# **Get Going with Google**



This non-technical, one-day course is aimed at teachers and/or support staff who are new to Google's G-Suite for Education Services, and wish to have hands-on experience of using the tools for teaching and learning.

### **Course Outline**

The course will cover:

- using G-Suite core apps including Drive, Docs, Slides and Forms
- sharing, collaboration and interaction through G-Suite apps
- creating private websites using Google Sites
- setting up and managing classes in Google Classroom
- ideas for using G-Suite for Education in your school

#### Please note this is an non-technical course and will not cover setting up and managing G-Suite domains, user accounts, etc.

### By the end of the course participants will:-

- develop their understanding of G-Suite for Education
- explore some of the core apps including Drive, Docs, Slides and Forms
- experience Google Classroom
- develop confidence in using G-Suite for Education in their settings
- leave with lots of ideas of using G-Suite for Education in the classroom and beyond.

## **Phase** Primary

Audience All staff

**Trainer** Jill Duman

**Date** 04/07/2018

**Time** 9:30 am - 4.00 pm

### Venue

Norwich Professional Development Centre

Cost £165 per delegate

Course Ref TLS-0718-T005

