

INDUCTION BRIEFING FOR NEWLY APPOINTED HEADTEACHERS AND ACTING HEADTEACHERS

**Friday 14th September
10.00am – 4.00pm**

Oak Hall, Norwich Professional Development Centre

09:45 - 10.00	<i>Refreshments on arrival in the Oak Hall</i>	
10:00 - 11:00	Welcome and overview of Norfolk Children's Services and the Norfolk Education system	Sara Tough, Executive Director of Children's Services, and Chris Snudden, Assistant Director, Education
11:00 - 11:20	Safeguarding	Kelly Waters, Senior Adviser, Safeguarding
11:20 - 11:40	Overview of Funding	Sarah Shirras, Headteacher, St William's Primary School and Chair of Schools Forum
11:40 - 12:00	Educate Norfolk	Jonathan Rice, Headteacher, Caister Junior School and Chair of Educate Norfolk
12:00 - 12:10	Introduction to Norfolk Schools Website	Duncan Slack, Service Business Manager E -Publishing
12:10 - 12:30	Critical Incidents	Dr Bianca Finger-Berry, Incident Lead Officer, Educational Psychology Support Service
12:30 – 12:50	School Data	Dom Mingaye, Data Manager, Education Achievement Service
12:50 - 13:30	<i>Lunch in the Oak Hall</i>	
13:30 - 13:50	Educator Solutions	Sam Penn/Alison Randall, Educator Solutions
13:50 - 14:10	Viscount Nelson Education Network	Denise Walker, Director of Viscount Nelson Education Network
14:10 - 14:30	Diocese of Norwich	Paul Dunning, Director of Education, Diocese of Norwich
14:30 - 14:50	Moderation	Amanda Lowe, Senior Assessment Advisor, Education Achievement and Early Years Service
14:50 - 15:00	Tea	
15:00 - 16:00	New Heads with Mentors	
16:00	Close	