foundation Subjects	08/06/2017 09:30 – 16:00	Kevin Holland	Norwich Professional Development Centre
TLS-0617-T007	Introduction in to Primary Subject Leadership – Foundation Subjects	23/06/2017 09:30 – 16:00	Kevin Holland	Norwich Professional Development Centre
<b>Languages</b>				
TLS-0317-T002	Primary languages Assessment and Recording	30/03/2017 09:30 – 16:00	Associate	Norwich Professional Development Centre
TLS-0517-T023	Primary Languages Links with Literacy	19/05/2017 09:30 – 16:00	Associate	Norwich Professional Development Centre
TLS-0517-T025	Having Fun at Key Stage 1 with Primary Languages	03/07/2017 09:30-16:00	Associate	Norwich Professional Development Centre

## Teaching and Learning CPD and Support

Code	Name	Date	Trainer	Venue
<b>Science, Technology and Computing</b>				
TLS-0417-T012	How to Teach the Primary Computing Curriculum	21/04/2017 09:30 - 16:00	Jill Duman	Norwich Professional Development Centre
TLS-0417-T013	Developing Subject Knowledge and Working Scientifically in Physics	27/04/2017 09:30 - 16:00	Kevin Blogg	Norwich Professional Development Centre
TLS-0517-T023	Making the Most of iPads in the Classroom	23/05/2017 09:30 - 16:00	Jill Duman	Norwich Professional Development Centre
TLS-0517-T025	Developing Subject Knowledge and Working Scientifically in Chemistry	24/05/2017 09:30 - 16:00	Kevin Blogg	Norwich Professional Development Centre
TLS-0617-T011	Computing Unplugged - Teaching Computing without a Computer	20/06/2017 09:00 - 12:00	Jill Duman	Norwich Professional Development Centre
TLS-0617-T012	Computing Unplugged - Teaching Computing without a Computer	22/06/2017 09:00 - 12:00	Jill Duman	West Norfolk Professional Development Centre
TLS-0617-T023	Developing Subject Knowledge and Working Scientifically in Biology	29/06/2017 09:30 - 16:00	Kevin Blogg	Norwich Professional Development Centre
<b>Personal Development, Behaviour and Welfare</b>				
TLS-0317-T057	Sex Education Sorted	27/03/2017 09:30 - 16:00	Josie Rayner-Wells	West Norwich Professional Development Centre
TLS-0517-T024	Sex Education Sorted	04/05/2017 09:30 - 16:00	Josie Rayner-Wells	Norwich Professional Development Centre
TLS-0517-T003	Thinking for Learning	25/05/2017 09:30 - 16:00	Jill Duman	Professional Development Centre, Norwich
TLS-0617-T022	Sex Education Sorted	06/06/2017 09:30 - 16:00	Josie Rayner-Wells	Norwich Professional Development Centre
TLS-0617-T001	Best Practice, Best Behaviours: Developing a Tool Kit of Skills for Midday Supervisory Assistants	16/06/2017 09:00 - 12:00	Hilary Anderson	Norwich Professional Development Centre



## Teaching and Learning CPD and Support

Code	Name	Date	Trainer	Venue
<b>Norfolk Steps (including Personal Development, Behaviour and Welfare)</b>				
STEPS-0317-T008	1 Day Norfolk Steps Tutor Refresher (Independence Matters only)	23/03/2017 09:00 – 16:00	Angela Wadham	Norwich Professional Development Centre
STEPS-0617-T002	Norfolk Steps 'Step On' Training	13/06/2017 09:00 – 16:00	Angela Wadham	Norwich Professional Development Centre
<b>Critical Incident</b>				
CIN-0517-T001	Supporting Bereaved Children in School Communities	09/05/2017 09:15 – 15:30	Bianca Finger-Berry	Mangreen Hall, Swardston, near Norwich

## Finance and Business Management

Code	Name	Date	Trainer	Venue
FIN-0517-T002	Protecting Public Money	09/05/2017 09:00 – 12:00	Schools Finance	Norwich Professional Development Centre
FIN-0517-T001	Academy Budgeting and Cash Flow	16/05/2017 18:00 – 20:00	Schools Finance	Norwich Professional Development Centre
FIN-0617-T001	Academy Financial Reporting	15/06/2017 18:00 – 20:00	Schools Finance	Norwich Professional Development Centre

## Student Learning Resources and Facilities

Code	Name	Date	Trainer	Venue
<b>Children's University</b>				
CU-0417-T001	Children's University Co-ordinator Training	21/04/2017 13:00 – 17:00	Alix McGarvey-Leggett	The Study Centre, Norwich City Football Club, Carrow Road, Norwich
CU-0617-T001	Children's University Co-ordinator Training	30/06/2017 09:00 – 13:00	Alix McGarvey-Leggett	The Study Centre, Norwich City Football Club, Carrow Road, Norwich
CU-0717-T001	Children's University Co-ordinator Training	11/07/2017 13:00 – 17:00	Alix McGarvey-Leggett	The Study Centre, Norwich City Football Club, Carrow Road, Norwich

## Student Learning Resources and Facilities

Code	Name	Date	Trainer	Venue
<b>Education Library Service</b>				
ELS-0517-T002	Libraries and Their Impact on School Improvement	17/05/2017 16:45 - 18:45	Harriet Cox	Education Library Service Training Room, County Hall, Martineau Lane, Norwich
ELS-0517-T001	An Introduction to Junior Librarian.net	24/05/2017 09:00 - 12:00	Caroline Barker	County Hall Annexe, County Hall, Martineau Lane, Norwich
ELS-0617-T001	Blogging in the Classroom	13/06/17 09:00 - 12:00	Apryl Markham-Uden	County Hall Annexe, County Hall, Martineau Lane, Norwich

All courses are subject to change. Please [click here](#) for up to date details.