

NORFOLK EDUCATION LIBRARY SERVICE

'There is plenty of evidence that school libraries can be beneficial to the educational and personal outcomes of children and young people'

- NLT Research Report, Teravainen & Clark, June 2017



SUPPORTING LITERACY AND LEARNING IN YOUR SCHOOL

01603 222265

education.library.service@norfolk.gov.uk

www.norfolk.gov.uk/els

CREATING A WHOLE SCHOOL READING CULTURE

The Education Library Service (ELS) works with educational settings to create and support libraries to be the heart of the school's vision for literacy and learning, and offers support through training, motivating, inspiring and encouraging staff and pupils, all at the very best value for money.

THE ELS TEAM SUPPORTS CONTINUOUS IMPROVEMENT THROUGH:

THE ELS SPECIALIST CHILDREN'S MOBILE LIBRARY

Our mobile library will visit your school allowing your pupils the inspiring experience of selecting from around 4000 carefully chosen reading for pleasure books.

These include:

- Fiction, poetry and picture books
- Non-fiction for leisure and pleasure reading
- Short read chapter books
- Hi-Lo books (high interest, low reading ability)
- Professional resources for staff to borrow free of charge

Book lists in class order which include Accelerated Reader book levels are sent after every visit.

The cost of this service is based on your NOR; book allowance is 200 books + 2 books per FTE, up to a maximum of 850 books

Full day Mobile visit for schools with a NOR of 70 & over
£420 + 2018/19 Pupil FTE(s) x £2.40

Half day Mobile visit for schools with a NOR of less than 70
£210 + 2018/19 Pupil FTE(s) x £2.40

Our prices can be flexible; please contact us to discuss your school's requirements.

'The mobile visit allows us to extend and expand our core range of books at a minimum cost compared to purchasing new books. An invaluable service that would impact on our range considerably if not available.'

- Librarian, Harleston Primary

PROJECT LOANS

We have a wide range of resources that are loaned termly to schools to support learning.

Our project boxes are bespoke collections of around 24 carefully tailored items to support your curriculum.

Resources include:

- Bespoke project collections to support your school curriculum. Multiple themes can be included in each selection of 24 books, tailored to the exact specification required
- Reading for Pleasure collections to engage the most reluctant reader or challenge the most gifted students
- Artefact boxes with a range of themes, from history to religion
- Story boxes containing prompts to boost imaginative storytelling and creative writing
- Hi-Lo (high interest, low reading ability)

All of the above are loaned for one term, for 1 ELS token each.*

Available as subscriptions:

- Early Years collections
- Catch-up collections
- Guided Reading collections
- Chatterbooks collections

For subscription costs, please get in touch

*(*For pricing details, please refer to the flexible pricing system at the end of this brochure)*

'Having such an excellent selection and at different reading levels really enhances our learning. It enables the children to independently research topics far easier than on the internet as the information is tailored to our topic needs.'

- Teacher, Swanton Morley Primary

ADVICE, INSET AND SUPPORT

'Our latest research review shows that school libraries have a positive impact on all areas of pupils' learning, including the development of reading and writing skills, their self-esteem and their overall academic attainment.'

- National Literacy Trust, 2017

- ELS can advise on integrating the library into whole school policy and development planning
- School and class library audits
- Advice on new library planning and refurbishments
- Assistance with maintaining and improving your library including book purchasing
- Half or full day INSET to support CPD. Courses are listed on the Educator Solutions website: www.s4s.norfolk.gov.uk

The cost of a full day of professional time is four ELS tokens*

The cost of a half day of professional time is three ELS tokens*

The cost of a full day INSET is two ELS tokens*

The cost of a half day INSET is one ELS token*

We are also the help desk for the new no-frills library management system, PergamonMU. If you feel your school needs a computer system which will keep simple records of issues, produce useful reports and have facilities for keyword searches, then this may well be for you. Created by primary school librarians who understand your needs, the system is very reasonably priced. Get in touch for further details

LIBRARY HOUSEKEEPING SERVICE

An attractive library encourages children to read more widely and more often and because we appreciate how little time your staff have to work in your library, we offer the opportunity to have an experienced member of ELS staff in your school at least once an academic term.

This time could be used to weed your stock for condition, book repair and labelling, adding new stock to your library management system and general upkeep of your library.

Annual subscription for:

One full day a term: £580

One half day a term: £370

NEW THIS YEAR: VOLUNTEER SUPPORT SERVICE

Research has shown that school libraries make most impact when there is adult involvement; when there are staff to intervene between book and pupil: to promote, manage, inspire and engage. We know that schools find it increasingly difficult to allocate staff time for the library, so we are offering a package to help make the very best use of volunteers, who can be great advocates for the library, bringing fresh ideas and enthusiasm, but who will require careful training and support.

Volunteers will benefit by enhancing their CVs, gaining acknowledgement and reward from their schools, and learning new skills.

Our package includes:

- A twilight session for a member of senior management who will be in charge of volunteers, to consider the role, offer a template job description and 'contract'
- A half day INSET for new volunteers on all day-to-day aspects of running a school library: the different elements of primary library stock and basics of the library management system; care and repair of resources and simple displays
- A half day session of professional time in school with the volunteer(s) looking at any individual issues
- A termly twilight forum for general discussion of issues, challenges and ideas
- Certificates for volunteers after a year's assistance in school

Cost: £360

There will be a small charge for attendance of the forum in future years.

WORKING WITH STUDENTS

- Reading for pleasure sessions
- Information literacy skills
- Pupil librarian training

For pricing, please contact us directly.

WHY USE US?

- **Save money and time:** the ELS gives access to a far greater range of new books and resources than any budget would otherwise allow for.
- We have over twenty years of experience inspiring reading and raising attainment. Whatever your enquiry, our enthusiastic and expert staff team are on the end of the phone to give advice on books, reading and libraries 52 weeks a year.
- **Free services for customers**, including loans of dual language and large print resources and membership of our staff KS2 reading for pleasure book group.
- **Buy new books at discounted prices;** we have negotiated a significant discount of 26% for any customer wanting to buy books directly from Peters Booksellers, one of the largest educational and children's book suppliers in the country.

FLEXIBLE PRICING SYSTEM

Our token system allows you to buy exactly the services you require without committing to a costly package. Tokens can be purchased at any time to be used as required for any of the services with a token value as indicated above.

To get even better value, we offer you an 'Early Bird' token rate of £73 each, £10 cheaper than the standard price of £83. The 'Early Bird' period for local authority schools runs from 1st April to 31st May and for academies, from 1st September to 31st October.

IMPORTANT INFORMATION

We adhere to all Norfolk County Council corporate standards and our additional terms and conditions can be found on the Educator Solutions website:

www.s4s.norfolk.gov.uk

GET IN TOUCH

We always welcome visitors, so if you'd like to pop into our office to say hello or select some resources for your school, please get in touch:

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www.norfolk.gov.uk/els

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