

# Secondary Headteacher & Educational Visits Coordinator Update Training

## Supporting schools to plan safe visits that broaden horizons and raise aspirations

### Course Outline

This course provides an opportunity for Headteachers & EVC's within schools to be updated about current best practice around planning and gaining approval for safe and effective off-site visits. The latest information about Evolve, Ofsted etc is provided.

### By the end of the course participants will:-

- Highlight key updates of the off-site visit guidance
- Notify Headteachers and EVC's of developments to Evolve
- Meet and network with other colleagues responsible for educational visits

### Phase

All Schools

### Audience

Headteachers, Senior Managers & staff appointed as EVC

### Trainer

Graham Lodge

### Date

09/11/2017

### Time

1:30 pm – 4:00 pm

### Venue

Norwich Professional Development Centre

### Cost

£90 per delegate

### Course Ref

EDVIS—1117-T002

